

**TRADER NOTICE No. 1 OF 2022**

**04 April 2022**

**To:** All registered professional operators

**Subject:** Updates to the Official Register of Professional Operators

Professional operators must notify this Department of any change to the details of their registration on the Official Register of Professional Operators. Any change to the name, address and contact details of a professional operator must be notified within 30 days. Any other amendments must be submitted to the Department by 30<sup>th</sup> April each year.

Please review and complete the attached Professional Operator Registration Form if any of the details previously submitted to this Department have changed. Any additional premises or areas of production you have acquired must be added to your registration and should be included on the form. If you are no longer involved in activities which require registration as a professional operator, please notify the Department at the address below. If you are satisfied that there are no changes to your registration details for 2022, no further action is required.

Professional operators are reminded that a separate authorisation process is required if they wish to issue plant passports. The authorisation process for professional operators includes an online training course and an on-site inspection by a DAFM inspector. More information can be found at the following link [gov.ie - Plant Passports \(www.gov.ie\)](http://www.gov.ie) . All plants for planting must be accompanied by a plant passport when moved from one professional operator to another. Protected zone host plants and all plants sold online, including via social media, must also be accompanied by a plant passport to the end user (customer).

If you wish to be authorised to issue plant passports please submit an application form, together with confirmation of successful completion of the online assessment, to the address below by 30<sup>th</sup> April 2022. Those who do not undertake the assessment will not be authorised to issue plant passports and the register will be updated accordingly.

Horticulture & Plant Health Division  
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Email: [plantandpests@agriculture.gov.ie](mailto:plantandpests@agriculture.gov.ie)

If you have any queries in relation to the above, please email [plantandpests@agriculture.gov.ie](mailto:plantandpests@agriculture.gov.ie) or phone at (01) 5058885.

Yours sincerely

Horticulture and Plant Health Division,  
Department of Agriculture, Food and the Marine