IPAS

Internal Inspection Report

Centre:	Accommodation Centre Hazel Hotel, Monasterevin
Inspector:	Graham Farrell
Date of Inspection:	13/11/20
Time of Arrival & Departure:	10:30 – 14.00

Part 1 General Information on Services

Internal Inspection Report

Centre: Accommodation Centre Hazel Hotel,

Monasterevin

Date of Inspection: 13/11/20

1.	CENT	rre i	DET	ΑIL	S
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I. CENTRE DETAILS	
Name and address of Centre	Hazel Hotel, Monasterevin
Contractor	Sean Lyons/Graham Carry
Manager	Renata Mikulasova
Who deputises for manager in his/her	Give Job Title only
absence?	Assistant Manager Joe
Talambana Niverban	045570604
Telephone Number	045579601
Current Contracted Capacity	143
Current Occupancy (today)	77
Current Centre Profile (e.g., singles, families etc.)	Families and Singles
HSE Area	Newbridge
Public Health Nurse	Not Known
DSP / CWO name	Terry Conroy
Environmental Health Officer name	Natasha Ramsey
Local Fire Officer Name	Celina Barret
Local Fire Station	Monasterevin
Is the Centre certified by any Quality Manage (i.e. Q Mark, ISO)?:	ement System Yes No
If yes, please give details:	
What was the date of the last certificatio	n?
Have you a copy of the Certification	Yes No
2. Please provide a copy of the follow	wing
	Check List
Official Pogistor	

	Check List
Official Register	
Menu Cycle	⊠ N/A
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles,	
Roles, etc.,) (At end of report)	
2. Indicate who is on duty at time of inspection (today)	
3. a separate list of Designated Liaison Persons (child protection)	$\overline{\boxtimes}$

GENERAL SECURITY & EMERGENCY DETAILS Is 24 hour supervision provided? (Y/N) Yes \boxtimes No Give details of roster hours **Desk staff** Is security provided by external company? (Y/N) Yes No If yes, give name of company: Does the centre have CCTV? Yes (Y/N) No Is a list of emergency numbers available in the Yes No Manager's office? Does the list include the following numbers? (Y/N) Yes No Yes Local Garda station 24 hr number Yes Local hospital If no, give details: Local fire station Yes **Duty Social Work Team** Yes Out of hours GP Service Yes RIA out of hours number Yes Are first aid kits available? (Y/N)Yes No Where and how many? 2 in reception Job title **only** (not name) of person responsible: Who is responsible for first aid restocking? Porter \boxtimes Is there a defibrillator in the centre? Yes No How many staff been trained to use it? **HEATING ARRANGEMENTS** What type of heating is used in the centre? Gas Do residents have control of the heating in their own Yes \boxtimes No bedroom? **Through radiator** If no, what arrangements are in place? Timer What are the heating 'ON' times? On every 3 hours **HOUSE RULES** Are residents provided with a copy of the House Yes \bowtie No Rules on arrival? How does centre management explain house rules Rules are explained to new to residents on arrival? residents on arrival

Are residents issued with key for their bedroom?(Yes/No)	Yes No L
Are residents issued with key for main door? (Yes/No)	Yes No 🖂
If no, give details	Reception always manned
Are there procedures to allow residents to receive	Visitors until 22.00, in dining area,
visitors? (Give details)	visitors must sign in and out, children
	must leave by 20.00 *NO VISITORS AT
	PRESENT DUE TO COVID*

ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

6

Outline visiting times:	As above
In what areas are visitors allowed in the centre?	Dining area and sitting rooms
Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	Lockers in dining room
What toiletries are provided to residents on arrival?	On their card they can get toothpaste, soap, shower gel, toilet rolls, cleaning equipment
What arrangements are in place to replenish these items?	On card

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes 🛛 No 🗌		
for residents to report maintenance issues? (Yes/No)			
Is there a maintenance day book? (Yes/No)	Yes 🛛 No 🗌		
Describe the maintenance procedure at the centre: Maintenance log in place. Issues are dealt with as			
soon as practicable. Maintenance staff on site daily			

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's	Policy in sign in book at reception
Child Protection Policy?	
(Give details)	
Are visitors asked to sign a declaration agreeing to	Yes
adhere to the child protection policy?	
Where is declaration held?	On display in reception
Is there a sign in book for visitors? Where?	In reception.
Are there notices on public display giving name and	Yes in reception
contact details of Designated Liaison Person? Where?	
Have Designated Liaison Persons received HSE training?	Yes
Are notices prominently displayed regarding parental	Yes
supervision of children? Where?	

9 FOOD SAFETY (Centre is now self catering)

Has a HACCP system been implemented? (Yes/No)	Yes No	
Have the premises been inspected by an Environmental	Yes 🛛 No 🗌	
Health Officer? (Yes/No)		
Date of last visit:	18/01/2019	

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu /	Yes, chef and manager meet with
dietary requests? (Give details.)	residents
Provide details opposite:	Yogurts, sandwich, water and fruit
Which of the following are provided for school	
children's packed lunches:	
 Sandwich? What sandwich fillings are 	Please also provide details of the
available: Cheese? Ham? Chicken?	system for distribution of school
Tuna? Jam? Other?	lunches:
Drinks? Juice? Water?	Lunches given to children going to play
• Yogurt?	school at breakfast
• Fruit?	
Other	All items available in the shop
Is infant formula kept out of public view?	In store room in kitchen
What arrangements are in place for distribution	Ask at reception
of infant formula?	

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc. available outside mealtimes?	Yes 🛛 No 🗌
What food/snacks are available after hours or when kitchen is closed?	Fridge available with bread, jam, milk
Where are the snacks located and how are they accessed?	As above
Are meals available for residents who arrive late?	Yes No 🛛
(Give details.)	If advance notice given
Are meals available for new arrivals?	If advance notice given
(Give details)	
Are packed lunches available for residents	Yes 🗌 No 🔀
travelling to Dublin on official business?	Shop on site
(Give details)	
If the inspection takes place during Ramadan this	N/A
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers	Yes 🛛 No 🗌
/ for preparation of infant formula)	
Sterilisers	Yes No
Kettles	Yes 🛛 No 🗌
Fridge (for bottles of EBM* / formula) *Expressed	Yes 🛛 No 🗌
Breast Milk	
Bottle Warmer	Yes No 🖂
Microwave	Yes 🛛 No 🗌
Are these facilities available 24 hours a day	Yes 🛛 No 🗌
Is there a dedicated room provided?	Yes No 🖂
Where?	Everything is available in the dining area

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes No 🗌
WIFI	Yes No 🗌
DVD player	Yes No 🖂
Computer Games	Yes No 🖂
Snooker Table	Yes No 🗌
Pool Table	Yes 🛛 No 🗌
Table Tennis Table	Yes 🛛 No 🗌
Board Games	Yes 🛛 No 🗌
Newspapers	Yes No 🖂
Books and slides	Yes No
Toys / games for children	Yes No 🗌
Other	
Give details of any other arrangement or other	Garden with swings and play room
comments:	Football and basketball

14 TRANSPORT ARRANGEMENTS

Is there a bus service provided? (Yes/No):	Yes No 🖂
Where does the service go to?	Public bus available to Dublin and Cork.
What is the frequency of the service? (List time table opposite)	Hourly

15 TV SYSTEM

Is there a specific TV system in place?	Yes 🛛 No 🗌
(give details)	Sky
An average, how many TV channels are provided to residents?	100 +
Are residents allowed to erect satellite dishes?	No

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	Residents wash own bed linen
What procedures are in place for the exchange of towels and bed linen at the centre?	Available from reception
What procedures are in place for ironing boards and irons?	Available from reception
How is washing powder / tablets supplied?	Through the shop
Are there specific arrangements for access to the laundry (give details):	Open 24/7

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No 🖂
What cleaning equipment is available to residents?	In Shop
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Available at reception on request
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Staff will clean rooms, if requested

PART 2

Room by Room Inspection

Internal Inspection

Centre: Hazel Hotel, Monasterevin

Date of Inspection: 13/11/20

Section A- Administration / Communal areas

Have you seen the following?

		Location of display
Up to date House Rules	\boxtimes	None specific
Complaint Forms	\boxtimes	Reception
Accident/ Incident procedure		Reception

HSE Breastfeeding Posters		In reception
(if applicable)		
Designated Liaison Person details	\boxtimes	In reception
(Child Protection)		
Supervision of children notice	\boxtimes	In reception
Gym Notices (Child Safety – if applicable)		No gym
IOM Voluntary Return Posters		Reception
Anti Human-Trafficking Posters		Reception
'NO to Violence & Harassment' Posters		Reception

Staff Awareness

Did you see the RIA Code of Practice*?	
Are all staff aware of RIA Code & House Rules?	
How are staff made aware of RIA Code & House Rules?	
On induction when hired	

^{*}A Code of Practice for persons working in accommodation centres

FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By	<u>Comments</u>
	(Company Name	
	/Position <u>)</u>	
12/12/2019	Kevin Coleman Electrical	Annual Inspection
	Ltd.	
12/11/2020	Manager	No issues
13/11/2020	Porter	No issues

FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By	OK	Defect	Remedial Action	Sign Off
	(Company Name /			Taken (Y/N)	Y/N
	Position)				-
13/11/2020	Manager	\boxtimes	None	n/a	Υ
13/11/2020	Porter	\boxtimes	None	n/a	Υ
14/05/2020	Sharp Group	\boxtimes	Qtr test and	Υ	Υ
			service		

FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

(skembalshers, hose reels				
Date	Inspected By	ОК	Defect	Remedial Action	Sign Off
	(Company Name /			Taken (Y/N)	Y/N
	Position)				
13/11/2020	Porter	\boxtimes	none	n/a	Υ
13/11/2020	Porter	\boxtimes	none	n/a	Υ
14/05/2020	Sharp Group Fire	\boxtimes	6 month service	Υ	Υ
	& Security Service				

Fire Fighting Equipment checked every day

FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	ОК	Defect	Remedial	Sign Off
	(Company Name /			Action	Y/N
	Position)			Taken (Y/N)	
13/11/2020	Porter	\boxtimes	None	n/a	Υ
13/11/2020	Porter		None	n/a	Υ

FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
14/07/2020	7 staff	50/47	6 mins	Warning letter issued to Room 120 (3 Persons)

^{**}Both numbers must be recorded.

STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All Staff	Fire safety training	Alert Fire	3 hrs	22/03/16

FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	At front of building
Are they marked?	Yes
Are staff aware of locations?	Yes
Comments:	

FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the	yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a	Yes
central control panel?	
Are there designated 'Smoking' areas?	Yes, at front of building.
Include locations	
Comments:	

FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the	Yes
building?	
Are all fire doors kept closed?	Yes
Are fire evacuation instructions clearly	Yes
displayed in the centre?	
Are fire extinguishers clearly visible?	Yes
Is there emergency lighting system in	Yes
place?	
Comments:	

Administration Area:	
Reception:	
Is the area generally clean?	Yes No
If no please give details:	
Visual Check: Have you noticed any issues requiring att	ention? Yes 🗌 No 🛚
(e.g., fire exit signs, hazards, lighting, notices, décor, etc.) If yes please detail:	
ii yes piease detaii.	
Social Room / Tea Station (State Location): Dining a	area
What facilities are provided?	
Is the area generally clean?	Yes 🛛 No 🗌
If no please give details:	
Visual Check: Have you noticed any issues requiring att	ention? Vos No No
-	ention? Yes 🔲 No 🗵
If yes please detail:	ention: res 📋 No 🔯
· ,	ention: Yes No
Kids play room:	ention: Yes No
Kids play room: Is the area generally clean? Room ok	ention: Yes No
Kids play room: Is the area generally clean? Room ok If no please give details:	
Kids play room: Is the area generally clean? Room ok If no please give details: Visual Check: Have you noticed any issues requiring att	ention? Yes \(\sum \) No \(\sum \)
Kids play room: Is the area generally clean? Room ok If no please give details:	ention? Yes \(\sum \) No \(\sum \)
Kids play room: Is the area generally clean? Room ok If no please give details: Visual Check: Have you noticed any issues requiring att (observe whether the area is colourful, has sufficient toys, changing	ention? Yes \(\sum \) No \(\sum \)
Kids play room: Is the area generally clean? Room ok If no please give details: Visual Check: Have you noticed any issues requiring att (observe whether the area is colourful, has sufficient toys, changing Other comments:	ention? Yes \(\sum \) No \(\sum \)
Kids play room: Is the area generally clean? Room ok If no please give details: Visual Check: Have you noticed any issues requiring att (observe whether the area is colourful, has sufficient toys, changing Other comments:	ention? Yes \(\sum \) No \(\sum \)
Kids play room: Is the area generally clean? Room ok If no please give details: Visual Check: Have you noticed any issues requiring att (observe whether the area is colourful, has sufficient toys, changing Other comments: Communal room:	ention? Yes \(\sum \) No \(\sum \)
Kids play room: Is the area generally clean? Room ok If no please give details: Visual Check: Have you noticed any issues requiring att (observe whether the area is colourful, has sufficient toys, changing Other comments: Communal room: Is the area generally clean? Yes	ention? Yes No Sareas, toilets in working order, etc)
Kids play room: Is the area generally clean? Room ok If no please give details: Visual Check: Have you noticed any issues requiring att (observe whether the area is colourful, has sufficient toys, changing Other comments: Communal room: Is the area generally clean? Yes If no please give details:	ention? Yes \(\sum \) No \(\sum \) areas, toilets in working order, etc) ention? Yes \(\sum \) No \(\sum \) areas, toilets in working order, etc)

DINING AREA:

Please outline the meal times(N/A Self Catering)

From To

	From To										
Breakfast	N/A N/A					/A					
Lunch	N/A N/				N/A						
Dinner	N/A		/A								
Which is the main meal	of the	day:		Lunch			Dinner				
Is menu cycle available?	Yes			No							
If no, give details of all	menu	option	ns on da	y of insp	ect	tion:					
Breakfast											
Lunch											
Dinner											
	•										
Is menu cycle on display	<i>'</i> ?					١	′es		No		
Does menu cycle correspond with options available						١	'es		No		
Menu cycle under revie	w by	chef									
Which meal was sampled? Breakfast Lunch Dinner]		
Please describe the mea	ıl in de	etail (e.	g. was it	hot / cold	d, bl	land ,	/ spicy e	etc.),		
Shop on site											
				•							
Was there a vegetarian	•			Ye	!S		No	0	\boxtimes		
(note salad and vegetab			not								
considered as vegetaria		on)									
Give details of this option											
Were there ethnic dishe		lable?		Ye	!S		N	0	\boxtimes		
Give details of this option							_				
Was fresh foods availab				Ye	!S		N	0	\boxtimes		
(as per HSE Infant Feedi			-								
In your opinion, does th	e food	on off	er appea	r to Ye	!S		No	0	\bowtie		
provide a good variety?											
Did inspection take plac				Ye			No		\boxtimes		
If yes, please outline arr	_		or provis	ion of me	als	outs	ide of n	orn	nal mealtimes	5,	
(medical or other appointr	nents,	etc.):									
Is there any damaged se	eating	or table	es in dini	ng room	?		Yes		No 🖂		
Is there enough seating						and	Yes 🔀	Ī	No 🗌		
eat their lunch?			-					_			
Comments:											

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an Environmental Health Officer?										
Date of \		aith Office	ı r	15/10/2019						
Commer				13/10/2013						
Comme	113.									
PUBLIC TO	OILET :	Recepti	on							
	Number	Soap	Toilet	Hand Towels /	Hot	Sanit	ary Bins			
		·	Paper	Dryers	Water		·			
Unisex:										
Ladies:	3 with 1	\boxtimes		\boxtimes			\boxtimes			
	broke									
Gents:	2 and 3	\boxtimes		\boxtimes						
	urinals									
	(Urinals									
	out of order									
	due to									
	Covid)									
Is there a	cleaning so	chedule dis	played?		Ye	s 🖂	No 🗌			
Record th	ne last time	entry	-			13/11/2	2020			
Is the are	a clean? (p	rovide com	ment)	Yes						
Are all fac	cilities work	king?			Ye	s 🖂	No *			
Visual Ch	eck: Have y	you noticed	l any issues	requiring attentio	n? Ye	2S*	No 🖂			
If No, give	e details: 1	L cubicle in	the ladies is	s out of action						
	NAL ROOM	1 : dining a	area							
Storage a	irea:									
Is the wa	lkway throu	ισh the are	a clear?		Yes 🖂	No				
	xit signs cle	-			Yes 🖂	No	H			
		,								
General S	Seating Are	а								
Is the sea	ting in goo	d condition	?		Yes 🔀	No				
What is t	What is the area generally used for? Yes No									

Computer room: Is the area generally clean? Visual Check: Have you notic If yes please detail: Compute	•		Yes tion? Yes	=	=	
5 Residents fridges						
Any other comments? If yes	please detail:					
OUTDOOR GROUNDS / FAC	CILITIES					
Please rate the following:						
	Very Good	Adequate	Poor*	Needs ur	gent a	attention*
Condition of exterior of						
centre Paintwork of the centre	\square					
Maintenance standard of the					\blacksquare	
grounds (e.g. grass cut, walkways clear etc.)						
Cleanliness of the grounds	\boxtimes					
(ie., evidence of rubbish etc.) Where you have rated * plea	se provide deta	l ails and comm	l ents:			
Are there any facilities availa	ble for children	outdoors? Y	es 🖂	No [7	
•	ground area on			ourt	_	
LAUNDRY ROOM						
	Washing	Machines		Dryer	S	
Number		6		6		
Do they appear to be in work	-					
Comments: 1 washing mac	hine under rep	air				
CORRIDOR: to bedrooms						
Is the area generally clean?	•		Yes	\boxtimes	No	
If no please give details:						
Visual Check: Have you notic	ced any issues r	equiring atten	tion? Yes		No	
If yes please detail:						
Resident's Kitchen 1						
Is the area generally clean?			Yes		No	
If no please give details:						
Visual Check: Have you notic	ced any issues r	equiring atten	tion? Yes		No	
(e.g., fire exit signs, hazards, lig	hting, notices, de	écor, etc.)				
If yes please detail: 5 ovens/	hobs, 3 sinks, r	microwave and	d kettle. R	ota in plac	e for	
residents						

Resident's Kitchen 2

Is the area generally clean?	Yes		No	
If no please give details:				
Visual Check: Have you noticed any issues requiring attention? (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)	Yes		No	
If yes please detail: 4 ovens/hobs, 1 sink, microwave and kettl residents	e. Rota	a in pla	ce for	

Bedrooms:

CLEANING (General Arrangements) How often are bedrooms inspected? twice weekly Weekly Who cleans the bedrooms? Staff Residents How often do staff clean the bedrooms? Weekly fortnightly Monthly Other Are there cleaning materials and equipment provided by management for \boxtimes Yes No residents? What cleaning equipment is available to In shop residents? What arrangements are in place if rooms Rooms cleaned by cleaning staff, on are not cleaned sufficiently by residents? request **ROOM NUMBER** 101 Room Profile: Room Capacity: Room Occupancy:2 Family 2 2 TV Ensuite **Shared Bathroom** Smoke Alarm Fire Notice \boxtimes \boxtimes \boxtimes \boxtimes Very Good Poor * Needs urgent attention * Adequate Cleanliness Is everything in working order? Yes 🔀 No * If *, please give details: **ROOM NUMBER** 102 Room Profile: Room Capacity: Room Occupancy: Shared 2 2 TV **Ensuite** Shared Bathroom Smoke Alarm Fire Notice \square \square \boxtimes XVery Good Adequate Poor * Needs urgent attention * Cleanliness Is everything in working order? No * Yes 🔀 If *, please give details:

ROOM NUME	BER 103							
Room Profile:			Poor	Capac	city:		Poo	m Occupancy:
Family	1		2	Сарас	Jily.		2	in Occupancy.
TV	Ensuite	Shared		om	Smok	e Ala		Fire Notice
\boxtimes		[$\overline{\mathbb{X}}$		
-	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *
Cleanliness			1		$\overline{\neg}$			
	in working order	<u>_</u>	<u> </u>	Υ	′es 🖂	N	o *	
	ve details: Chair		or nee	ds to l	be move	ed.		
ROOM NUME	BER 104							
Room Profile:	<u> </u>		Room	Capa	city:		Roo	m Occupancy:
Shared			2				2	, ,
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	irm	Fire Notice
		[\boxtimes		\boxtimes
	Very Good	d Adeq	uate	Ро	or *	N	eeds	urgent attention *
Cleanliness								
Is everything	in working order	ر؟		Y	′es 🖂	N	o *	
If *, please giv	ve details:							
ROOM NUMI								
Room Profile:	•			Capa	city:			m Occupancy:
Shared		Charad	2 Dathus		Connel		2	Fire Netice
TV	Ensuite	Shared	васпго	om	Smok	e Ala	irm	Fire Notice
	Very Good	d Adeq	uate	Po	or *	N	eeds	urgent attention *
Cleanliness					<u></u>			
Is everything	in working order	ر؟		Y	′es 🖂	N	o *	
If *, please gi	ve details:							
ROOM NUME	3ER 106							
Room Profile:			Room	Сарас	city:		Roo	m Occupancy:
Shared			2				1 +1	. Space Held
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
	Very Good	d Adeq	uate	Ро	or *	N	eeds	urgent attention *
Cleanliness				[
Is everything	in working order	ر؟		Y	′es 🗌	N	o *	\boxtimes
If *, please giv	ve details: Hot v	vater tap lo	eaking	in bat	hroom.			

ROOM NUMI			I _		_	1 _			
Room Profile:			Room Capacity:			1	Room Occupancy:		
Shared	T	1	2		r -	2	T		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
		<u> </u>							
Cleanliness	Very Goo	d Adeo	uate	Po	or *	Needs	urgent attention *		
Is everything	in working orde	er?	_	\ \	'es 🔀	No *			
If *, please give details:									
ROOM NUMI	BER 108								
Room Profile	:		Room	Capa	city:	Roc	m Occupancy:		
Family			2			2			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
				T					
	Very Goo	d Adec	uate	Pc	or *	Needs	urgent attention *		
Cleanliness					<u></u>				
Is everything	in working orde	er?		١	′es 🔀	No *			
ROOM NUMI									
Room Profile	:		Room	Capa	city:	Roc	m Occupancy:		
Shared	T		2		ı	2	1		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
		<u> </u>							
	Very Goo	d Adec	uate	Pc	or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working orde	er?		Υ	′es 🗌	No *			
		_	_		_		y opening. No toilet room needs to be		
repainted.		, - pa							
ROOM NUM			T						
Room Profile	:			Capa	city:		m Occupancy:		
Shared	Т _		2		г <u>-</u>	2	Τ		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
\boxtimes				_					
	Very Goo	d Adeo	uate	Pc	or *	Needs	urgent attention *		
Cleanliness			7						

Is everything	in working order	٠,2			'es 🖂	No *			
	ve details: Bedro		need to				 d.	J	
, picase gi	ve details. Bear	Join Walls	neca te	, DC C.	canca	- painte	u.		
ROOM NUMI	BER 111								
Room Profile			Room	Canad	rity:	Ro	nm (Occupancy:	
Family	•		4	Capa	Jity.	1	,,,,,,	оссирансу.	
TV	Ensuite	Shared	Bathro	om.	Smok	e Alarm	<u> </u>		
	21154110	31141.04		J	5111010				
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	Very Good	l Adeq	uate	Poor *		Needs	urg	gent attention *	
Cleanliness		\geq							
Is everything	in working order	·		Υ	'es 🔀	No *			
If *, please gi	ve details: Chair	blocking	door. Ba	athroc	m need	ls to be c	lear	ned. Bedroom	
walls need to	be cleaned or p	ainted.							
ROOM NUMI			D = = ===	C		Da		0	
Room Profile	:		Room	Capa	city:	4	om (Occupancy:	
Family TV	Ensuite	Sharad	A Rathro	am.	Smok	e Alarm		Fire Notice	
1 V	Elisuite	Silaieu	Datiliot	Bathroom S		e Alailli		Fire Notice	
	Very Good	l Adeq	juate P		or *	Needs	urg	gent attention *	
Cleanliness									
Is everything	verything in working order? Yes 🔀 No * 🗌								
If *, please give details: . Bedroom walls need to be cleaned or painted.									
ROOM NUMI	BER 114								
Room Profile	•	Room Capacity: Room Occupancy:					Occupancy:		
Shared			3			3	-		
TV	Ensuite	Shared	Bathroom		Smok	e Alarm	rm Fire Notice		
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	Very Good	l Adeq	uate	Po	or *	Needs	s urgent attention *		
Cleanliness		,							
	in working order	·?	<u> </u>		'es 🖂	No *		<u> </u>	
	ve details: Smal l		ne of t				nee	eds to be	
cleaned.						•			
ROOM NUMI						ı			
Room Profile	:		Room	Capa	city:	Room Occupancy:			
			4			3			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm		Fire Notice	
						\boxtimes			
							1		

	Very Good	d Adeo	Adequate		or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working orde	r?		١	′es 🔀	No *			
If *, please gi	ve details:								
ROOM NUMI	BER 116								
Room Profile			Room	Сара	city:	Roo	m Occupancy:		
Family			4			3			
TV	Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire Notice		
	\boxtimes					\boxtimes			
	Very Good	d Adeo	luate	Pc	or *	Needs	urgent attention *		
Cleanliness				[
Is everything	in working orde	r?		١	′es 🔀	No *			
If *, please gi									
ROOM NUMI	BER 117								
Room Profile			Room	Сара	city:	Roo	m Occupancy:		
Shared			3	•		1			
TV	Ensuite	Shared	Bathro	om	Smoke Alarm		Fire Notice		
	Very Good	d Adeo	uate	Po	or *	Needs	urgent attention *		
Cleanliness							[
Is everything	in working orde	r?		Yes 🔀		No *			
If *, please gi	ve details:								
ROOM NUMI									
Room Profile	!		Room Capacity			Roo	Room Occupancy:		
Family		T	5		T	3			
TV	Ensuite	Shared	Bathro 	om	Smoke	e Alarm	Fire Notice		
	Very Good	d Adec	uate	Pc	or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working orde	r?		١	′es 🔀	No *			
If *, please gi	ve details:								
ROOM NUMI	BER 119 (Roon	n Empty)							
Room Profile			Room	Сара	city:	Roo	m Occupancy:		
Family			5			0			
TV	Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire Notice		
						\overline{X}			

	Very Good	d Adeq	Adequate		Poor *		Needs urgent attention *		
Cleanliness									
Is everything	in working orde	vorking order? Yes No *							
If *, please giv							-		
ROOM NILINAS	ROOM NUMBER 120 (Declined inspection was doing online class at the time)								
Room Profile:	•	neu mspet		Capa			m Occupancy:		
Family			5	. capa		4	Occupancy.		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
<u> </u>	<u> </u>					<u> </u>			
	\boxtimes		Ш			X			
	Very Good	d Adeq	uate	Po	or *	Needs	urgent attention *		
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Is everything	in working orde	r?		Υ	'es 🛚	No *			
If *, please giv	ve details:								
ROOM NUME	3ER 121								
Room Profile:			Room	Сара	city:	Roo	m Occupancy:		
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TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
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	Very Good	l Δden	Adequate		or *	Needs	urgent attention *		
Cleanliness	Very door	Aueq		1		Needs			
	in working orde	<u>∠</u> r?	<u> </u>		es 🖂	No *			
			ıttarad		<u>cs </u>	140			
If *, please give details: Room is very cluttered									
ROOM NUME	BER 122		Doors	Cana	city	Doo	m Occupancy		
Room Profile			Room	Capa	city:		Room Occupancy		
Family TV	Ensuite	Shared		om	Smok	e Alarm	Fire Notice		
	Liisuite	Silaieu	<u></u>	OIII	SITION		THE NOULE		
\boxtimes						\succeq			
	Very Good	d Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working orde	r?		Y	'es 🛚	No *			
If *, please give details:									
ROOM NUME	3ER 123								
Room Profile:			Room	Сара	city:	Roo	m Occupancy:		
Shared			3		-,-	2	· · · · · · · · · · · · · · · · ·		
TV	Ensuite	Shared		om	Smok	e Alarm	Fire Notice		
						\boxtimes			

	Very Good	d Adec	Adequate		Poor *		Needs urgent attention *		
Cleanliness									
Is everything	in working orde	r?		Υ	′es 🖂	No *			
If *, please gi	ve details:								
ROOM NUMI	BER 124								
Room Profile	:		Room	Сара	city:	Roo	m Occupancy:		
Family			5			1			
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Cleanliness		Γ]						
	in working orde	 r?	_	Υ	′es 🖂	No *			
If *, please gi							<u> </u>		
ROOM NUMI	BER 125								
Room Profile			Room	Сара	city	Roo	m Occupancy:		
Family			5			4			
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Cleanliness									
Is everything	in working order	r?		Υ	′es 🗌	\boxtimes			
If *, please gi	ve details: Brok	en toilet s	eat						
ROOM NUM	BER 126								
Room Profile	:		Room	Capa	city:	Roo	m Occupancy:		
Family	Γ	T	3		Т	2			
TV	Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire Notice		
\boxtimes	\boxtimes					\boxtimes	\boxtimes		
	Very Good	d Adec	luate	Pc	or *	Needs	eds urgent attention *		
Cleanliness									
Is everything	in working orde	r?		Υ	′es 🔀	No *			
If *, please gi	ve details:								
ROOM NUM	BER 127								
Room Profile	:		Room	Capa	city:	Roo	m Occupancy:		
Family	T	T	4		I	3			
TV	Ensuite	Shared	Bathro 	om	Smoke	e Alarm	Fire Notice		
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	Very Good	d Adec	uate Po		or *	Needs	Needs urgent attention *	
Cleanliness								
Is everything i	n working orde	r?		Υ	res 🔀	No *		
If *, please giv	e details:							
ROOM NUMB	SER 128 (Room	n Empty)						
Room Profile:		177	Room	Сара	city:	Roo	m Occupancy:	
Family			5		•	0	· · ·	
TV	Ensuite	Shared	Shared Bathroom			e Alarm	Fire Notice	
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				I _	<u> </u>	<u> </u>		
	Very Good	d Adeo	juate T	Po	or *	Needs	urgent attention *	
Cleanliness		_		<u> </u>				
	n working order	r?		<u> </u>	∕es ⊠	No *		
If *, please giv	e details:							
ROOM NUMB								
Room Profile:	Family		Room	Capa	city:	Roo	m Occupancy:	
Family			7		T	4	Γ	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
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	Very Good	Adeo	luate	Pc	or *	Needs	urgent attention *	
Cleanliness	\boxtimes							
Is everything i	Is everything in working order?			Υ	res 🖂	No *		
If *, please giv	e details:							
ROOM NUMBER 130 (Room Empty)								
Room Profile:	•		Room	Сара	city:	Roo	m Occupancy:	
Family			7			0		
TV	Ensuite	[^] Shared	Bathro	om	Smok	e Alarm	Fire Notice	
	Very Good	Adec	luate	Pc	or *	Needs	urgent attention *	
Cleanliness								
Is everything i	n working orde	r?		Υ	⁄es 🛚	No *		
If *, please giv	e details:							
ROOM NUMB	SER 131							
Room Profile:			Room	Сара	city:	Roo	m Occupancy:	
Family			8	•	<u> </u>	5	, ,	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
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	Very Good	d Adeq	juate Po		or* N		leeds urgent attention *		
Cleanliness									
Is everything	in working orde	r?		Υ	'es 🖂	No	*		
If *, please giv	ve details:								
POOM NILINA	BER 132 (Room	· Emptyl							
Room Profile:	•	i Lilipty)	Room	Cana	city	-	Room Occupancy:		
Family	•		7	Capa	city.)		
TV	Ensuite	Shared		om.	Smoke				
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If *, please giv									
71 0									
DOOM NUMBER	DED 133								
ROOM NUME			Boom	Cana	city		Poom Occupancy:		
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DOORA NUINA	DED 124/Daam	. F							
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Cleanliness	, == 0		<u> </u>	Ī					
Is everything in working order? Yes No *							*		
	ve details: Fan k		some da		<u></u>				
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ROOM NUMI	•	i Empty)	D - 1	Cr	_14	1.	2		
Room Profile:			Room	сара	city:		Room Occupancy:		
Family	Encuito	Charad	6 Pathro		Cmala		D Fire Notice		
TV	Ensuite	Shared	Datili 0	JIII	Smoke	: Alarr	m Fire Notice		
	$\boxtimes \overline{}$					\leq	$\overline{\boxtimes}$		

		Very Good	l	Adequate		Poor *		N	eeds	urgent attention *	
Cleanliness											
Is everything in working order? Yes No *											
If *, please give details:											
ROOM NUME	BER	136									
Room Profile:					Room	ı Capa	city:		Roo	m Occupancy:	
Family					4				1		
TV		Ensuite	Sh	ared	Bathroom		Smoke Ala		ırm	Fire Notice	
		\boxtimes								\boxtimes	
		Very Good		Adeq	uate Po		or * Needs		eeds	urgent attention *	
Cleanliness		\boxtimes									
Is everything	in w	vorking order	· ?			١	∕es ⊠	N	0 *		
If *, please give details: Smell of smoke in room.											
Use this space	e fo	r any comm	ents	or o	ther in	forma	ation no	t co	vere	d in this form:	

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
•
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
If you were approached by any other persons regarding general
issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Mr. Graham Carry, Oscar Dawn Ltd., Clondalkin Towers, Ninth Lock Road, Clondalkin, Dublin 22.

27th November 2020

Dear Mr. Carry,

IPAS/IPPS carried out an inspection at the Hazel Hotel on 13th November 2020. A copy of the inspection report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read the report carefully and do not hesitate to contact me if it contains any discrepancies.

A number of issues were identified as requiring attention during the course of the inspection and these are outlined in the report. Please reply in writing, on or before 18th December 2020, outlining the steps you have taken/propose to take to address the issues raised.

Yours sincerely,

Majella Donoghue Contracts & Inspections Unit International Protection Procurement Services

OSCAR DAWN LIMITED HAZEL HOTEL MONASTEREVIN CO KILDARE TEL; 045 579601

office@oscar-dawn.ie

Mrs Majella Donoghue Contracts & Inspections Unit International Protection Procurement Services PO Box 11487 December 2020 Dublin 2.

16th

Re: Inspection at the Hazel Hotel on the 13th of November 2020

Dear Majella

I refer to your letter dated the 27th of November 2020, and reply is as follows:

Fire Safety

 Room 136: Manager has spoken to residents about house rules and verbal warning issues about smoking in bedrooms

Food Safety

• No issues noted thank you

Bedroom Issues

- Room 103: Chair removed from doorway on day of inspection
- Room 106: Leaking hot tap repaired and replaced with new
- Room 108: Rice cooker and cable removed from bedroom on day of inspection, manager has explained danger of this hazard to residents
- Room 109: Leaking hot tap repaired and replaced with new, bed removed from doorway, toilet seat replaced bedroom and bathroom repainted. Radiator has been replaced with new one.
- Room 111: Chair removed from doorway, bedroom and bathroom repainted, bedroom has been deep cleaned.
- Room 112: Bedroom has been redecorated
- Room 114: Small stain on wall cleaned
- Room 121: Residents have been offered additional storage and have decluttered the room somewhat
- Room 125: Toilet seat replaced with new

 Room 134: Room was under maintenance at time of inspection, fan has been replaced and redecorating has been completed

Other issues

- Ladies cubicle toilet has been repaired
- Washing machine is good working order again

I hope the above is to your satisfaction, please contact me if you have any queries

Yours sincerely

Graham Carry

Graham Carry