

## **Minutes of Management Board Meeting held on 19<sup>th</sup> December 2016**

Attendance: Secretary General (Fergal Lynch), Bernie McNally, Michelle Shannon, Éimear Fisher and Dermot Ryan. Clare Rudden reporting.

### **1. Minutes of Last Meeting**

The minutes of the meeting of 12<sup>th</sup> December 2016 were agreed with some amendments.

### **2. Matters Arising**

FL welcomed Éimear Fisher to the Department and the MB.

### **3. Brief Updates**

**MS** gave updates on: (i) Oberstown [Industrial Action, Independent Review and Buildings], (ii) Bail Supervision Scheme, (iii) Commission of Investigation [Mother and Baby Homes], (iv) Adoption Case, (v) AAI [Financial Allocation 2017], and (vi) Suspended Sentences.

- Adoption Case – MS to send note to FL.

**DR** gave updates on: (i) Draft Business Plan [Tusla], (ii) Unaccompanied Minors [Greece/Calais], (iii) National Traveller and Roma Inclusion Steering Group, (iv) 2017 Business Planning [Template circulated], (v) Rev 2017, and (vi) Provisional Outturn for 2016.

**BM** gave updates on: (i) Single Affordable Childcare Scheme, (ii) Early Years Strategy, (iii) School Age Childcare Report, (iv) Childcare Regulations, (v) European Semester Process, (vi) Youth 2016 grants, (vii) LGBT Youth Strategy, (viii) School Completion Strategy, (ix) SONC Report, (x) GUI Steering Group, and (xi) Children's Equality Commission.

**FL** gave updates on: (i) Children First Legislation, (ii) Area Based Childhood Programme, (iii) BOBF [Mid-term Review], (iv) CRA Annual Report Card, (v) GAL, (vi) Brexit, and (vii) Childcare Advisory Committees

### **4. Affordable Childcare Scheme – Update on project implementation**

A note was provided to the Management Board in advance of the meeting giving an overview of progress on the design and implementation of the new Affordable Childcare Scheme and of the current project status. BM gave an update on the progress to date on the various phases of implementation. It was noted that the timeframes proposed for this project are very challenging and while substantial progress has been achieved, delays have been experienced, particularly in relation to detailed project planning for the business and ICT systems. The importance of ensuring good governance throughout this project was reiterated by the MB.

BM advised she will continue to update the MB regularly on the progress of this project and it was agreed that a discussion would be scheduled in early 2017 to discuss all aspects of the project in detail including the governance framework and risk register.

**5. For Noting**

- (i) Government Memos Report – To be updated by BM
- (ii) FOI Report – CR to follow up on 2016/66

**6. For Mention – Youth Justice Action Plan 2014-2018**

The MB noted the publication of the Youth Justice Action Plan 2014-2018 on the DCYA and DJE websites. FL advised this could be a topic for strategic discussion by the MB in 2017.

**7. AOB**

- FL thanked all units for the work on the recent Oral PQs.
  
- FL gave an update on discussions being held with the Secretary General of D/Health and the Chairman of OPW regarding the move to Miesian Plaza.

**8. Next Meeting**

The next meeting will take place on Monday 9<sup>th</sup> January at 10:30am.