



An Roinn Talmhaíochta,  
Bia agus Mara  
Department of Agriculture,  
Food and the Marine

# Guide to Fodder Support Scheme 2023 - Amendments

1. If you wish to reduce your declared cuts on your Fodder Support Scheme 2023 application please log on to Agfood.ie <https://agfood.agriculture.gov.ie/sso-auth-ui-applicant/#/login> and select the Exceptional Aid Measures option.

Using your Username, Password and PAC, (Personal Access Code), you will be able to login to the Agfood Online system at [www.agfood.ie](http://www.agfood.ie). When you are on [www.agfood.ie](http://www.agfood.ie), the first page you will see is the Login page as shown in the image below. ***If you are not registered click register and follow the steps.***

**To log in, please follow the steps below:**

1. Enter your Username which you created when you registered
2. Enter the 3 requested digits from the 7 digits of your PAC (Personal Access Code) which you received in the post after you registered
3. Enter your password which you created when you registered
4. Click on the logon button at the bottom of the screen

### Login

Enter your username \*

Username is required

Please enter the **first**, **fourth** and **seventh** digits from your PAC

1st \*      4th \*      7th \*

Enter your password \*

Password is case-sensitive

[Forgotten Password?](#)

If you have forgotten your PAC, Password, or are having difficulties logging on, please [contact the HelpDesk](#)

### Register

If you have not already registered please press the Register button.

### Registration as a Company

If you are registered as a Company with the Department you must download and complete the [SSO-INTERM1 form](#).

### MyGovID

If you have a verified MyGovID account, you can use MyGovID details to sign in.

### Equine Census

The Equine Census form is now available.

Please note you will only see authorised applications relevant to you.

Messages

**1. Payments under Basic Payment Scheme & Greening are now available online.**

Please click on the Direct Payments link on the left hand side of this page to access these payment details.

**Authorised Applications**

AgSchemes - Expression of Interest

AgSchemes - Nitrates Derogation

AgSchemes - Organic Farming System

Agri-Environment Training Scheme

Animal Event Recording System

Animal Health Computer System

Animal Identification and Movements

BDGP

Beef Data Genomics Programme (2015 - 2020)

Direct Payments (BPS/Greening/SPS)

Exceptional Aid Measures

Geographic Information System

Nitrogen & Phosphorous Statements

Change Password

You can change your Password at any time here

**Change**

My Details

You can update your contact details with the Department here

**Update**

Nominated Contacts

You can manage your list of nominated contacts here

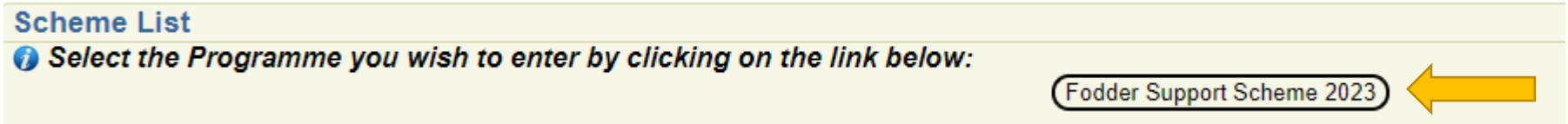
**Manage**



2. You will enter the landing page of the Exceptional Aid System. You will need to click on the words “select scheme to enter”.



3. You will see a list of different measures including the Fodder Support Scheme 2023. Select this to proceed with amending downwards the area you entered in the 2023 Fodder Support Scheme if necessary.

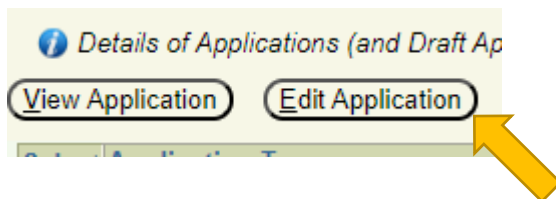


4. If you wish to reduce your declared areas, please follow the steps outlined below:

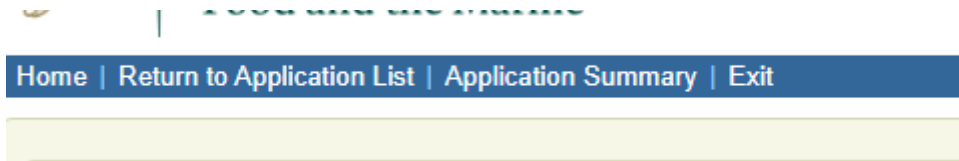
- Where a farmer intends to cut the same area (or greater) in 2023 as in 2022 then no action is required. If you wish to review what was previously submitted you can click on “View Application”, however no edits can be made from this screen and any unticked declarations can be ignored.
- Only where an amendment is required, please follow the steps outlined below:
  - a) Select Application by pressing on the bullet point beside the words “Fodder Support Scheme 2023 Proposal”.



b) Then click "Edit Application"



c) Please note that if you do not make any changes and choose to press any of the following buttons while in the edit screen without carrying out Step 6 below, your application will be at draft status.



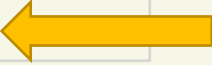
5. a) You will be presented with the Total Claimed Area in Hectares on your 2023 BISS application, the Non-Payable Hectares 2023 BISS (these are non-payable FSS crops) and Payable Hectares 2023 BISS (these are payable FSS crops) according to your 2023 BISS application.

### Fodder Support Application

Total Claimed Area Hectares 2023 BISS	Non-Payable Hectares 2023 BISS	Payable Hectares 2023 BISS
0.0	0.0	0.0

- b) You will be presented with the areas you declared on your 2022 Fodder Support Scheme 1<sup>st</sup> cut and 2<sup>nd</sup> cut initial claimed area (Hectares). Example below

Initial Area Claimed (1st Cut) 2022	Initial Area Claimed (2nd Cut) 2022	Total Initial Area Claimed 2022
2.26	1.76	4.02



- c) If you will be cutting less area for silage and/or hay in 2023 compared to 2022, you can reduce your declared cuts on your Fodder Support Scheme 2023 application by entering the new declared area you wish to declare into the 1<sup>st</sup> cut and 2<sup>nd</sup> cut boxes for 2023. Please note the total of the 1<sup>st</sup> and 2<sup>nd</sup> cut boxes cannot exceed the Total Initial Area Claimed for the 2022 Fodder Support Scheme.



The area in hectares you declared to cut and conserve silage and/or hay in your 2023 first cut is

2.26

**IMPORTANT: A maximum of 10 hectares will be eligible for payment.**

The area in hectares you declared to cut and conserve silage and/or hay in your 2023 second cut is

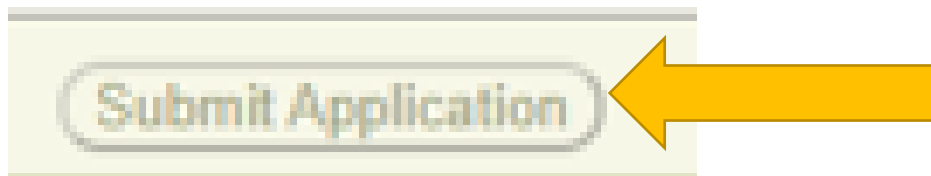
1.76

6. You are required to agree to all declarations before submitting the application by clicking the tick boxes below.

All Scheme Declarations must be ticked before submitting your application.

- I/we wish to apply for the Fodder Support Scheme 2023.
- I agree to cut the hay and/or silage on the areas entered above in the Fodder Support Scheme by the 12th September 2023
- I/we understand there will be an opportunity to amend the area declared up to and including the 12th September 2023
- I/we agree that where the Fodder Support Scheme 2023 is not fully delivered, recoupment of some or all of the monies will apply.
- I/We have read, understand and agree to abide by the [Terms and Conditions](#) of the Fodder Support Scheme 2023.
- I/we understand and accept that if I don't press the submit button, or the application is left at draft status, that I have not submitted an application/amendment for the 2023 scheme.

Submit Application



Please ensure you tick all the declaration buttons above and **submit** your application. If you do not click all declarations and **press 'Submit Application'**, your application will remain at **draft status** and therefore will not be a valid application. Please see example of a **draft application** below.

**Existing Applications**

*Details of Applications (and Draft Applications) listed. To view/carry out an action on an existing record, select the record and click on the available buttons below.*

Select	Application Type	Scheme Year	Application Date	Current Application Date	Status Description	Status Date
<input type="radio"/>	Fodder Support Scheme 2023 Proposal	2023	02/12/2022	02/12/2022	Draft Online Application	13/07/2023

Please note if you see the above screen, you must edit your draft application and complete step 6 above in order to successfully **submit** your amendment/application.

Also note if you edit your application and **exit without ticking the declarations and pressing submit as above (step 6)**, your application will also remain at draft status.

## Ineligible Applicants

If you follow the steps above and are presented with the screen below, this means you were not a valid Fodder Support Scheme applicant in 2022 and you are ineligible to apply for the 2023 Fodder Support Scheme as a result.

### Existing Applications

Select Application Type	Scheme Year	Application Date	Current Application Date	Status Description	Status Date
No items were found					