IPAS

Inspection Report

Centre:	Eglinton
centre.	Accommodation
	Centre
	Eddie Murray
RIA Inspector:	
	27 th November 2020
Date of Inspection:	
	10:00 to 14:00
Time of Arrival &	
Departure:	

Part 1 a

General Information on Services

Centre: Eglinton Accommodation

Centre

Date of Inspection: 27/11/2020

1. CENTRE DETAILS

Name and address of Centre	Eglinton Accommodation Centre				
Contractor	Maplestar				
Manager	Patrick Mc Govern				
Who deputises for manager in his/her absence?	Give Job Title only Assistant Manager Ann Keady				
Γ=	[
Telephone Number	091-526400				
Current Contracted Capacity	210				
Current Occupancy (today)	143				
Current Centre Profile (e.g., singles, families etc.)	Families & Single Females				
HSE Area	Western Health Board				
Public Health Nurse	Olivia Byrne, P.H.N.				
DSP / CWO name	CWO Fairgreen, Galway				
Environmental Health Officer name	Michael Keenehan				
Local Fire Officer Name	Paul Duffy				
Local Fire Station	Claddagh, Galway				
Is the Centre certified by any Quality Management System Yes No (i.e. Q Mark, ISO)?:					
If yes, please give details:					
What was the date of the last certification?					
Have you a copy of the Certification	Yes No				

2. Please provide a copy of the following

	Check List
Official Register	
Menu Cycle	
Staffing Lists as follows:	
Full list of staff employed at the centre (indicating Names, Titles, Roles, etc.,)	
2. Indicate who is on duty at time of inspection (today)	
3. a separate list of Designated Liaison Persons (child protection)	

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided?	(Y/N)	Yes 🛛 No 🗌
Give details of roster hours		8.00pm - 8.00am
Is security provided by external company?	(Y/N)	Yes No 🖂
If yes, give name of company:		
Does the centre have CCTV?	(Y/N)	Yes No
Is a list of emergency numbers available in the Manager's office?	е	Yes No
Does the list include the following numbers?	(Y/N)	Yes 🛛 No 🗌
Local Garda station 24 hr number		
Local hospital		
Local fire station		If no, give details:
Duty Social Work Team		
Out of hours GP Service		
IPAS out of hours number		
Are first aid kits available?	(Y/N)	Yes 🛛 No 🗌
Where and how many?		5 kits in centre – 1xReception, 1xOffice, 2 x
		Kitchen, 1 Pre school
Who is responsible for first aid restocking?		Job title <u>only</u> (not name) of person responsible:
		The Duty Manager
Is there a defibrillator in the centre?		Yes No
How many staff been trained to use it?		All staff
		

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Gas Heating			

Do residents have control of the heating in their own bedroom?	Yes No
If no, what arrangements are in place?	
What are the heating 'ON' times?	05.30 - 08.00, 13.00 - 15-00, 17.30-18.00, 18.30-23.30

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes 🔀 No 🗌
How does centre management explain house rules to residents on arrival?	The house rules are contained in the welcome pack issued to residents on arrival. The rules are explained to residents by management, if necessary.

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

Are residents issued with key for their bedroom?(Yes/No)	Yes 🛛 No 🗌
Are residents issued with key for main door? (Yes/No)	Yes No 🖂
If no, give details	Reception is manned 24/7.
Are there procedures to allow residents to receive	No Vistors due to Covid
visitors? (Give details)	
Outline visiting times:	10am - 8pm
In what areas are visitors allowed in the centre?	Communal areas
Any other relevant information:	
Is there a facility for storage of residents' valuables*?	All residents have a locked locker. Storage
(Give details.) (* Storage is at resident's own risk)	provided for excess luggage.

What toiletries are provided to residents on arrival?	Shampoo / Shower Gel / Toothpaste /	
	Washing Powder / Linen bags / Cleaning	
	items	
What arrangements are in place to replenish these	Items replaced on request	
items?		

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes 🛛 No 🗌			
for residents to report maintenance issues? (Yes/No)				
Is there a maintenance day book? (Yes/No)	Yes 🛛 No 🗌			
Describe the maintenance procedure at the centre:				
When a resident highlights an issue, it is recorded on a day sheet which is checked by maintenance. The issue is signed off on when rectified.				

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's	Yes
Child Protection Policy?	
(Give details)	
Are visitors asked to sign a declaration agreeing to	Persons visiting the centre to work/teach are
adhere to the child protection policy?	asked to sign policy.
Where is declaration held?	Reception
Is there a sign in book for visitors? Where?	Yes - Reception
Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	Yes - Reception, dining room and pre-school
Have Designated Liaison Persons received HSE training?	Yes
Are notices prominently displayed regarding parental supervision of children? Where?	Yes - Reception and dining room

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes		No	
Have the premises been inspected by an Environmental Health Officer? (Yes/No)	Yes		No	
Date of last visit of Environmental Health Officer.	23/07/2019 this is due to Covid		due to Covid	

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu /	Yes
dietary requests? (Give details.)	
Provide details opposite:	
Which of the following are provided for school children's packed lunches:	
 Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? Drinks? Juice? Water? 	Ham, chicken, tuna, jam & peanut butter
Yogurt?Fruit?	Juice, water
Other	Yogurt
	Fruit
	Diagon plan provide details of the
	Please also provide details of the system for distribution of school lunches:
	Lunches are distributed at reception every morning.
	Residents also have the option to make their own school lunches at a separate table in the dining room.

Is infant formula kept out of public view?	Yes
What arrangements are in place for distribution	Formula is distributed with provisions
of infant formula?	at the weekend

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes 🛛 No 🗌
available outside mealtimes?	
What food/snacks are available after hours or when	Bread, fruit and biscuits
kitchen is closed?	
Where are the snacks located and how are they	Snacks can be requested at reception
accessed?	
Are meals available for residents who arrive late?	Yes 🗵 No 📙
(Give details.)	Meals will be put by if centre notified
	William Will be put by it centre notified
Are meals available for new arrivals?	Yes, meals will be put by if centre notified of new
	arrival
(Give details)	
Are packed lunches available for residents	Yes No 🗆
Are packed lunches available for residents	Yes 🗵 No 📋
travelling to Dublin on official business?	Packed lunches provided on request
(Give details)	
(Give details)	
If the inspection takes place during Ramadan this	N/A
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers	Yes 🛛 No 🗌
/ for preparation of infant formula)	
Sterilisers	Yes No
Kettles	Yes No
Fridge (for bottles of EBM* / formula) *Expressed	Yes No
Breast Milk	
Bottle Warmer	Yes No
Microwave	Yes No
Are these facilities available 24 hours a day	Yes No
Is there a dedicated room provided?	Yes No 🖂
Where?	

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes No
WIFI	Yes No
DVD player	Yes No
Computer Games	Yes No
Snooker Table	Yes No 🗌
Pool Table	Yes No
Table Tennis Table	Yes No
Board Games	Yes No
Newspapers	Yes No

Books	Yes 🛛 No 🗌
Toys / games for children	Yes No
Other	
Give details of any other arrangement or ot comments:	her
14 TRANSPORT ARRANGEMENTS	
Is there a bus service provided? (Yes/No):	Yes No 🖂
Where does the service go to?	
What is the frequency of the service?	
(List time table opposite)	
15 TV SYSTEM	
Is there a specific TV system in place?	Yes 🛛 No 🗌
(give details)	Satelite
An average, how many TV channels are provided to residents?	13 channels
Are residents allowed to erect satellite dishes?	No

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No
If No, what service is provided?	
Who launders towels and bedlinen?	Housekeeping – Open 11am to 12 midnight everyday
(e.g., residents, staff, other, etc)	
What procedures are in place for the exchange of	Residents can exchange as often as required
towels and bed linen at the centre?	
What procedures are in place for ironing boards	Boards and irons available at reception
and irons?	
How is washing powder / tablets supplied?	Are supplied weekly with provisions
Are there specific arrangements for access to the	Yes, each floor has its own day and there is open
laundry (give details):	access 3 days each week.

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment	Yes 🛛 No 🗌
provided by management for residents?	
What cleaning equipment is available to	Sponges / cloths / disinfectant/ polish /
residents?	spray for tiles and washing up liquid.
What is the procedure for residents to access	Equipment available from reception
vacuum cleaners, brushes & other cleaning	
equipment?	
What arrangements are in place if rooms are	Management will clarify with resident
not cleaned sufficiently by residents?	if help is required. Residents are
	encouraged to tidy up and assistance
	will be provided, if necessary.
	, ,

PART 2

Room by Room Inspection

Centre: Eglinton Accommodation Centre

Date of Inspection: 27th November 2020

Section A- Administration / Communal areas

17 Have you seen the following?

, ,		Location of display
Up to date House Rules	\boxtimes	Reception area & copy provided
		in welcome pack
Complaint Forms		Reception area
Accident/ Incident procedure	\boxtimes	Log kept in reception area

HSE Breastfeeding Posters	Reception / dining room
(if applicable)	
Designated Liaison Person details	Reception area, dining room &
(Child Protection)	pre-school
Supervision of children notice	Reception and dining room and
·	various other locations in centre
Gym Notices (Child Safety – if applicable)	N/A

18 Staff Awareness

Did you see the RIA Code of Practice*?		
Are all staff aware of RIA Code & House Rules?		
How are staff made aware of RIA Code & House Rules?		
On induction staff are given a copy of the Code and House Rules, which are explained by		
management, staff then sign off that they have understood and will adhere to these.		

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By	<u>Comments</u>
	(Company Name /	
	Position <u>)</u>	
23/11/2020	Staff	Ok
15/11/2020	Staff	Ok
19/04/2019	Wade Electrical	Inspection and test

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By	OK	Defect	Remedial Action	Sign Off
	(Company Name /			Taken (Y/N)	Y/N
	Position)				
22/11/2020	Staff	\boxtimes	None	N	Υ
15/11/2020	staff		none	N	Υ
14/04/2020	Precision Power &	\boxtimes	Quarterly service	Υ	Υ
	Safety		and test		

Checked daily by staff and updated on fire register

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By	ОК	Defect	Remedial Action	Sign Off
	(Company Name /			Taken (Y/N)	Y/N
	Position)				
14/04/2020	Precision Power	\boxtimes	Service	Υ	Υ
	and Safety				
07/01/2019	Precision Power	\boxtimes	None	Υ	γ
	and Safety			-	-

Staff check extinguishers daily and update fire register

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	ОК	Defect	Remedial	Sign Off
	(Company Name /			Action	Y/N
	Position)			Taken (Y/N)	
25/11/2020	Security staff	\boxtimes	n/a	No	Yes
24/11/2020	Security staff	\boxtimes	n/a	No	Yes

Staff check exits daily and update fire register

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
12/04/2020	11 & 5 visitors	103 residents/3 visitors All evacuated	9 mins	No issues
03/12/2019	12	103 residents	7 mins	No issues

**Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire Awareness Training	Fergal McKevitt	3 hrs Refresher	14 Feb 2017
All staff	Fire Awareness Training	Safety First Consultancy Ltd	1 day	May, 2010

19g FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the	Yes
building?	
Are all fire doors kept closed?	Yes
Comments:	

Administration Area:

Reception:				
Is the area generally clean?			Yes 🛚	No
If no please give details:				
Visual Check: Have you noticed any issues re (e.g., fire exit signs, hazards, lighting, notices, déc		ention?	Yes 🗌	No
If yes please detail:	01, etc.,			
Have you seen the following?				
IOM Voluntary Return Posters		Reception	1	
Anti Human-Trafficking Posters		Reception	1	
'NO to Violence & Harassment' Posters		Reception	1	
What facilities are provided? Boiler, 4 fridge open 24/7	s, 2 microv	vaves, sink & m	ilk dispen	ser,
Is the area generally clean?		Yes	No.	
If no please give details:				
Visual Check: Have you noticed any issues re	quiring att	ention? Yes	No	
If yes please detail:				
Pre-school Room:				
Is the area generally clean? Yes / No	Yes			
If no please give details:				
Visual Check: Have you noticed any issues re (observe whether the area is colourful, has sufficient to Other comments: Room well stocked with to	ys, changing	areas, toilets in wo	rking order,	etc)

DINING AREA:

Please outline the meal times:

	Fron	From						
Breakfast	7.15			10.00				
Lunch	12.3	0		14.	30 *re	opens a	t 14.45	- 15.15
					_	ool teri	m for ch	ildren's
				lun	ches.			
Dinner	17.3	17.30			30			
			1					
			Lunch		Dinr	ner 🔀		
Is menu cycle avai	lable?		Yes	\boxtimes	No			
fua aire dataile	مد ما الم		af :a.					
f no, give details Breakfast	or all ment	u options on da	ay or mst	Jectic	JII.			
Lunch								
Dinner								
Diffici								
Is menu cycle on o	display?				Yes	\square	No	
Does menu cycle		with options ava	ailable?		Yes		No	一百
If no, ask manage		•						
Which meal was s	ampled?	Breakf	ast		Lun	ch 🔀	Dir	nner 🗌
Please describe th Soup, with bread	e meal in d	etail (e.g. was it nips it was nice	hot / col		nd / spi	icy etc.)		nner 🗌
Please describe th Soup, with bread Was there a veget	e meal in d rolls and ch arian optio	etail (e.g. was it nips it was nice n?						nner 🗌
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KITCHEN AREA: Food Safety Critical Requirements

Is there a dress code for kitchen and servery staff

Please outline: Yes the chef and kitchen staff all wear standard uniform

Has the manager shown you HACCP Certificates for chefs?	\boxtimes
Was the fridge temperature showing as being between 1 and 5°C?	\square
Did you see evidence that the fridge temperature is recorded daily?	\square
Was the freezer temperature showing as being-18°C or below?	\square
Did you see evidence that freezer temperature is recorded daily?	
Are dry food stuffs stored on shelving? (all dry goods should be stored off the ground)	
Has it been demonstrated to you that cooked food is at a temperature above 72°C?	
Is the temperature recorded for all food services (lunch &dinner)	
Is there a record of daily cleaning of kitchen, food service and dining areas?	
Have you seen a record of periodic deep clean of all floors, under and behind cookers/fridges etc.?	
Are bins with waste food covered/lidded?	
Are fly screens present on windows and doors into kitchen?	

Where you have not checked boxes above, please provide further details, including any specific corrective actions you may have requested:

23 PUBLIC TOILET: Off communal room

	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins
			Paper	Dryers	Water	
Ladies:	2	\boxtimes	\boxtimes	\boxtimes	\boxtimes	
Gents:	1	\boxtimes	\boxtimes	\boxtimes	\boxtimes	
	cubicle					
	& urinal					
Is there a	cleaning so	chedule dis	played?		Ye	es 🗌 No 🖂
Record th	e last time	entry.				
Is the are	a clean? (p	rovide com	ment) Yes	i		
Are all fac	cilities worl	king?			Ye	es No *
Visual Ch	eck: Have	you noticed	any issues	requiring attentio	n? Ye	es* No 🖂
If No, give	e details:					

24 LARGE COMMUNAL ROOM STRETCHING LENGTH OF BUILDING (State Location): On ground floor Are the exit signs clearly marked? Yes Very No. 1

2 bicycle racks at end of roo Library on side wall Soccer and pool table, dart		oom				
Seating available. Area used for meetings etc.	l for classes, ho	mework club,	general us	se and	gathering	gs and
General Seating Area						
Is the seating in good condit	ion?		Yes	\boxtimes	No	
Computer room:						
Is the area generally clean?			Yes	\square	No \square	
Visual Check: Have you noti	cad any issues r	equiring atten		=	No 🖂	
•	•					
If yes please detail: Separat			, cnairs, co	mpute	rs. Comp	uter
classes held in this room (8	computers avai	lable)				
Any other comments? If yes	please detail: I	Bikes need to	be cleaned	l up an	d stored	
better	•			•		
AUNDRY ROOM	_					
	Washing	Machines		Dr	yers	
Number	6 industria	al machines			5	
Do they appear to be in wor	king order? 1	machine need	s repair			
Comments:						
OUTDOOR GROUNDS / FA	CILITIES					
OUTDOOR GROUNDS / FA						
OUTDOOR GROUNDS / FA	CILITIES Very Good	Adequate	Poor*	Need	ls urgent a	ttention*
OUTDOOR GROUNDS / FA		Adequate X	Poor*	Need	ls urgent a	ttention
		Adequate 🔀	Poor*	Need	ls urgent a	ttention
Condition of exterior of		Adequate	Poor*	Need	ls urgent a	ttention
Condition of exterior of centre		Adequate	Poor*	Need	ls urgent a	ttention'
Condition of exterior of centre Paintwork of the centre		Adequate	Poor*	Need	is urgent a	ttention'
Condition of exterior of centre Paintwork of the centre Maintenance standard of the		Adequate	Poor*	Need	Is urgent a	ttention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut,		Adequate	Poor*	Need	ls urgent a	ttention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.)		Adequate	Poor*	Need	ls urgent a	ttention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.)	Very Good			Need	is urgent a	ttention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds	Very Good			Need	Is urgent a	ttention [*]
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good	ails and comm	ents:			ttention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater	Very Good G	ails and commo	ents:	Need		ttention
centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities available.	Very Good	ails and commo	ents:			ttention

Bedrooms:

CLEANING (General Arrangements)

How often are bedrooms inspected?	twice weekly Weekly
Who cleans the bedrooms?	Staff Residents 🖂
How often do staff clean the bedrooms?	Weekly fortnightly
	Monthly Other 🔀
Are there cleaning materials and equipment provided by management for residents?	Yes No No
What cleaning equipment is available to residents?	Hoover, brushes, sprays, disinfectants, cloths, domestos etc.
	·
What arrangements are in place if rooms	Management will encourage resident to
are not cleaned sufficiently by residents?	clean rooms if not doing so. Cleaning staff
	will provide assistance, if requested.

Main House (Seafront View) Ground Floor

ROOM NUMBER 100											
Room Profile:	Room Profile:				Room Capacity:				Room Occupancy:		
Family				5	5			4			
TV		Ensuite	Share	d Bathro	om	Smok	e Ala	ırm	Fire Notice		
							X				
		Very Good	Ade	equate	Pc	or *	N	eeds	urgent attention *		
Cleanliness		\boxtimes									
Is everything in working order?				Υ	′es 🖂	N	o *				
If *, please given	ve c	letails:									

ROOM NUME	BER	102										
Room Profile:					Room Capacity:				Room Occupancy:			
Family					5				2			
TV		Ensuite	Sh	ared	Bathro	om	Smoke Al		ırm	F	ire Notice	
		\boxtimes						X				
		Very Good	t	Adeq	uate	Pc	or *	Ν	eeds	urgent	attention	*
Cleanliness				\geq								
Is everything in working order?						Υ	es 🗌	No	o *	\boxtimes		
If *, please giv	ve c	letails										

ROOM NUMI	BER 104							
Room Profile			Room	Capa	city:	R	oom Occupancy:	
Family			4			3		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	n Fire Notice	
							\boxtimes	
	Very Good	d Adeq	uate	Pc	or *	Nee	ds urgent attention *	
Cleanliness				[
Is everything	in working orde	r?		Υ	'es 🗌	k oN	* 🔀	
If *, please gi	ve details:							
ROOM NUMI	3ER 106							
Room Profile			Room	Сара	city:	R	oom Occupancy:	
Family			4			3		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	n Fire Notice	
						\boxtimes		
	Very Good	d Adeq	uate	Pc	or *	Nee	ds urgent attention *	
Cleanliness								
Is everything	in working orde	r?		Υ	'es 🔀	No [*]	k	
If *, please gi	ve details:							
ROOM NUMI	BER 108							
Room Profile			Room	Сара	city:	R	oom Occupancy:	
Family			4			4		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	n Fire Notice	
						\boxtimes		
	Very Good	d Adeq	uate	Pc	or *	Nee	ds urgent attention *	
Cleanliness				ſ			П	
	in working orde	r?			Yes	<u> </u>	lo*	
If *, please gi							<u> </u>	
, , , , , , , , , , , , , , , , , , , ,								
ROOM NUMI	3ER 110							
Room Profile			Room	Сара	citv:	R	oom Occupancy:	
Family			4	F **	•	5		
TV	Ensuite	Shared	Shared Bathro		Smok	e Alarm	Fire Notice	
	Very Good	d Adeq	uate	Pc	or *	Nee	ds urgent attention *	
Cleanliness		<u> </u>	<u> </u>	1	$\overline{}$			

Is everything in working order? Yes No *											
If *, please give details: Family is in Balseskina and their luggage is packed											
ROOM NUME	BER 112										
Room Profile:			Room	Capac	city:	F	Room	Occupancy:			
Family			4			2	2				
TV	Ensuite	Shared	Bathro	om	Smok	e Alarr	n	Fire Notice			
	\square										
	Very Good	d Adeq	 uate	Po	or *	— Nee	ds ur	gent attention *			
Cleanliness	7 c. y 60 c.	7.0009	7		"	1100	- G - G - G - G - G - G - G - G - G - G				
	in working orde			L	U Vas l	<u> </u>	Vo*				
Is everything in working order? Yes No* If *, please give details											
, p. case 5.10 actains											
DOONA NUUNAT	NED 444										
ROOM NUME		-	D =	Ce.:: -		Τ.) = ···	0			
Room Profile:			Room	Capac	city:			Occupancy:			
Family	Fig ita	Chanad	A Dathus		Con als			Fine Nation			
TV	Ensuite 🔽	Shared	Bathro	om	Smok	ke Alarr	n	Fire Notice			
	Very Good	d Adeq	uate	Po	or *	Nee	eds ur	gent attention *			
Cleanliness						<u> </u>					
Is everything i	in working orde	r?			Yes		No*				
If *, please giv	ve details:										
DOOM NUMBER	DED 115										
ROOM NUME			D	C				0			
Room Profile:			Room	Capac	city:			Occupancy:			
Family		61 1	4	1	6 1	3	-	F: N:			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarr	n	Fire Notice			
	\boxtimes										
	Very Good	d Adeq	uate	Po	or *	Nee	eds ur	gent attention *			
Cleanliness					\boxtimes						
Is everything i	in working orde	r?			Yes [Ž I	No*				
If *, please giv	ve details:	A lot of s	tuff in t	the ro	om						
.											
ROOM NUME	BER 113	,									
Room Profile:			Room	Capac	city:	F	Room	Occupancy:			
Singles			4			2	2				
TV	Ensuite	Shared	Bathro	om	Smok	e Alarr	n	Fire Notice			
\square	\boxtimes					\boxtimes		\boxtimes			
	Very Good	d Adeq	uate	P∩	or *	Nee	ds ur	gent attention *			
Cleanliness	70.7000	, ,,ucq	7	<u></u> Г	<u> </u>	.,,	ui				
	in working orde	<u> </u> r2	ן		 Yes 🔀		lo *				
is everytiling i	ii working orde	1:			ies 🔼	7 1	iU .				

If *, please given	ve c	letails:									
ROOM NUME	BER	111									
Room Profile:				Room	Capa	city:		Roo	m Oo	ccupancy:	
Singles			T	4				2			
TV		Ensuite	Shared	Bathro	om	Smok	e Alarm Fire			Fire Notice	
		\boxtimes					<u> </u>			\square	
		Very Good	d Adec	uate	Po	or *	N	eeds	urge	nt attention *	
Cleanliness				<u> </u>							
Is everything			ι,			Yes 🔀	1	No *			
If *, please giv	ve d	etails:									
ROOM NUME		109		D = = ==		-:		D	0		
Room Profile: Family				A ROOM	Capa	city:		4 4	m O	ccupancy:	
TV		Ensuite	Shared	_	om	Smok	e Δla	•		Fire Notice	
		X	Sharea			1	$\overline{\mathbb{X}}$				
		Vary Cook	l Adaa	<u> </u>	Do	k		o o d o		nt attantion *	
Cleanliness		Very Good	d Adeo	Juate	PC	or *	IN	eeas	urge	nt attention *	
Is everything	in w	orking order	<u> </u>	7	<u> </u>	Yes 🗌		No *	$\frac{1}{N}$		
If *, please giv				room		163		NO			
ii , picase giv	vc u	ctans. cook	ing over in	1100111							
ROOM NUME	DED	107									
Room Profile:		107		Room	n Capa	city:		Roo	m O	ccupancy:	
Singles				4	Сара	City.		3	111 00	ссирансу.	
TV		Ensuite	Shared	_	om	Smok	e Ala			Fire Notice	
\boxtimes							\overline{X}				
		Very Good	l Δdec	uate	Po	or *	N	eeds	IIrge	nt attention *	
Cleanliness			, nace					ccus	ui ge		
Is everything	in w	orking orde	رې <u>ا لا</u>			Yes 🔀	1	No *	\Box		
If *, please giv			•			. 55					
, piedse giv		etans.									
ROOM NUME		105									
Room Profile:				Room	Capa	city:		Roo	m O	ccupancy:	
Family				4		I -		0			
TV		Ensuite	Shared	ed Bathroom Sm		Smok	e Ala	rm		Fire Notice	
										\boxtimes	
		Very Good	d Adec	uate	Po	or *	N	eeds	urge	nt attention *	
Cleanliness		\boxtimes									

Г							
	n working order				Yes 🔀	No *	
If *, please giv	e details: Room	is empty					
ROOM NUMB	BER 103						
Room Profile:			Room	Capa	city:	Roc	om Occupancy:
Family			5		1	4	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
		.	Ш			<u> </u>	
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness		_		L			
	n working order				Yes 🔀	No *	
If *, please giv	ve details: rice c	ooker in r	oom				
ROOM NUMB	BER 101		1				
Room Profile:			Room	Capa	city:		om Occupancy:
Singles	Francista	Chanad	Pothus		Connel	2	Fire Nation
TV 🖂	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
					<u> </u>		
a	Very Good	Adeq	juate 7	Po	or *	Needs	urgent attention *
Cleanliness		_		L	<u></u>	NI - ¥	
	n working order	·			Yes	No *	
If *, please giv	e details:						
CORRIDOR							
Is the area ge	nerally clean?					Yes	No L
If no please gi	ve details:						
Visual Check:	Have you notice	ed any issu	ies requ	uiring a	attentio	n? Yes	□ No ⊠
If yes please d	letail:						
1st Floor		-	e of the	corrido	or then t	he bedroo	oms on the opposite
ROOM NUMB	BER 200						
Room Profile:			Room	Сара	city:	Roc	om Occupancy:
Family			5	- 1		0	- 1 7 -
T\/	Encuito	Sharod	Dathro	000	Cmak	o Alarm	Eiro Notico

		Very Good	Adeo	uate	Po	or *	Nee	Needs urgent attention *		
Cleanliness	ŀ			<u>.</u>						
Is everything i	in w	orking order	?			Yes 🖂	N	o*		
If *, please giv	ve d	letails: Room	n is empty	/						
ROOM NUMB		202		1						
Room Profile:					Capa	city:		Room Occupancy:		
Singles		F	Classia	A Datlana		Const	3			
TV		Ensuite	Shared	Bathro	om	Smok	e Alarn	n Fire Notice		
		Very Good	Adea	<u> </u>	D _O	or*	△ Noc	eds urgent attention	*	
Cleanliness	F		Very Good Adequate Poor * N						!	
Is everything i	in w	orking order	_ <u> </u>	7	ι	Yes	l l N	o* X		
If *, please giv				room		163				
ii , picase gii	. .	ctuiis. Micc	cooker iii							
ROOM NUMB	DED	204								
Room Profile:		204		Poor	Cana	city:		Poom Occupancy:		
Room Profile: Room Capacity: Room Occupancy: Family 4 4										
•	TV Ensuite Share				om	Smok	e Alarn			
\square		\(\sigma\)	Sharea			Silloit	X			
		Very Good	Adeq	uate Poor * N			Nee	eds urgent attention) *	
Cleanliness	Ī	\boxtimes								
Is everything i	in w	orking order	<u> </u>	_		Yes 🔀	No	o*		
If *, please giv							<u>u</u>			
,,,										
ROOM NUMB		206		1_						
Room Profile:					Capa	city:		Room Occupancy:		
Family		Facuita	Charad	A Dathra	0.00	Cmake	2 e Alarn	-		
TV 🖂		Ensuite	Shared	Баспго	om	SITIOK	e Alam	n Fire Notice		
	1	Vary Cood	Adaa	<u> </u>	Do	k	△ Nos	ds urgent attention	. *	
Cleanliness	}	Very Good	Adeq	Juale 7	10	or *	ivee	eds urgent attention	ı ·	
	in 144	orking order	_ <u> </u>	<u> </u>	<u> </u>	Yes 🔀] NI	o * 🗍		
	Is everything in working order? Yes No * If *, please give details:									
ii , piease giv	ve u	ctans.								
ROOM NUMB	BER	208								
Room Profile:				Room	Capa	city:	F	Room Occupancy:		
Family				5			5			
TV		Ensuite	Shared	Bathro	om	Smok	e Alarn	n Fire Notice		

							\times		
		Very Good	Adeo	quate	Po	or *	Needs	urgent attention *	
Cleanliness		\boxtimes							
Is everything	in w	orking order	-?			Yes 🔀	No*		
If *, please gi				room			<u> </u>		
, , ,									
ROOM NUME	DED	210							
Room Profile:		210		Poor	Cana	city	Poo	m Occupancy:	
	1			4	Capa	city.	2	m Occupancy:	
Family		Ensuite	Charad	4 Bathro	om	Smale	e Alarm	Fire Natice	
TV		Efficialite	Shared		om	SITION	e Alarin	Fire Notice	
		Vary Cand			D-	or *	Noodo		
		Very Good	i Adec	quate	1	or .	needs	urgent attention *	
Cleanliness					L	<u> </u>	1	<u></u>	
Is everything			<u>`</u> ?			Yes 🔀	No *		
If *, please gi	ve c	details:							
ROOM NUMI	BER	212							
Room Profile:	:			Room	Capa	city:	Roo	m Occupancy:	
Singles				4			2		
TV		Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
		\boxtimes					\boxtimes		
		Very Good	Adeo	quate	Po	or *	Needs	urgent attention *	
Cleanliness				\overline{A}					
Is everything	in w	orking order	·?			Yes	No *	· 🗡	
If *, please gi							•		
, , , ,									
ROOM NUME	BER	214							
Room Profile:				Room	Capa	city:	Roo	m Occupancy:	
Singles				4			0	, ,	
TV		Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
\square		\boxtimes					\overline{X}	X	
		Very Good	l Adeo	quate	Po	or *	Needs	urgent attention *	
Cleanliness			7.000	<u> </u>	1		110005		
Is everything	in w	orking order	-? ->		<u> </u>	Yes 🖂	No*		
If *, please gi			Room is	amnty	,		140		
ii , piease gi	ve (actalis.	NOUIII IS	empty					
ROOM NUME	SED	215							
Room Profile:		213		Poor	Cana	city	Doo	m Occupancy:	
Propin Frome:	•			LOOU	Capa	uly.	RUU	m Occupancy:	

Family		T	3		T	2		
TV	Ensuite	Shared	Bathro	om	Smok	<u>e Alarm</u>	1	Fire Notice
						\boxtimes		\boxtimes
	Very Good	d Adec	uate	Pc	or *	Nee	ds urg	ent attention *
Cleanliness			\leq					
Is everything	in working orde	r?			Yes 🔀	No	o * 🗌	
If *, please gi	ve details: rice	cooker in ı	room					
ROOM NUME	BER 213					1		
Room Profile:			Room	n Capa	city:	R	oom C	Occupancy:
Singles		ı	4		ı	2		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	1	Fire Notice
					Į Į	<u>X</u>		\square
	Very Good	d Adec	uate	Pc	or *	Nee	ds urg	ent attention *
Cleanliness					<u> </u>			
Is everything	in working orde	r?			Yes	No	o* 🔀	
If *, please gi	ve details:							
ROOM NUME	BER 211							
Room Profile:			Poor	n Capa	city	р	oom C	Occupancy:
Family	•		3	ГСара	city.	0		occupancy.
TV	Ensuite	Shared		om	Smok	e Alarm		Fire Notice
N N	∑	Sharea		70111	Jillok		<u> </u>	
	Very Good	d Adeo	<u>uate</u>	Po	or*	Nee	ds urg	ent attention *
Cleanliness			•				a.c a <u>B</u>	
	in working orde				Yes 🔀	1 No	o *	7
If *, please gi		Room is	emnty	,		7		
, p.case 8.			- Ср.т,					
ROOM NUME						1		
Room Profile:			Room	n Capa	city:	R	oom C	Occupancy:
Singles		1	4		ı	2	1	
TV	Ensuite	Shared	Bathro	om		e Alarm	1	Fire Notice
					Į	\boxtimes		
	Very Good	d Adeo	uate	Po	or *	Nee	ds urg	ent attention *
Cleanliness			<u> </u>					
Is everything	in working orde	r?			Yes _] No	o* 🛭	
If *, please gi	ve details:							
ROOM NUME	BER 207							
Room Profile:			Room	n Capa	city:	R	oom C	Occupancy:

Family			4			0					
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	- 1	Fire Notice			
	\boxtimes					\boxtimes		\boxtimes			
	Very Good	d Adec	luate	Pc	or *	Needs	urgen	nt attention *			
Cleanliness											
Is everything	in working orde	r?			Yes 🔀	No *					
If *, please given	ve details: Roo	m is empty	/								
ROOM NUME	BER 205										
Room Profile:			Room	n Capa	citv:	Roo	m Oc	cupancy:			
Family			4		,.	2					
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm		Fire Notice			
\square	\boxtimes					\overline{X}		\boxtimes			
	Very Good	d Adec	<u>—</u> ıuate	Pc	or *	Needs	urger	nt attention *			
Cleanliness	× × × × × × × × × × × × × × × × × × ×	Γ	7		<u> </u>		<u> </u>				
	in working orde	 r?			Yes 🔀	No*	\Box	_			
If *, please give details:											
, p.case 8.											
ROOM NUME	BER 203										
Room Profile:			Room	n Capa	citv:	Roo	m Oc	cupancy:			
Family			4		,	2					
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	ı	Fire Notice			
\square	\square					\overline{X}		\boxtimes			
	Very Good	d Adec	uate	Pc	or *	Needs	urger	nt attention *			
Cleanliness											
Is everything	in working orde	r?			Yes	No*	\boxtimes				
If *, please giv						-					
7. 0											
ROOM NUME	BER 201										
Room Profile:			Room	n Capa	citv:	Roo	m Oc	cupancy:			
Singles			4		,.	2		опраноў:			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm		Fire Notice			
\boxtimes		21.3.50			1	X	<u> </u>	X			
<u>~ X</u>	Very Good	ry Good Adequate Poor *			Needs urgent attention *						
Cleanliness	<u> </u>		<u> </u>	<u> </u>			<u> </u>	7			
	in working orde						<u>_</u> _				

If *, please give details: .

CORRIDOR										
Is the area gen	erally clean?					Υ	es	\boxtimes	No	П
If no please giv	e details:									
Visual Check: 1	lave you notice	ed any issu	ies requ	uiring a	attentio	n? Y	es		No	
If yes please de	etail: +									
	Front stairwa	У							Na	
Is the area gen						Y	es		No	
If no please giv	e details:									
Visual Check: H	Have you notice	ed any issu	ies requ	uiring a	attentio	n? Y	es		No	
(e.g., fire exit sig		ting, notice	es, décoi	r, etc.)						
If yes please de	etail:									
Main House 2 nd Floor Note: This form cl side of the 2 nd floo	harts the rooms	·	e of the	corride	or then t	he be	droo	ms on	the op	posite
ROOM NUMBE	R 300									
Room Profile:			Room	Capa	city:		Roo	m Occ	cupan	cy:
Singles			4				2			
TV	Ensuite Shared Bathroom Smok						rm	F	Fire No	otice
\boxtimes									\boxtimes]
	Very Good	Adec	quate	Po	or *	Ne	eeds	urgen	<u>t atte</u>	ntion *
Cleanliness				L		1				
Is everything in		?			Yes 🔀		No *	· Ш		
If *, please give	e details:									
ROOM NUMBE	R 302									
Room Profile:			Room	Capa	city:		Roo	m Occ	cupan	су:
Family			4				0	_		
TV 🖂	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	F	Fire No	otice 1
	Very Good	Adeo	<u> </u>	Po	or *	<u>∠</u> Ne	eeds	urgen	t atte	ntion *
Cleanliness			_	[$\overline{}$				1	
Is everything in	working order	?			Yes		No*			
If *, please give	<u>-</u>		'							
ROOM NUMBE	R 304									
Room Profile:	-		Room	Сара	city:		Roo	m Occ	cupan	cy:
Family			4				3			
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	F	ire N	otice

	Very Good	Very Good Adequate Poor *			or *	Needs urgent attention *					
Cleanliness				[
Is everything in	n working order?)		•	Yes 🔀	No *	:				
If *, please give	e details: Bathr	oom nee	ds clea	ning							
ROOM NUMBE	ER 306		ı								
Room Profile:				Capa	city:		m Occupancy:				
Family		61 1	4		6 1	0	F: N:				
TV 🖂	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice				
		1	<u>Ц</u> .		<u> </u>						
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *				
Cleanliness						1					
	working order				Yes	No *					
If *, please give	e details: Room	is empty	'								
ROOM NUMBE	ER 308										
Room Profile:			Room	Сара	city:	Roo	m Occupancy:				
Vacant			4	•		3					
TV	Ensuite	e Shared Bathroom Smoke Al				e Alarm	Fire Notice				
	\square					\overline{X}	\square				
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *				
Cleanliness					\boxtimes						
Is everything in working order? Yes No*											
	e details: room		aning			_					
ROOM NUMBE	ER 310										
Room Profile:			Room	Сара	citv:	Roo	m Occupancy:				
Family			4	•		5	. ,				
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice				
	\boxtimes					\overline{X}					
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *				
Cleanliness											
Is everything in	working order	>		ı	Yes 🔀	No *	:				
If *, please give	e details:										
ROOM NUMBE	ER 312										
Room Profile:			Room	Capa	city:	Roo	m Occupancy:				
Family						2					
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice				
						<u> </u>					
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *				
Cleanliness											

If *, please gi	ve	details:									
DOOR A NUMBER	<u> </u>	244									
ROOM NUM		314		Door	. Cana	a:4		Doo	O		
Room Profile:	:				n Capa	city:			m Occupancy:		
Family			C.I.	4			•	0	F: N .:		
TV		Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice		
					1		<u> </u>				
		Very Good	l Ade	quate	Po	or *	N	eeds	urgent attention *		
Cleanliness				<u>X</u>							
Is everything	in v	vorking order	-?			Yes 🔀]	No*			
If *, please gi	ve (details: Roor	n is empt	:y							
20014 211124		245									
ROOM NUMI		315		D		-:		D	0		
Room Profile:	:				Room Capacity:				m Occupancy:		
Family			C.I.	4				2	F: N .:		
TV		Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice		
							<u> </u>				
		Very Good	l Ade	quate	Po	or *	N	eeds	urgent attention *		
Cleanliness											
Is everything	in v	vorking order	· ?			Yes		No*	\boxtimes		
If *, please gi	ve (details:									
ROOM NUME	BER	313									
Room Profile:				Room	n Capa	citv:		Roo	m Occupancy:		
Singles				3				2	1 /		
TV		Ensuite	Shared	d Bathro	om	Smok	e Ala	rm	Fire Notice		
		\boxtimes					\overline{X}		X		
		Very Good	l Ade	quate	Po	or*	N	eeds	urgent attention *		
Cleanliness		10.7000	1		1	,,,,	.,,				
Is everything	in v	vorking order	-) <u> </u>		Į l	Yes 🔀	1 1	No*	\square		
						res 🔼	7	INO .			
If *, please gi	ve (details: door	рюскеа	with lug	ggage						
ROOM NUME	BFR	311									
Room Profile:		· •-•		Room	n Capa	citv:		Roo	m Occupancy:		
Family	•			3	. capa	y ·		3	Occupancy.		
TV		Ensuite	Share	d Bathro	nom	Smok	o ∆la		Fire Notice		
			Jilaiet		,0111	511108					
	<u> </u>	Very Good	l Ada	 quate	Do	լ <u></u> or *	NI.	ppdc	urgent attention *		
ĺ		I very door	, Aue	quale	l rc	,01	1.4	ceus	argent attention		

Cleanliness				
Is everything	in working orde	ر.	Yes] No* 🔀
If *, please gi	ve details: Fire	notice missing. R	ice cooker in r	oom
ROOM NUME	309			
Room Profile:		Room	Capacity:	Room Occupancy:
Family		4		0
TV	Ensuite	Shared Bathro	om Smok	e Alarm Fire Notice
	Very Good	d Adequate	Poor *	Needs urgent attention *
Cleanliness				
Is everything	in working orde	ι,	Yes 🔀	No*
If *, please gi	ve details: Roo	m is empty		
ROOM NUME	BER 307			
Room Profile:		Room	Capacity:	Room Occupancy:
Singles		4		0
TV	Ensuite	Shared Bathro	om Smok	e Alarm Fire Notice
	<u> </u>			X X
	Very Good	d Adequate	Poor *	Needs urgent attention *
Cleanliness		-2		
	in working orde		Yes] No * 🔀
it *, piease gi	ve details: Roo	m is empty		
ROOM NUME	BER 305			
Room Profile:		Room	Capacity:	Room Occupancy:
Family	<u> </u>	4	- сарасту:	2
TV	Ensuite	Shared Bathro	om Smok	e Alarm Fire Notice
\square	\boxtimes	П		\times
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		<u> </u>	\square	
	in working orde	رغ 	Yes 🔀	No * 🗌
		needs cleaning		
ROOM NUME	3ER 303			
	505			
Room Profile:	1	Room	Capacity:	Room Occupancy:

TV	Ensuite	Shared	Bathroo	m	Smoke	Alarm		Fire No	otice
\square					∇				
	Very Good	Adeq	uate	Poo	r*	Needs	urger	nt atte	ntion *
Cleanliness	\square	Ľ]]				
Is everything in working order? Yes No*									
	ve details: Roon		,						
ROOM NUME	BER 301								
Room Profile:			Room C	Capacit	y:	Roo	m Oc	cupan	cy:
Family	I		5			0			
TV	Ensuite	Shared	Bathroo	m	Smoke	Alarm		Fire No	otice
						<u>] </u>			
	Very Good	Adeq	uate	Poo	r *	Needs	urger	<u>nt atte</u>	ntion *
Cleanliness									
, ,	in working order			Y	es 🔀	No *	Ш		
If *, please gi	ve details: Roon	n is empty	,						
CORRIDOR	- 2 nd Floor					Vac	\square	No	
	nerally clean?					Yes		No	
If no please g									
	Have you notice	ed any issu	es requii	ring att	tention?	' Yes	Ш	No	
If yes please o	detail: +								
STAIRWAY	- Back stairwa	ny							
Is the area ge	nerally clean?					Yes	\boxtimes	No	
If no please g	ive details:								
	Have you notice	-	•	-	tention?	Yes		No	\boxtimes
(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)									
If yes please of									
_	Back of Build	ing)							
2nd Floor Note: This form	charts the rooms	on the 2 nd 1	floor corr	idor.					
CORRIDOR		lor adjace	ent apar	tmen	ts				
	nerally clean?					Yes		No	
If no please g									<u> </u>
Visual Check:	Have you notice	ed any issu	es requii	ring att	tention?	Yes		No	\boxtimes

If yes please o	letail:								
ROOM NUME	BER 20								
Room Profile:			Room	n Capa	city:	Roc	om Occupancy:		
Single			1			1			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
\boxtimes						\times			
	Very Good	d Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working orde	r?			Yes 🔀	No*			
If *, please give	ve details:								
ROOM NUME	BER 21								
Room Profile:	OLK ZI		Room	n Capa	ritv:	Roc	om Occupancy:		
Family			4	Capa	city.	4	m Occupancy.		
TV	Ensuite	Shared	•	om	Smok	e Alarm	Fire Notice		
		Silarea				7			
	Very Good	d Adeq	uate	Po	or *	 Needs	urgent attention *		
Cleanliness			7			Treeds digent detention			
	in working orde	r?			Yes	No*			
	ve details: roor		ected d		_				
, p.e 8.									
ROOM NUME	BER 22								
Room Profile:			Room	n Capa	ritv:	Roc	om Occupancy:		
Family			4	Сара	city.	4	m occupancy.		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
X	\boxtimes					\overline{X}			
	Very Good	d Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness				[
Is everything	in working orde	r?		-	Yes 🔀	No*			
If *, please giv	ve details: room	was spot	less			•			
· · · · ·		•							
ROOM NUME	BER 23								
Room Profile:			Room	n Capa	ritv:	Roc	om Occupancy:		
Family			4	Сара	city.	0	on occupancy.		
TV	Ensuite	Shared	-	om	Smok	e Alarm	Fire Notice		
\square		Silarca		70111	Sillok				
	Very Good	d Adeq	<u> </u>	Po	or *	Needs	urgent attention *		
Cleanliness	\boxtimes	Γ	<u> </u>		<u> </u>	12000			
	in working orde	r?			Yes	No*	\square		
If *, please give							K N		
, p.case 81									
DOOM NILLEAS	DED 24								
ROOM NUME	BER 24								

Daam Duafila			D = =	C		Ι.	D = = == C		
Room Profile:			Room Capacity:				Room Occupancy:		
Family		61 17	6				6		
TV	Ensuite	Shared I	Bathroom		Smok	e Aları	rm Fire Notice		
		L				<u> </u>			
	Very Good	Adequ	uate	Po	or *	Ne	eds urg	ent attention *	ķ
Cleanliness				L					
Is everything	in working order	?		,	Yes	<u> </u>	lo* ∑		
If *, please gi	ve details: Walls	to be pain	ited.						
ROOM NUME	BER 25								
Room Profile:			Room	Capac	ity:	1	Room C	ccupancy:	
Family			4			:	2		
TV	Ensuite	Shared I	Bathro	om	Smok	e Aları	m	Fire Notice	
\boxtimes	\boxtimes					\boxtimes		\boxtimes	
	Very Good	Adequ	uate	Po	or *	Ne	eds urge	ent attention *	k
Cleanliness									
Is everything	in working order	?		,	Yes 🔀	1	lo*]	
If *, please gi	ve details:				,	_		-	
CORRIDOR Is the area ge	2 nd floor: Corr	idor in ex	tensio	n buil	ding	Yes		No 🗍	
If no please g	<u> </u>								
Visual Check:	Have you notice	d any issue	es requ	uiring a	ttentior	n? Ye	s 🖂	No 🗌	
If yes please o	letail: roof need	s repair; bu	uggys s	stored	on corri	dor.			
STAIRWAY: Is the area ge If no please gi		ouilding				Ye	s 🔀	No 🗌	
	Have you notice	-	•	_	ttentior	n? Ye	s	No 🖂	
If yes please of			<i>5,</i> accor	, ,					
									

Extension (Back of Building) 1st Floor

ROOM NUM	BER 1								
Room Profile:			Room Capacity:				Room Occupancy:		
Single			1				1		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
\boxtimes						\boxtimes		\boxtimes	
	Very Good	d Adec	luate	te Poor* N			eeds	urgent attention *	
Cleanliness									
Is everything in	n working orde	r?			Yes 🔀		No *		
If *, please giv	e details:								
DOOM NUMA	DED 3								
ROOM NUM	BER 2		D = = ==		-:		D	0	
Room Profile:				n Capa	uty:		K00 5	m Occupancy:	
Family	Encuito	Shared	5 Dathro		Cmal	. A la	_	Fire Notice	
TV	Ensuite	Snared	Bathro	orn	Smok	e Ala	irm	Fire Notice	
	Vary Case	 		D-	*				
Classiliassa	Very Good	d Adeo	Juate 7	PO	or *	IN	eeas	urgent attention *	
Cleanliness						<u> </u> 			
Is everything in working order? Yes No*									
If *, please give details:									
ROOM NUM	BER 3		,						
Room Profile:			Room	n Capa	city:		Roo	m Occupancy:	
Family		T	4		Ī		4		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	arm Fire Notice		
\boxtimes	\boxtimes					\boxtimes		\boxtimes	
	Very Good	d Adec	Juate	Po	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything in	n working orde	r?			Yes 🔀		No*		
If *, please giv	e details:								
ROOM NUM	BER 4								
							_		
Room Profile:			Room	n Capa	city:		Roo	m Occupancy:	
Room Profile: Family			Room 4	Capa	city:		Roo 3	m Occupancy:	
	Ensuite	Shared	4	·	city: Smok	e Ala	3	m Occupancy: Fire Notice	
Family		Shared	4	·		e Ala	3	-	
Family			4 Bathro	om		X	3 irm	-	
Family	Ensuite		4 Bathro	om	Smok	X	3 irm	Fire Notice	

		_								
If *, please give	details: very	clean								
ROOM NUMB	ER 5									
Room Profile:			Room	Capa	city:		Roo	m Occ	upancy:	
Family			6	•	•		5		•	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	F	ire Notic	e
	\boxtimes					\times			\boxtimes	
	Very Good	d Adeq	uate	Pc	or *	Ne	eeds	urgent	attentio	n *
Cleanliness			<u> </u>							
Is everything in	working orde	r?			Yes 🔀		No*			
If *, please give	details:									
ROOM NUMB	ER 6									
Room Profile:			Room	Capa	citv:		Roo	m Occ	upancy:	
Family			4	. сара	···y·		3	566	aparicy.	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala		F	ire Notic	
X						\overline{X}				
	Very Good	d Adeq	<u> </u>	Pc	or *	ĺΝ	eeds	urgent	: attentio	 n *
Cleanliness			7					<u> </u>	7	
Is everything in	working orde	<u></u>			Yes 🔀	1	No*			
If *, please give		· •			165	<u> </u>				
DOOM NUMBER	FD 7									
ROOM NUMB	ER 7		D = = ==		-:		D = =	0		
Room Profile:			Room Capacity:				Room Occupancy:			
Family TV	Ensuite	Shared	A Pathro	om	Smok	o Ala	0 Alarm Fire Notice			
	Elisuite	Silareu	Башто	0111	31110K	e Ala	1111	Г		=
	Very Good	1 Adoo	<u> </u>	Do	<u> </u> oor *	<u> </u>	oods	urgont	attentio	·n *
Cleanliness	Very Good	d Adeq	Juate 7	1	701	INC	eeus	urgeni	. <u>attentio</u>]	711
	working order	<u> </u>	7		Voc C	-	No *			
Is everything in					Yes		NO "			
If *, please give	details: Roon	n is empty								
ROOM NUMB	ER 8									
Room Profile:			Room	Сара	city:		Roo	m Occ	upancy:	
Family			4				4			
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	F	ire Notic	e
	\boxtimes								\boxtimes	
	Very Good	Adeq	uate	Pc	or*	N	eeds	urgent	attentio	n *
Cleanliness										
	. —	. –							_	

Is everything	in v	vorking orde	۲?			Yes 🔀		No*				
If *, please gi	ve o	details:								_		
ROOM NUM	1BE	R 9										
Room Profile	:			Room	Capa	city:		Roo	m O	ccupar	ncy:	
Family				5	•	<u> </u>		4				
TV		Ensuite	Shared	Bathro	om	Smok	e Ala	ırm		Fire N	lotice	
							X					
		Very Good	Ade	quate	Pc	or *	N	eeds	urge	ent atte	ention *	*
Cleanliness												
Is everything	in v	vorking orde	۲?			Yes 🔀		No *				
If *, please gi	ve o	details:										
ROOM NUM	1BE	R 10										
Room Profile	:			Room	n Capa	city:		Roo	m O	ccupar	ncy:	
Family				4				0				
TV		Ensuite	Shared	Bathro	Bathroom Smoke Ala			larm Fire Notice				
		\boxtimes										
		Very Good	Ade	quate	Pc	or *	N	eeds	urge	ent atte	ention *	*
Cleanliness		\boxtimes										
Is everything	in v	vorking orde	ر}			Yes 🔀		No*				
If *, please gi	If *, please give details: Room is empty											
ROOM NUM	1BE	R 11										
Room Profile	:			Room	Room Occupancy:							
Family				3	•	<u> </u>		3				
TV		Ensuite	Shared	Bathro	om	Smok	e Ala	ırm		Fire N	lotice	
		\square					\overline{X}				<u> </u>	
		Very Good	Ade	quate	Pc	or *	N	eeds	urge	ent atte	ention *	*
Cleanliness		\boxtimes										
Is everything	in v	vorking orde	r?			Yes 🔀		No*				
If *, please gi	ve o	details:				<u> </u>						
CORRIDOR	1 S	^t Floor Exte	ncion									
Is the area ge			1131011				Y	'es	\boxtimes	No		
							-					
If no please g												
Visual Check:	На	ve you notice	ed any iss	ues requ	uiring a	attentio	n? Y	'es		No	\bowtie	
If yes please	deta	ail										

Jse this space for any comments or other information not covered in this form:	

General Representations

If you were approached by any <u>residents</u> regarding general issues
while in the centre please outline the details below:
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
If you were approached by any <u>other persons</u> regarding general
issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Manager should be asked to sign this declaration.

This inspection, by a RIA official, is primarily to examine how the terms of the Contract are being complied with in the centre.

The manager accepts that the person carrying out the inspection is not charged with certifying the centre is in compliance with all fire safety regulations. The manager agrees that the information provided above is correct.

Signed:	
Position:	
Date:	
******	**********
Manager sho	ould be asked to sign this declaration.
This inspection, by a R are being complied wi	IA official, is primarily to examine how the terms of the Contract th in the centre.
-	that the person carrying out the inspection is not certifying that ance with all food safety regulations. The manager agrees that ded above is correct.
Signed:	
Position:	
Date:	

Mr. Patrick McGovern, Maplestar Ltd., Eglinton Hotel, The Promenade, Salthill, Galway.

28th January 2021

Dear Mr. McGovern,

IPAS/IPPS carried out an inspection at the Eglinton Hotel on 27th November 2020. A copy of the inspection report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read the report carefully and do not hesitate to contact me if it contains any discrepancies.

A number of issues were identified as requiring attention during the course of the inspection and these are listed in the report. Please reply in writing, on or before Friday 12th February outlining the steps you have taken/propose to take to address the issues raised.

Yours sincerely,

Bernie Loughrey
International Protection Procurement Services





SALTHILL, GALWAY, IRELAND Telephone (091) 526 400 Fax (091) 526 495

Bernic Loughrey.
Higher Executive Officer.
International Protection Procurement Services.
Dept. of Children, Equality. Disabilily. Integration Youth.
2nd Floor Montague Court7-1 J
Montague Street,
i)ulplin2

5th February 2021.

Dear Ms Loughres,

i am writing to vou in regards to the cotyespondence which I received from vou regarding the Inspection which was carried out by Eddie Nitrra). on behalf the Internationa! Protection Procurement Services on the 27th Noi ember, 2020.

On receipt of the Inspection Report i immediately endeavoured 10 assess and address all the issues that ere ravsed and to rectify and resolve same.

Picase lind below a detailed report outlining the steps which have been taken to address the issues raised.

Communal Area:

I he bike area has been cleaned up and all old bikes have been removed.

[.aundrA, Room.

The washing machine has been repaired.

Bcc! rooms:

Room 1 10 - This fanlily are in Balseskin because id 19, their 'ugœage is s!ill here litrther notice.

- Room 1 15 This family received status and are SOIting through their luggage in anticipation of moving out.
- Room 109 Resident was informed of the dangers of cooking in the room and cooker was removed by Management.
- Room 103 Rice cooker was removed.
- Room 202 Rice cooker AA as removed. Room 208 Ricc cooker was removed.
- Room 215 Rice cooker was removed.
- Room 304 I spoke to the resident about her bathroom and asked did she need assistance with the cleaning, she retiised and told me she isotlld do it herselfl
- Room 308 This resident told me she had been sick when the Inspection was being carried out and her room would be kept tidy always.
- Room 3 13 The resident's luggage has been sent back to her tumily.
- Room 31 1 The fire notice has been replaced on the door. Room 305 I spoke to the resident about her room. she said she ssould clean and tidv it. i advised her to put stuff she was not using into storage.
- Room 24 "This room needs to he vacated as they are a family of 6. Due to the Covid restrictions the refurbishment was deferred until a later date. Anaconents 2nd Floor:
- The root' has been repaired.
- The residents were informed about the storage of their buggies and not 10 leave on the corridor.

I sincerely hope that the steps taken to address the issues raised in the Inspection Report are satisfactory and they meet with your approval.

Kind regards

Α

Patrick McGovern

General Manager