

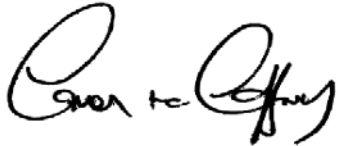
Prisoner F 19 Mar 2018

Recommendation	Action(s) Required	Person(s) Responsible	Date for Completion	Status
<p>4.1 The Irish Prison Service should prioritise the development and implementation of a Community Return/Support Scheme Policy and Standard Operating Procedure(s) for dissemination to all Irish Prison Service personnel.</p>	<p>Accepted - This matter was discussed at the Irish Prison Service/Probation Service Oversight group on 16th September. It has been agreed that in light of the recent amendment to eligibility criteria for the Community Return Scheme and taking into account this recommendation, all current procedures will be reviewed and a joint protocol and overarching policy will be developed in the next 3 months</p>	<p>Senior Management IPS/Probation Service</p>	<p>Delayed due to Covid 19. Policy to be finalised by end of April 2021</p>	<p>Open</p>
<p>4.2 A Standard Operating Procedure (SOP) for notification in writing to a Garda Station to which a prisoner granted RTR is to report should be developed and implemented in each prison. The SOP should, at a minimum, clearly identify the post (at a senior level) to which the Governor delegated the responsibility, details regarding the prisoner that has been granted RTR and also the conditions attaching to his/her release. And 4.3 The Governor of the prison should put in place a review mechanism in relation to recommendation 4.2 so that he/she can satisfy him/herself that the SOP is being implemented</p>	<p>Not accepted - Recommendations 4.2 and 4.3 both reference the process of providing a hard copy of the temporary release form to An Garda Síochána is set out in circular OPS/15/2010, however this procedure was succeeded by circular OPS/03/2011 and then by the “Consolidated Guidelines for prisoners released on Temporary Release” which issued in 2012. This updated policy allows for an electronic copy of the terms and conditions for temporary releases to be send to An Garda Síochána. The prisoner themselves have two hard copies of their TR form which they present to the assigned Garda station. As such the Prison Service are not in a position accept these recommendations.</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>

<p>4.4 The Irish Prison Service should consult and agree a written Protocol with An Garda Síochána to ensure that any breach of Reviewable Temporary Release coming to the attention of An Garda Síochána is promptly reported in writing to Irish Prison Service HQ.</p>	<p>Accepted - This recommendation will be addressed through a joint protocol and policy with An Garda Síochána.</p>	<p>Senior Management IPS/An Garda Síochána</p>	<p>Time frame will be advised following discussions with An Garda Síochána</p>	<p>Open</p>
<p>4.5 The first meeting of a prisoner with the Probation Service and/or Community Project to which s/he is referred should be on the day of release or on the following working day. An early meeting would ensure that a prisoner released on Reviewable Temporary Release would have the necessary 'community based supports' in place immediately following his /her temporary release.</p>	<p>Accepted - This recommendation will be considered by Probation Service during the development of the Joint Protocol referenced in recommendation 4.1 above.</p>	<p>Senior Management IPS/Probation Service</p>	<p>Delayed due to Covid 19. Policy to be finalised by end of April 2021</p>	<p>Open</p>
<p>4.6 As the recording of next of kin contact details is a statutory requirement under Rule 4(e)(ii), (iii) of the Prison Rules 2007–2017, the Irish Prison Service</p>	<p>Accepted - Next of Kin details, where applicable, are recorded for all prisoners as part of the Governor's Committal interview. This facility was developed into the Prisoner Information Management System as part of the Risk Assessment release in 2018.</p>	<p>Director of Operations</p>	<p>12th December 2019</p>	<p>Closed</p>

<p>should make the entry of such information a mandatory field for completion on every occasion a person is committed to prison. The importance of providing details regarding a next of kin and the obligations attaching to a next-of-kin should be clearly explained to a prisoner on committal. The IPS should also consider and implement a process whereby up to date details of next of kin of prisoners serving long sentences are available on the Prisoner Information Management System (PIMS).</p>	<p>Previously Operations Directorate have requested that Governors update the Next of Kin field on a regular basis and have made an IT report available to facilitate this. Management in the Operations Directorate reissued Operations Circular OPS/6/2016 - Next of Kin to all Governors and requested that Class Officer speak to each prisoner to verify/amend/add that of kin details on PIMS.</p> <p>For clarification purposes - There are no implications of being nominated as "next-of-kin" as there is no legal definition within Irish Law for a next of kin</p>			
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Approved by



01/04/21