



**An Roinn Breisoideachais agus Ardoideachais,
Taighde, Nuálaíochta agus Eolaíochta**
Department of Further and Higher Education,
Research, Innovation and Science



Application Form

**PLC BURSARY FOR DISPLACED PERSONS
(UKRAINE) SCHEME 2022**

About this Application Form

The PLC Bursary for Displaced Persons (Ukraine) Scheme 2022 has been established by the Department of Further and Higher Education, Research, Innovation and Science in response to the emergency situation in Ukraine. It supports those who have been granted temporary protection under section 60 of the International Protection Act 2015 and who wish to participate in a SOLAS approved full time Post Leaving Certificate (PLC) course. The Scheme is administered by Student Universal Support Ireland (SUSI).

For more information, please visit www.gov.ie/ukraine

Any person who wishes to apply for a bursary under this Scheme, must complete and submit this application form.

How to Complete this Application Form

- Please use black ink and write in block letters.
- Answer all questions. If a question or section does not apply to you, please enter 'N/A' (Not Applicable).
- Questions with an asterisks symbol (*) must be answered.
- Please answer in English.
- Before you begin, you will need:
 - Your Personal Public Service Number (PPSN).

Documents Required to Support your Application

- You must send with your application:
 - a copy of the document from the Department of Justice which confirms you have been granted temporary protection under section 60 of the International Protection Act 2015.
- SUSI may request further documentation from you following receipt of your application.
- Please note that SUSI can only complete the assessment of your application once all documentation has been received.

How to Submit this Form

- Return your completed application form and supporting documents by post to SUSI, PO Box 12209, Freepost FDN7608 Dublin 4.

What happens Next?

- SUSI will assess your application.
- Once your application has been assessed, you will receive a letter by post detailing the outcome.

Administrative Review

- If you are not satisfied with the outcome of your application, you can request an administrative review by emailing plcbursaryreview@susi.ie within 14 days of the date on your outcome letter. Please include your name, U number and reason for review in your email.

Need Help

- If you need further advice or support, please contact SUSI by email at plcbursary@susi.ie

Application Form Glossary

Student Universal Support Ireland (SUSI)

SUSI is Ireland's national awarding authority for all further and higher education grants. SUSI administers the PLC Bursary for Displaced Persons (Ukraine) Scheme 2022 on behalf of the Department for Further and Higher Education, Research, Innovation and Science.

Personal Public Service Number (PPSN)

A PPSN is a unique reference number that helps you access social welfare benefits, public services and information in Ireland. It is always seven numbers followed by either one or two letters. For information on how to apply for a PPSN, visit www.gov.ie/ukraine

Back to Education Allowance (BTEA)

BTEA is an education Scheme for people in receipt of certain Social Protection payments who wish to pursue a full time second level or third level course of education.

You are not eligible for the PLC Bursary for Displaced Persons (Ukraine) Scheme 2022 if you are in receipt of or will receive a BTEA payment.

Vocational Training and Opportunities Scheme (VTOS)

VTOS is an educational opportunities Scheme which aims to provide unemployed people with education and training opportunities that will help them find a job and to prepare people to go to paid employment or to further educational opportunities.

You are not eligible for the PLC Bursary for Displaced Persons (Ukraine) Scheme 2022 if you are in receipt of or will receive a VTOS payment.

U Number

When SUSI receives your application, you will be assigned a unique application number beginning with U. This is called a U number.

Reminder: Please answer all questions in English

Section A Applicant's Personal Details

A1. Name:*

A2. Surname:*

A3. Personal Public Service Number (PPSN):*

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A4. Date of Birth: *
dd/mm/yyyy

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A5. Address in State:*

A6. Eircode (if known):

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A7. Telephone Number:*

A8. Email Address:*

A9. Mother's Birth Surname

Section B

Permission to Remain in the State Details

B1. Have you been granted temporary protection under section 60 of the International Protection Act 2015 by the Minister for Justice?*

Yes No

Section C

Department of Social Protection Payments Details

C1. Are you receiving or will you receive a Back to Education Allowance (BTEA) payment?*

Yes No

C2. Are you receiving or will you receive a Vocational Training and Opportunities Scheme (VTOS) payment?*

Yes No

Important Note: If you answer no to questions C1 and C2 but subsequently receive a BETA or VTOS payment, you must inform SUSI by emailing plcbursary@susi.ie

Section D

Course and College Details

D1. College Name:*

D2. Course Name:*

D3. Course Code (if known):

Declaration

Please confirm the below statements by placing an 'X' in the box opposite.

<p>I CONFIRM that I am aware of the SUSI Important Notes for Grant Applicants available at www.susi.ie</p>	<input type="checkbox"/>
<p>I DECLARE that all information that I may provide in relation to this application is full, complete and accurate in every respect.</p>	<input type="checkbox"/>

Consent to Data Processing

Please confirm the below statements by placing an 'X' in the box opposite.

<p>I UNDERSTAND that the personal data I provide in my application will be retained and processed by SUSI in accordance with the SUSI Privacy Statement and the SUSI Data Protection Statement available at www.susi.ie</p>	<input type="checkbox"/>
<p>I CONSENT to the processing of my personal data by SUSI for the purposes of the PLC Bursary for Displaced Persons (Ukraine) Scheme 2022.</p>	<input type="checkbox"/>

Before Submitting your Application

Please ensure you have completed all of the following before submitting your application.

I have fully answered all questions.	
I have completed the Declaration and Consent to Data Processing.	
I have enclosed a copy of my letter from the Department of Justice confirming I have been granted temporary protection under section 60 of the International Protection Act 2015.	
I have signed and dated my application.	

Signature:

Date:
