

Internal Inspection Report

Centre:	ATLAS TRALEE
Inspector:	Evan Seery
Date of Inspection:	17/12/2020
Time of Arrival & Departure:	10.00am -14.45pm

Part 1 General Information on Services

Internal Inspection Report

Centre: Atlas Tralee

Date of Inspection: 17/12/2020

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1. CENTRE DETAILS					
Name and address of Centre	Atlas Tralee, Cowans Lane, Tralee				
Contractor	Onsite Facilities Management				
Manager	Jamie Carnegie				
Who deputises for manager in his/her absence?	Give Job Title only Manager from another centre in the same company.				
Telephone Number	066 7126299				
Current Contracted Capacity	100				
Current Occupancy (today)	87				
Current Centre Profile (e.g., singles, families etc.)	single male				
HSE Area	HSE South				
Public Health Nurse					
DSP / CWO name Nora Deane Environmental Health Officer name Fiona Donovan					
Local Fire Officer Name	V Hussy				
Local Fire Station	Tralee				
Is the Centre certified by any Quality Manage (i.e. Q Mark, ISO)?:	ment System Yes No				
If yes, please give details:					
What was the date of the last certification	n?				
Have you a copy of the Certification	Yes No				
2. Please provide a copy of the follow	ving				
	Check List				
Official Register					
Menu Cycle					
Staffing Lists as follows:					
1. Full list of staff employed at the centre (indicating Names, Titles, Roles, etc.,)					
2. Indicate who is on duty at time of inspect	cion (today)				
3. a separate list of Designated Liaison Persons (child protection)					

Is 24 hour supervision provided?	(Y/N)	Yes No 🗌				
Give details of roster hours	· , ,	Security in place working a 24 Hour				
		roster				
Is security provided by external company?	(Y/N)	Yes 🛛 No 🗌				
If yes, give name of company:	•	Edge Security				
Does the centre have CCTV?	(Y/N)	Yes No				
Is a list of emergency numbers available in the		Yes No				
Manager's office?						
Does the list include the following numbers?	(Y/N)	Yes No 🗌				
Local Garda station 24 hr number	,					
Local hospital						
Local fire station		If no, give details:				
Duty Social Work Team						
Out of hours GP Service						
RIA out of hours number						
Are first aid kits available?	(Y/N)	Yes 🛛 No 🗌				
Where and how many?		$3-1 \times kitchen$, 1 x reception and 1 by				
,		manager' office.				
Who is responsible for first aid restocking?		Job title only (not name) of person responsible:				
·		Manager				
Is there a defibrillator in the centre?		11101101901				
Is there a defibrillator in the centre?		Yes No				
Is there a defibrillator in the centre? How many staff been trained to use it?						
How many staff been trained to use it?						
How many staff been trained to use it? HEATING ARRANGEMENTS		Yes No 🖂				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre?		Yes No Electric central heating				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their o	wn	Yes No 🖂				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their o bedroom?	wn	Yes No Electric central heating				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their obedroom? If no, what arrangements are in place?	wn	Yes No S Electric central heating Yes No S				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their o bedroom?	wn	Yes No Electric central heating				
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How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their o bedroom? If no, what arrangements are in place? What are the heating 'ON' times?	wn	Yes No S Electric central heating Yes No S				
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How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their obedroom? If no, what arrangements are in place? What are the heating 'ON' times? HOUSE RULES Are residents provided with a copy of the House	wn	Yes No S Electric central heating Yes No S				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their o bedroom? If no, what arrangements are in place? What are the heating 'ON' times? HOUSE RULES Are residents provided with a copy of the House Rules on arrival?		Flectric central heating Yes No Available on demand Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No Yes No				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their obedroom? If no, what arrangements are in place? What are the heating 'ON' times? HOUSE RULES Are residents provided with a copy of the House	Resid	Flectric central heating Yes No Available on demand Yes No Hents are issued with rules on				
How many staff been trained to use it? HEATING ARRANGEMENTS What type of heating is used in the centre? Do residents have control of the heating in their obedroom? If no, what arrangements are in place? What are the heating 'ON' times? HOUSE RULES Are residents provided with a copy of the House Rules on arrival? How does centre management explain house	Resid	Flectric central heating Yes No Available on demand Yes No Hents are issued with rules on larrival and they sign				
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Heating arrangements What type of heating is used in the centre? Do residents have control of the heating in their obedroom? If no, what arrangements are in place? What are the heating 'ON' times? HOUSE RULES Are residents provided with a copy of the House Rules on arrival? How does centre management explain house rules to residents on arrival?	Resid initia ackno	Flectric central heating Yes No Available on demand Yes No lents are issued with rules on larrival and they sign owledgement of receipt				
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front door on cctv and buzzer

If no, give details – Pin code

Outline visiting times: In what areas are visitors allowed in the centre? Any other relevant information: Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk) What toiletries are provided to residents on arrival? What arrangements are in place to replenish these items? ARRANGEMENTS FOR MAINTENANCE Does the centre have a written procedure in place for residents to report maintenance issues? (Yes/No) Is there a maintenance day book? (Yes/No) Describe the maintenance procedure at the centre: Residents notify reception of any maintenance issues and practicable. CHILD PROTECTION - NOT APPLICABLE Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to	Are there procedures to allow residents to receive visitors? (Give details)	yes - log in reception			
Any other relevant information: Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk) What toiletries are provided to residents on arrival? What arrangements are in place to replenish these items? ARRANGEMENTS FOR MAINTENANCE Does the centre have a written procedure in place for residents to report maintenance issues? (Yes/No) Is there a maintenance day book? (Yes/No) Describe the maintenance procedure at the centre: Residents notify reception of any maintenance issues and practicable. CHILD PROTECTION - NOT APPLICABLE Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to	Outline visiting times:	10am - 10pm			
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(Give details.) (* Storage is at resident's own risk) What toiletries are provided to residents on arrival? What arrangements are in place to replenish these items? ARRANGEMENTS FOR MAINTENANCE Does the centre have a written procedure in place for residents to report maintenance issues? (Yes/No) Is there a maintenance day book? (Yes/No) Describe the maintenance procedure at the centre: Residents notify reception of any maintenance issues and practicable. CHILD PROTECTION - NOT APPLICABLE Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to		visitors are currently not aloud			
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What arrangements are in place to replenish these items? ARRANGEMENTS FOR MAINTENANCE Does the centre have a written procedure in place for residents to report maintenance issues? (Yes/No) Is there a maintenance day book? (Yes/No) Describe the maintenance procedure at the centre: Residents notify reception of any maintenance issues and practicable. CHILD PROTECTION - NOT APPLICABLE Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to		toothpaste, soap, shampoo, shower gel, toothbrush, toilet paper			
Does the centre have a written procedure in place for residents to report maintenance issues? (Yes/No) Is there a maintenance day book? (Yes/No) Describe the maintenance procedure at the centre: Residents notify reception of any maintenance issues and practicable. CHILD PROTECTION - NOT APPLICABLE Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to	What arrangements are in place to replenish these items?	Items replenished on request			
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? Give details) Are visitors asked to sign a declaration agreeing to	s there a maintenance day book? (Yes/No) Describe the maintenance procedure at the centre:	Yes No			
adhere to the child protection policy?		es and they are dealt with as soon as			
	CHILD PROTECTION - NOT APPLICABLE Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to	es and they are dealt with as soon as			
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()//	visitors of RIA's eeing to ame and n? Where? HSE training?	es and			
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re the premises been inspected by an Environmental Yes alth Officer? (Yes/No)	CHILD PROTECTION - NOT APPLICABLE measures in place to inform staff and visitors of RIA's d Protection Policy? e details) visitors asked to sign a declaration agreeing to ere to the child protection policy? ere is declaration held? here a sign in book for visitors? Where? there notices on public display giving name and tact details of Designated Liaison Person? Where? The Designated Liaison Persons received HSE training? Inotices prominently displayed regarding parental ervision of children? Where? FOOD SAFETY The HACCP system been implemented? (Yes/No) The the premises been inspected by an Environmental and the Officer? (Yes/No)	Yes No			

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary requests? (Give details.)	Yes – regular meetings are held with the residents
Provide details opposite: Which of the following are provided for school children's packed lunches: Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? Drinks? Juice? Water? Yogurt? Fruit? Other	n/a Please also provide details of the system for distribution of school lunches:
Is infant formula kept out of public view?	n/a
What arrangements are in place for distribution of infant formula?	n/a

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL

TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes 🛛 No 🗌
available outside mealtimes?	
What food/snacks are available after hours or when	tea, coffee, breads and toaster. Residents can
kitchen is closed?	also store food in the communal fridges in the
	recreation room.
Where are the snacks located and how are they	Dining room and recreation room open 24/7
accessed?	apart from when they are being cleaned
Are meals available for residents who arrive late?	Yes No 🗌
(Give details.)	Meals will be kept if prior notification is
	received.
Are meals available for new arrivals?	Meals will be kept if prior notification is
(Give details)	received.
Are packed lunches available for residents	Yes 🛛 No 🗌
travelling to Dublin on official business?	Sandwiches, fruit & juice provided if requested.
(Give details)	
If the inspection takes place during Ramadan this	n/a
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES -= NOT APPLICABLE

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers	Yes No
/ for preparation of infant formula)	
Sterilisers	Yes No
Kettles	Yes No
Fridge (for bottles of EBM* / formula) *Expressed	Yes No
Breast Milk	
Bottle Warmer	Yes No
Microwave	Yes No

Are these facilities available 24 hours a day	Are these facilities available 24 hours a day			No) [
Is there a dedicated room provided?	Yes No						
Where?							
		•					
13 INDOOR FACILITIES							
Are the following are available to reside	ents?	Yes	s/N	lo			
Computers with Internet access		Yes 🔀		No	П		
WIFI		Yes 🖂		No	Ħ		
DVD player		Yes 🖂		No	Ħ		
Computer Games		Yes 🖂		No	Ħ		
Snooker Table		Yes \(\bar{\Bar{A}}\)		No	$\overline{\square}$		
Pool Table		Yes 🖂		No			
Table Tennis Table		Yes \(\sigma\)		No	$\overline{\square}$		
Board Games		Yes 🖂		No			
Newspapers		Yes		No	Ħ		
Books		Yes 🖂		No			
Toys / games for children		Yes		No	$\frac{\square}{\square}$		
Other		Fully kitted gym in place		INO			
Give details of any other arrangement or oth	ner						
comments:	ici	Soft tip darts available in communal rooms					
comments.							
Is there a bus service provided? (Yes/No):		Yes No No					
Where does the service go to?	e located in the middle	e c	of Trai	lee			
What is the frequency of the service?							
(List time table opposite)							
15 TV SYSTEM							
Is there a specific TV system in place?		Yes 🛛 No [
(give details)	Sky sa						
An average, how many TV channels are	40 ter	errestrial channels and Shy TV					
provided to residents?							
Are residents allowed to erect satellite	No						
dishes?							
16 LAUNDRY FACILITIES (General Arra	angeme	ents)					
Are Laundry facilities available in the centre?		Yes No]				
If No, what service is provided?							
Who launders towels and bedlinen?		residents and houseke	eel	ping st	taff		
(e.g., residents, staff, other, etc)							
What procedures are in place for the exchantowels and bed linen at the centre?	ige of	Changed at residents own discretion					
What procedures are in place for ironing boa	ards	available from manager					
and irons?	u. U.J	aranasie nom manager					
and nons:							

How is washing powder / tablets supplied?	Automatic dispenser on each machine
Are there specific arrangements for access to the	Laundry open 10am-10pm
laundry (give details):	

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No 🗌
What cleaning equipment is available to residents?	Vacuum cleaner, brushes, polish, sanitisers, toilet cleaner and air fresheners
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Available from reception
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Discussion held between resident and manager on cleaning requirements. Staff will provide assistance if required.

PART 2

Room by Room Inspection

Internal Inspection

Centre: Atlas Tralee

Date of Inspection: 17/12/2020

Section A- Administration / Communal areas

17 Have you seen the following?

		Location of display
Up to date House Rules		reception
Complaint Forms		reception
Accident/ Incident procedure		office
Have you seen the following?	·	
		Location of display
Up to date House Rules		reception
Complaint Forms		reception
Accident/ Incident procedure		mangers office
HSE Breastfeeding Posters		n/a
(if applicable)		
Designated Liaison Person details		n/a
(Child Protection)		
Supervision of children notice		n/a
Gym Notices (Child Safety – if applicable)		n/a
IOM Voluntary Return Posters		recption
Anti Human-Trafficking Posters		reception

18 Staff Awareness

'NO to Violence & Harassment' Posters

Did you see the RIA Code of Practice*?	
Are all staff aware of RIA Code & House Rules?	
How are staff made aware of RIA Code & House Rules?	_
There is an induction course for staff. Staff also undergo refreshe	r training in
HACCP and fire safety procedures.	

reception

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
14/10/2020	Em-Con	ok
01/09/2020	security	ok
24/08/2020	security	ok

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
06/12/2020	Chubb	\boxtimes			
15/12/2020	security	\boxtimes			
16/12/2020	security	\boxtimes			

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

(merade an me	extinguishers, hose reels	ana m	c blattices.		
Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
Nov 2020	M & K Defence	\boxtimes			
	Limited				
15/12/2020	security				
16/12/2020	security				

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	ОК	Defect	Remedial	Sign Off
	(Company Name /			Action	Y/N
	Position)			Taken (Y/N)	
15/12/2020	security	\boxtimes			
16/12/2020	security				

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
16/10/2020 21.10	3	86/86	7 min	no issue
22/02/2020 14.02	3	77/77	8 min	no issues

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
18 staff	Fire extinguisher training	MK Fire	1/2 day	30/03/2015
10 staff	Fire extinguisher training	MK Fire	1/2 day	15/12/2016

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	McCowans Lane
Are they marked?	no
Are staff aware of locations?	yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	yes
Are there smoke alarms throughout the	yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a	yes
central control panel?	
Are there designated 'Smoking' areas?	No smoking inside building
Include locations	
Comments:	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the	yes
building?	
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly	yes
displayed in the centre?	
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in	yes
place?	
Comments:	

Administration Area:

Reception	า:						
Is the are	a generally	clean?				Yes 🖂	No
If no plea	se give det	ails:					
	\leq			requiring attention	n?	Yes 🗌	No
		azards, light				. fau uaaid	
	ase detail:	2 compute	rs with inte	ernet access in rec	eption area	i for resid	ents
use.	n area rece	ntly repair	ted				
Receptio	ii ai ca i ccc	intry repair	iteu				
Gym:							
Is the are	a generally	clean?				Yes 🖂	No
If no plea	se give det	ails:					
Visual Ch	eck: Have	vou noticed	any issues	requiring attention	n?	Yes	No
	\leq	,	•				
(e.g., fire	exit signs, h	azards, light.	ing, notices,	décor, etc.)			
If yes plea	ase detail:						
There are	threadmi	lls, exercise	bikes and	weights available			
Manager'	s office:						
Is the are	a generally	clean?			Yes 🔀	No	
If no plea	se give det	ails:					
Visual Ch	eck: Have	you noticed	any issues	requiring attention	n? Yes 🗌	No	\boxtimes
(e.g., fire	exit signs, h	azards, light.	ing, notices,	décor, etc.)			
If yes plea	ase detail:						
PUBLIC TO	OILFT (Sta	te Locatio	n): Gr	ound floor			
	Number		Toilet	Hand Towels /	Hot	Sanita	ary Bins
		٦٠٠١	Paper	Dryers	Water		,
Ladies:	2		Ż	Á	\square		$\overline{\mathbb{X}}$
Gents:	1 toilet/						
	2						
	urinals						
Is there a	cleaning s	chedule dis	played?		Ye	es 🗌	No 🖂
Record th	ne last time	entry				_	_
Is the are	a clean? (p	rovide com	ment) Are	ea was clean and t	idy		
Are all fa	cilities worl	king?			Υe	es 🖂	No *
Visual Ch	eck: Have	you noticed	any issues	requiring attention	n? Ye	es*	No 🖂
If No, give			<u> </u>	<u> </u>			

Staff changing room:					
Is the area generally clean?			Yes	⊠ No	
If no please give details:					
Visual Check: Have you notion (e.g., fire exit signs, hazards, light	•		tion? Yes	☐ No	
If yes please detail:					
CORRIDOR hasida mana	/ff:				
CORRIDOR - beside mana	ger's office		Vos		lo \square
Is the area generally clean? If no please give details:			Yes		10
			+:2 V		- 🔽
Visual Check: Have you notice	ced any issues r	equiring atten	tion? Yes	∐ No	o 🔀
If yes please detail: The resi belongings. There is a secur are kept safe.	•				_
Communal room:					
Is the area generally clean?			Yes	⊠ No	
If no please give details:					
Visual Check: Have you notice	ced any issues r	equiring atten	tion? Yes	☐ No	\boxtimes
(e.g., fire exit signs, hazards, lig					
If yes please detail: Area wa	is clean and tidy	У			
Room has a pool table, foot for residents comprising sin etc.		-	-	_	
DUTDOOR GROUNDS / FA O Please rate the following:	CILITIES Very Good	Adequate	Poor*	Needs urg	gent attentio
Condition of exterior of					
Paintwork of the centre					
Maintenance standard of the					
grounds (e.g. grass cut, walkways clear etc.)					
Cleanliness of the grounds (ie., evidence of rubbish etc.)					
Where you have rated * plea	ase provide deta	ails and comm	ents:		
Are there any facilities availa	able for children	outdoors? Y	es 🗌	No 🗌	N/A

DINING AREA:

Please outline the meal times:

	From		То						
Breakfast	8.00		9.30am						
Lunch	12.30pm		2.00pm						
Dinner	5.00pm		6.30pm						
	<u>.</u>								
Which is the mair	n meal of the day:	Lunch							
Is menu cycle ava	nilable?	Yes	No 🗌						
If no, give details	of all menu options o	n day of in	spection:						
Breakfast									
Lunch									
Dinner									
Is menu cycle on	display?		Yes X N	0					
	correspond with option	ns available?	Yes X N						
•	er for explanation and pr								
	or conplanation and pr		•						
Which meal was	sampled? Lu	ınch							
	he meal in detail (e.g. w		old, bland / spicy etc.						
			salad and chips was tasted,	the lunch					
•	a nice flavourful spice		•						
Was there a vege	tarian option?		'es 🛛 No 🗌						
_	egetables <u>alone</u> are not	:							
considered as veg	getarian option)								
Give details of th	is option:	,	Vegetables mixed with rice, Salad,						
		,	Chips						
Were there ethni	c dishes available?		Yes No						
Give details of th	is option:		BBQ Chicken and vegetable	rice					
Was fresh foods	available for Infants?	,	'es No						
(as per HSE Infan	t Feeding Guidelines)								
In your opinion, o	does the food on offer a	ppear to	'es 🛛 No 🗌						
provide a good va									
•	ke place during Ramada		'es 📗 No 🔀						
	•	rovision of r	neals outside of normal mea	altimes,					
	ppointments, etc.):								
	meal can be held in frid	~		7					
•	aged seating or tables in			<u> </u>					
_	eating for residents pre	sent to sit d	own and Yes 🔀 No 🗀	J					
eat their lunch?									
Comments:									

KITCHEN AREA: Food Safety Critical Requirements

Is there a dress code for kitchen and servery staff

Please outline: Yes - Apron and hat

\boxtimes
\boxtimes
⊠ n/a no
windows in
kitchen

Where you have not checked boxes above, please provide further details, including any specific corrective actions you may have requested:

Bedrooms:

CLEANING (General Arrangements)

ekly 🔀 nts 🔀
nts 🔀
thtly
r 🖂
No 🗌
mops/buckets,
hey wish to have
aff will provide

STAIRWAY Ground to 1st Floor

Is the area generally clean?	Yes	\boxtimes	No	
If no please give details:				
Visual Check: Have you noticed any issues requiring attention? (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)	Yes		No	

If yes please o	letail:						
CORRIDOR	1 st Floor						N. D.
Is the area ge	nerally clean?					Yes	No 🗌
If no please gi	ive details :						
Visual Check:	Have you notice	ed any issu	ies requ	uiring a	attentio	n? Yes	□ No ⊠
If yes please o	detail:						
LAUNDRY RO	ОМ						
		Was	hing M	achine	!S		Dryers
Number			6				5
	ar to be in worki Laundry is open	_			_	order	
ROOM NUME	BER 101						
Room Profile:				Capa	city:	Roo	om Occupancy:
Single			2			1	T
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
				_			
	Very Good	Adeo	uate	Po	or *	Needs	urgent attention *
Cleanliness							
	in working order	?		١	∕es ⊠	No *	
If *, please give	ve details:						
Bathroom 10:	1-102:						
Is the area ge	nerally clean?					Yes	No 🗌
If no please gi	ive details:						
Visual Check:	Have you notice	ed any issu	ies requ	uiring a	attentio	n? Yes [□ No ⊠
(e.g., fire exit s	signs, hazards, ligh	ting, notice	es, déco	r, etc.)			
If yes please o	detail:						
ROOM NUME	BER 102						
Room Profile:			Room	Capa	city:	Roo	om Occupancy:
Single			2		· •	2	T
TV	Ensuite	Shared	Bathro —	om	Smok	e Alarm	Fire Notice
Cleanliness	Very Good	Adeo	juate 7	Po	or *	Needs	urgent attention *
	in working order	_	7	<u> </u> 	es 🖂	No *	
If *, please giv		:		<u> </u>	cs 🔼	INU '	
ROOM NUME			1			ı	
Room Profile:			Room	Capa	city:	Ro	om Occupancy:

Single					2			2		
TV		Ensuite		Shared Bathroom		om	Smoke Alarm		Fire Notice	
		Very Go	od	Adequate Poor *		Needs	urgent	attention *		
Cleanliness					<u> </u>					
Is everything	in w	orking ord	er?			Υ	'es 🖂	No *		
If *, please gi	ve d	etails:								
ROOM NUMI	BER	104								
Room Profile					Room	Capa	city:	Roo	m Occ	upancy:
Single					2			2		. ,
TV		Ensuite		Shared	Bathro	om	Smok	e Alarm	Fi	ire Notice
				_			[
		Very Go	od	Adeq	uate	Po	or *	Needs	urgent	attention *
Cleanliness					<u> </u>		<u> </u>			
Is everything	in w	orking ord	er?			١	′es 🔀	No *		
If *, please give details:										
Bathroom 10	4:									
Is the area generally clean? Yes No										
If no please g	ive (details:								
Visual Check:		•		•		_	attentio	n? Yes 🗌	No	o 🔀
(e.g., fire exit			ghtir	ng, notice	s, déco	r, etc.)				
If yes please of	deta	iil:								
ROOM NUMI	DED	106								
Room Profile		100			Poor	Capa	city	Poo	m Occ	unancy:
Single	•				2	Сара	city.	2	III Occ	upancy:
TV		Ensuite		Shared		om	Smok	e Alarm	Fi	ire Notice
		Liibaite		Silarca			Sillok		•	TO THO LICE
								\boxtimes		
		Very Go	od	Adeq	uate	Pc	or *	Needs	urgent	attention *
Cleanliness		\square		Ī						
Is everything	in w	orking ord	er?	· · · ·	_		Yes D	No*	*	_
If *, please gi	ve c	letails:								
ROOM NUMI	RFR	107								
Room Profile					Room	Capa	citv:	Roo	m Occ	upancy:
Single	-				2	. сара		2	500	
TV		Ensuite		Shared		om	Smok	e Alarm	Fi	ire Notice
							[\boxtimes		\boxtimes
		Very Go	od	Adeq	uate	Pc	or *	Needs	urgent	attention *
Cleanliness										

Is everything	in working orde	۲?			Yes 🔀]	No *		
If *, please gi	ve details:								
ROOM NUME									
	Room Profile: Room Capacity: Room Occupancy:								
Single									
TV	Ensuite	Ensuite Shared Bathroom Smoke Alarm Fire Notice							
				_	[X			
Cleanliness	Very Good	Very Good Adequate Poor * Needs urgent attention *							
	in working orde	^? └?		<u> </u>	es 🖂	No	*		
	ve details: Bein g			•	C3 [2]	140	<u>, </u>		
ROOM NUME	BER 109								
Room Profile:			Room	n Capa	city:		Roon	n Occupancy:	
Single	I	2 1							
TV	Ensuite	Shared	Shared Bathroom Smoke Ala				rm	Fire Notice	
	Very Good Adequate Poor * Needs urgent attention *								
Cleanliness									
Is everything in working order? Yes No *									
If *, please give	ve details Smell	of smoke							
Bathroom 10	9 - 110:								
Is the area ge	nerally clean?					Υe	es 🖂	No 🗌	
If no please g	ive details:								
	Have you notice	•		_		n? Ye	es 🗌	No 🖂	
If yes please of	signs, hazards, ligh Hetail	iting, notice	es, aeco	r, etc.)					
ii yes picase (actan.								
	ROOM NUMBER 110								
Room Profile: Single			2	n Capa	city:		2 2	n Occupancy:	
TV	Ensuite	Shared	_	om	Smok			Fire Notice	
						\overline{X}			
				T _	J-				
Cloopliness	Very Good	d Adeo	quate 7	Po	or *	Ne	eds u	urgent attention *	
Cleanliness	:	-2	<u> </u>			<u> </u>	N - 4		
	in working order	۲ ٬			Yes	<u> </u>	No*		
If *, please gi	ve details:								
1									

ROOM NUMBER 111

Room Profile:		Room Capacity:				Room Occupancy:	
Single		2			2		
TV	Ensuite	Shared Bathroom Smok		Smok	e Alarn	n Fire Notice	
						\boxtimes	
	Very Good	l Adeq	uate	Ро	or *	Nee	ds urgent attention *
Cleanliness	Cleanliness						
Is everything	in working order	· ?			Yes 🔀	N	o * 🗌
If *, please gi	ve details: Roor	n needs n	ew bull	b			
ROOM NUME	3ER 112						
Room Profile:			Room	Сара	citv:	R	Room Occupancy:
Single			2		,	1	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarn	n Fire Notice
	\boxtimes					\boxtimes	
	Very Good	l Adeq	uate	Po	or *	Nee	ds urgent attention *
Cleanliness			<u> </u>				
Is everything in working order? Yes No *							
If *, please giv							
, , , , , , , , , , , , , , , , , , , ,							
ROOM NUME	DED 112						
Room Profile:			Poom	Capa	city:	Ь	Room Occupancy:
Single	·		2	Сара	city.	2	
TV	Ensuite	Shared	_	om	Smok	e Alarn	
	Very Good	l Adeq	uate	Po	or *	Nee	ds urgent attention *
Cleanliness							
Is everything	in working order	·?		Υ	′es 🔀	No ³	*
If *, please giv	ve details:						
Bathroom 11	3:						
Is the area ge	nerally clean?					Yes	No 🗌
If no please g	ive details:						
Visual Check:	Have you notice	ed any issu	ies requ	uiring a	attentio	n? Yes	No 🖂
	signs, hazards, ligh	nting, notice	es, décoi	r, etc.)			
If yes please o	detail:						
ROOM NUME			1				
Room Profile:				Capa	city:		Room Occupancy:
Single			2		T _	2	1
TV	Ensuite	Shared	Bathro	om	Smok	e Alarn	n Fire Notice
	Very Good	Adea	uate	Po	or *	Nee	ds urgent attention *

Cleanliness				[
Is everything in	n working order	· ?			Yes [No*	*
If *, please giv	e details:						
Bathroom 114	l - 115:						
Is the area ger	nerally clean?					Yes 🔀	No 🗌
If no please give	ve details:						
Visual Check:	Have you notice	ed any issu	ies requ	uiring a	attentio	n? Yes	No 🛛
	gns, hazards, ligh	nting, notice	es, décoi	r, etc.)			
If yes please d	etail:						
DOOM NUMAD	FD 44F						
ROOM NUMB Room Profile:	ER 115		Poom	Сара	city:	Poo	m Occupancy:
Single			2	Сара	city.	2	m Occupancy:
TV	Ensuite	Shared	_	om	Smok	e Alarm	Fire Notice
\square		5.14.54			1	X	X
	Very Good	l Adoa		De	or *	Noods	urgent attention *
Cleanliness	Very Good	l Adeq		PC		Neeus	urgent attention *
	n working order			<u> </u>	Yes 🔀	No *	:
If *, please giv		<u>•</u>				7	
, prodec gre							
ROOM NUMB	FR 116						
Room Profile:			Room	Сара	city:	Roo	m Occupancy:
Single			2	•	•	1	· ·
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
					[\boxtimes	\boxtimes
<u> </u>	Very Good	Adeq	uate	Pc	or *	Needs	urgent attention *
Cleanliness				[
Is everything in	n working order	· ?		١	∕es 🔀	No *	
If *, please giv	e details:						
ROOM NUMB	ER 117				-••	1 -	
Room Profile:				Сара	city:		m Occupancy:
Single TV	Ensuite	Shared	2 Rathro	om	Smok	e Alarm	Fire Notice
1 V	Liisuite	Silaieu	Datino	0111	JIIION	E Alaimi	The Notice
	\boxtimes					\boxtimes	
	Very Good	l Adeq	uate	Pc	or *	Needs	urgent attention *
Cleanliness							
	n working order	·?		١	res 🔀	No *	
If *, please giv	e details:						
Bathroom 117	′ - 118:						
Is the area ger	nerally clean?					Yes 🔀	No 🗌

If no please give	ve details:						
Visual Check:	Have you notice	ed any issues red	nuiring a	ttention?	Vac [No ⊠	
	•	nting, notices, déc		ttention:	163		
If yes please d		iting, notices, acc	01, C.C.,				
ROOM NUMB	ER 118						
Room Profile:		Rooi	m Capac	ity:	Roo	m Occupancy:	
Single		2	2	· · · · ·			
TV	Ensuite	Shared Bathr	oom	Smoke A	larm	Fire Notice	
	Very Good	l Adequate	Pod	or *	Needs	urgent attention *	
Cleanliness		Ż				\Box	
Is everything i	n working orde	·?	,	Yes 🖂	*oN	· 🗍	
If *, please giv							
ROOM NUMB	ER 119						
Room Profile:	LIX IIJ	Root	m Capac	·itv	Roo	m Occupancy:	
Single		2	п сарас	ity.	2	in Occupancy.	
TV	Ensuite	Shared Bathr	nom	Smoke A		Fire Notice	
						\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
	Very Good	Very Good Adequate Poor * Needs urgent attention					
Cleanliness							
	n working ordei	.j		Yes 🔀	No *		
If *, please giv	e details:						
ROOM NUMB	ER 120						
Room Profile:		Rooi	m Capac	ity:	Roo	m Occupancy:	
Single		2	•	•	1		
TV	Ensuite	Shared Bathr	room	Smoke A	larm	Fire Notice	
	Very Good	l Adequate	Pod	or *	Needs	urgent attention *	
Cleanliness							
	n working ordei	.5	Y	es 🔀 🔃	No *		
If *, please giv	e details:						
ROOM NUMB	ER 121						
Room Profile:		Root	m Capac	itv:	Roo	m Occupancy:	
Single		2	сарас		2	Joodpaney.	
TV		=	nom	Smoke A	Jarm	Fire Notice	
i	Ensuite	Silai eu batili	Shared Bathroom Smo				
	Ensuite		00111	Smoke 7			

Cleanliness								
Is everything i	n working orde	er?		١	′es 🔀	No *		
If *, please giv	ve details:							
Bathroom 12:	1 - 122:							
Is the area ge	nerally clean?					Yes	\leq	No 🗌
If no please gi	ve details:							
	Have you notic	•		_	attention	n? Yes [No 🗵
If yes please d	igns, hazards, lig	hting, notice	es, décoi	r, etc.)				
ii yes piease d	letaii.							
DOONA NUUNAN	SED 422							
ROOM NUMB	SER 122		Doom	Cana	oit.	Do	am 0	
Room Profile:			<u> </u>	Capa	city:	2	om O	ccupancy:
Single TV	Ensuite	Shared	Pathro	om	Smok	e Alarm		Fire Notice
1 V	Elisuite	Silaieu	Башто	OIII	SITION	= Alailii		File Notice
						\boxtimes		
	Very Goo	d Adec	luate	Pc	or *	Needs	urge	ent attention *
Cleanliness				[
Is everything i	n working orde	r?			Yes 🛭	No	*	
If *, please giv	ve details:							
STAIRWAY	1st to 2nd Floo	or						
Is the area ge	nerally clean?					Yes	\boxtimes	No 🗌
If no please gi	ve details:							
Visual Check:	Have you notic	ed any issu	ies requ	uiring a	attention	າ?		
le.a fire exit s	igns, hazards, lig	htina. notice	es, décoi	r. etc.)		Yes		No 🔀
If yes please d		ming, moties	25) 40001	, e.c.,				
CORRIDOR	2 nd Floor							
Is the area ge	nerally clean?					Yes		No 🗌
If no please gi	ve details:							
Visual Check:	Have you notic	ed any issu	ies requ	uiring a	attention	n? Yes		No 🖂
If yes please d	letail:							
ROOM NUME	BER 201							
Room Profile:			Room	Capa	city:	Ro	om O	ccupancy:
Single		_	2			2		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm		Fire Notice
						\times		
	Very Goo	d Adec	uate	Pc	or *	Needs	urge	ent attention *
Cleanliness				ſ				
Is everything i	n working orde	er?		<u> </u>	Yes 🔀	No	*	7

ROOM NUMBER Room Profile: Single TV Cleanliness Is everything in v If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign) If yes please deta ROOM NUMBER ROOM Profile:	Ensuite Very Good Overy Good vorking order?	Shared	2	Capad	•	Roo 2	m Occupancy:			
Room Profile: Single TV Cleanliness Is everything in v If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign) If yes please deta	Ensuite Very Good Overy Good vorking order?		2		•		m Occupancy:			
Room Profile: Single TV Cleanliness Is everything in v If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign) If yes please deta	Ensuite Very Good Overy Good vorking order?		2		•		m Occupancy:			
Cleanliness Is everything in v If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign) If yes please deta	Very Good Under:		2		•					
Cleanliness Is everything in v If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign. If yes please deta	Very Good Under:		Bathro	om						
Is everything in volume If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Hat (e.g., fire exit sign) If yes please deta	vorking order?	Adeq			Alarm	Fire Notice				
Is everything in volume If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Hat (e.g., fire exit sign) If yes please deta	vorking order?	Adeq								
Is everything in volume If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Hat (e.g., fire exit sign) If yes please deta		ery Good Adequate Poor * Needs urgent attention *								
If *, please give of Bathroom 202 - Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign.) If yes please deta		<u>; </u>								
Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign) If yes please deta		1		Υ	'es 🔀	No *				
Is the area gener If no please give Visual Check: Ha (e.g., fire exit sign) If yes please deta ROOM NUMBER	details:									
If no please give Visual Check: Ha (e.g., fire exit sign. If yes please deta ROOM NUMBER	203:									
Visual Check: Ha (e.g., fire exit sign. If yes please deta ROOM NUMBER	·					Yes 🔀	No 🗌			
(e.g., fire exit sign. If yes please deta ROOM NUMBER	details:									
ROOM NUMBER	s, hazards, light		-	_	attention	? Yes	No 🖂			
	ail:									
Room Profile:	203									
			Room	Capa	city:	Roo	m Occupancy:			
Single		2 2								
TV	Ensuite	Shared	Shared Bathroom Smoke Ala			e Alarm	Fire Notice			
		1 .								
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *			
Cleanliness				L						
Is everything in v		1		Y	'es 🔀	No *				
If *, please give o	details:									
ROOM NUMBER	204									
Room Profile:			Room	Capa	city:	Roo	m Occupancy:			
Single			2	<u> </u>	•	1	/			
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice			
							\boxtimes			
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *			
Cleanliness										
Is everything in v	vorking order?	1			Yes 🔀	No*	:			
If *, please give o						•				
ROOM NUMBER										
Room Profile:	205									

Single			2			2			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
						\boxtimes			
	Very Good	l Adeq	luate	Ро	or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working order	· .			Yes 🔀	No '	· 🗌		
If *, please gi	ve details: Sme	ll of Smok	e						
Bathroom 20									
Is the area ge	nerally clean?					Yes 📐	☑ No ∐		
If no please g	ive details:								
Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)									
If yes please o	detail:								
ROOM NUME			1						
Room Profile:			Room	Capa	city:	Roc	om Occupancy:		
Single			2 2						
TV	Ensuite	Shared	Shared Bathroom Smoke Alarm Fire No						
	Very Good	Very Good Adequate Poor * Needs urgent attention *							
Cleanliness				L					
	in working order	·		Y	′es 🔀	No *			
If *, please giv	ve details:								
Kitchenette:									
Is the area ge	nerally clean?					Yes 🛭	No 🗌		
If no please g	ive details:								
	Have you notice	•		_	attentio	n? Yes 🛭	No 🗌		
(e.g., jire exit s	signs, hazards, ligh	iting, notice	es, aecoi	, etc.)					
If yes please o	detail: Sofa worı	า							
ROOM NUME			D	C= -	-:		0		
Room Profile:	e: Room Capacity: Room Occupancy: 2 1								
Single TV	Ensuite	Shared		om	Smok	e Alarm	Fire Notice		
1 V	Elisuite	Silaieu	Башто	OIII	SITION	e Alailli	File Notice		
				ı		XI			
a:	Very Good	l Adeq	juate 🗆	Po	or *	Needs	urgent attention *		
Cleanliness			\leq						
Is everything in working order? Yes No *									
If *, please giv	If *, please give details: Fire notice blocked with coat								

Bathroom 207:

Is the area ge	nerally clean?				Yes 🔀	No 🗌				
If no please gi	ve details:									
Visual Check:	Have you notice	ed any issue:	s requiring	attentio	n? Yes 🗌	No 🖂				
	igns, hazards, ligh	nting, notices,	décor, etc.)						
If yes please o	If yes please detail:									
ROOM NUME	BER 208									
Room Profile:		ſ	Room Cap	acity:	Roo	m Occupancy:				
Single			2		2					
TV	Ensuite	Shared Ba	athroom 	Smok	e Alarm	Fire Notice				
					\boxtimes					
	Very Good	l Adequa	ate F	oor *	Needs	urgent attention *				
Cleanliness										
Is everything i	; in working order? Yes 🛛 No* 🗌									
If *, please giv	ve details:									
Bathroom 20	8 - 209:									
Is the area generally clean? Yes No										
If no please give details: Horrendous smell from toilet being caused by resident										
	Visual Check: Have you noticed any issues requiring attention? Yes No									
	(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)									
If yes please o	letail:									
<u> </u>										
ROOM NUME	BER 209									
Room Profile:		ſ	Room Cap	acity:	Roo	m Occupancy:				
Single		2	2		1	I				
TV	Ensuite	Shared B	athroom	Smok	e Alarm	Fire Notice				
]							
	Very Good	l Adequa	ate F	oor *	Needs	urgent attention *				
Cleanliness					1					
	n working order			Yes 🔀	No *					
If *, please give	ve details: Roor	n very untid	У							
ROOM NUME		Т								
Room Profile:			Room Cap	acity:		m Occupancy:				
Single		Charact B	_	T	1	P				
TV	Ensuite	Ensuite Shared Bathroom Smoke Alarm Fire Notice								
	Very Good	Very Good Adequate Poor * Needs urgent attention *								
Cleanliness		\perp								

If *, please giv	If *, please give details:								
Bathroom 21	0 - 211:								
Is the area ge	nerally clean?					Yes	No 🗌		
If no please g	ive details:								
	Have you notice signs, hazards, ligh	•	-	_	attentio	n? Yes [□ No ⊠		
If yes please of		iting, notice	.3, 46601	, e.c.,					
ROOM NUME	3ER 211								
Room Profile:			Room	Сара	city:	Roo	om Occupancy:		
Single			2		-	2			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
							\boxtimes		
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness	eanliness \tag{ }								
Is everything	Is everything in working order? Yes No *								
If *, please give details:									
ROOM NUME	BER 212		1						
Room Profile:			Room Capacity:				om Occupancy:		
Single		2 2							
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
	Very Good	Adeq	luate	Pc	or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working order	·?			Yes 🛭	No	*		
If *, please gi	ve details:								
ROOM NUME	BER 213		_						
Room Profile:	<u> </u>		Room	Capa	city:	Roo	om Occupancy:		
Single			2		T	2	T		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
						\boxtimes			
Classiliassa	Very Good Adequate Poor * Needs urgent attention *								
Cleanliness	_					1	🗀		
	in working order	.,			Yes 🔀	No	*		
If *, please gi	ve details:								
ROOM NUME			Ι_			Ι_			
Room Profile:				Capa	city:		om Occupancy:		
Single			2			2	2		

TV	Ensuite	Shared	Bathroom	Smok	e Alarm	Fire Notice			
					\overline{X}				
	Very Good	d Adeq	uate F	oor *	Needs	urgent attention *			
Cleanliness		,	1						
Is everything	in working orde	r?		Yes 🔀	No *				
If *, please gi	ve details:								
Bathroom 21	4								
Is the area ge	nerally clean?				Yes 🔀	No 🗌			
If no please g	ive details:								
Visual Check: Have you noticed any issues requiring attention? Yes No									
	signs, hazards, ligl	nting, notice.	s, décor, etc.)					
If yes please of	detaii:								
ROOM NUMI				••					
Room Profile	<u> </u>		Room Cap	acity:	1	m Occupancy:			
Single TV	Ensuite	2 2 2 Ensuite Shared Bathroom Smoke Alarm F							
		<u> </u>		<u> </u>					
		ery Good Adequate Poor * Needs urgent attention *							
Cleanliness	Very Good	Adeq	uate F	oor *	Needs	urgent attention *			
		2		<u> </u>	No *				
Is everything in working order? If *, please give details: Lock on door acting up									
		on door ac	ung up						
Bathroom 21						_			
Is the area ge	nerally clean?				Yes 🔀	No L			
If no please g	ive details:								
	Have you notice	•			n? Yes 🗌	No 🖂			
	signs, hazards, ligh	nting, notice	s, décor, etc.)					
If yes please	ретан:								
ROOM NUMI									
Room Profile	:		Room Cap	acity:		m Occupancy:			
Single	T		2	Τ	2				
TV	Ensuite	Shared	Bathroom	Smok	e Alarm	Fire Notice			
					\boxtimes				
	Very Good	d Adeq	uate F	oor *	Needs	urgent attention *			
Cleanliness									
Is everything	in working orde	r?		Yes	☑ No³	k			
If *, please gi	ve details: Sme	ll of smoke	1						
ROOM NUMI	BER 217								

Room Profile:		P	oom Capa	city:	Roo	m Occupancy:		
Single	·	2	-	City.	2	in Occupancy.		
TV	Ensuite	Shared Ba	'	Smoke	_	Fire Notice		
		Silai ca Ba]	Silloke	7.101111	\tag{\tag{\tag{\tag{\tag{\tag{\tag{		
			<u>. </u>		<u> </u>			
	Very Good	l Adequa	te Po	oor *	Needs	urgent attention *		
Cleanliness								
Is everything	in working order	·		Yes 🔀	No *			
If *, please gi	ve details:							
ROOM NUME	BER 218							
Room Profile:		R	oom Capa	city:	Roo	m Occupancy:		
Single		2		•	1			
TV	Ensuite	Shared Ba	throom	Smoke	Alarm	Fire Notice		
\boxtimes		\boxtimes				\boxtimes		
	Very Good	l Adequa	te Po	oor *	Needs	urgent attention *		
Cleanliness		Ż						
Is everything	in working order	·?		Yes 🖂	No *			
If *, please given	If *, please give details:							
Bathroom 21	8 - 2019							
Is the area ge	nerally clean?				Yes 🗵	No 🗌		
If no please g	ive details:							
	Have you notice	•		attention	? Yes	No 🖂		
If yes please of		iting, notices,	uecor, etc.)					
ROOM NUME	BER 219							
Room Profile:	1	R	oom Capa	city:	Roo	m Occupancy:		
Single		2	1		1			
TV	Ensuite	Shared Ba	throom	Smoke	Alarm	Fire Notice		
\boxtimes			<u> </u>					
	Very Good	l Adequa	te Po	oor *	Needs	urgent attention *		
Cleanliness								
Is everything	in working order	· ?	,	Yes 🔀	No *			
If *, please giv	ve details:							
DOCE 4 51115) TD 220							
ROOM NUME Room Profile:			oom Cara	city	Pos	m Occupancy:		
Single		2	oom Capa	city.	2	m Occupancy:		
TV	Ensuite	Shared Ba		Smoke		Fire Notice		
]			\boxtimes		
	Very Good	I Adequa	te Po	oor *	Needs	urgent attention *		

Cleanliness					\subseteq								
Is everything	in worki	ng orde	r?				Yes			No*	٠ [
If *, please gi	ve detai	ls: Silic	one	needs	to be r	e-don	е						
ROOM NUMI	BER 22	1											
Room Profile					Room	n Capa	city:			Roo	m O	ccı	upancy:
Single	1				2					2			
TV	Ens	uite	5	Shared	Bathro	om	Sr	nok	e Ala	ırm		Fi	re Notice
	Ve	ery Good	d	Adec	quate	Po	or*		Ν	eeds	urge	ent	attention *
Cleanliness													
Is everything	in worki	ng orde	r?				Yes	\boxtimes]	No *			
If *, please gi	ve detai	ls:											
Bathroom 22	1 - 222										_		
Is the area ge	Is the area generally clean? Yes No												
If no please give details:													
Visual Check: Have you noticed any issues requiring attention? Yes No													
(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)													
If yes please	detail:												
ROOM NUMI	BER 222												
Room Profile	:				Room	Capa	city:			Roo	m O	ccı	ıpancy:
Single					2					1			
TV	Ens	uite	9	Shared	Bathro	om	Sr	nok	e Ala	ırm		Fi	re Notice
					\boxtimes				X				
	Ve	ery Good	d	Adec	quate	Pc	or *		N	eeds	urge	ent	attention *
Cleanliness		\boxtimes											
Is everything	in worki	ng orde	r?			١	'es 🏻	\leq	N	o *			
If *, please gi	ve detail	s:											
ROOM NUMBER 223													
Room Profile: Room Capacity: Room Occupancy:													
Single					2		1			2	1		
TV	Ens	uite	5	Shared	Bathro	om	Sr	nok	e Ala	ırm		Fi	re Notice
	Ve	ery Good	d	Adec	quate	Pc	or *		N	eeds	urge	ent	attention *
Cleanliness													
Is everything	in worki	ng orde	r?			Υ	'es 🏻	\boxtimes	N	o *		_	
If *, please give details: Very Cluttered													

STAIRWAY 2nd to 3rd Floor

Is the area ge	nera	Ily clean?						Υ	'es		No		
If no please gi	ve d	etails:											
Visual Check:	Hav	e you notice	ed an	ıy issu	ies requ	uiring a	attention	า?					
log fire evits	ians	bazarda liab	tin a	notic	os dása	r otal		,	Yes		No	\bowtie	
(e.g., fire exit s			iting,	notice	es, aeco	r, etc.)							
, ,													
Is the area ge		Ilv clean?						Υ	'es	\square	No		
											140		
If no please gi													
Visual Check:	Hav	e you notice	ed an	ıy issu	ies requ	uiring a	attention	1? Ye	es	Ш	No	\bowtie	
If yes please d	letai	l:											
ROOM NUMBER 301													
Room Profile:						n Capa	city:		Room Occupancy:				
Single					2		Т		T				
TV		Ensuite Shared Bathroom Smoke Alarm Fire Notice									otice		
\boxtimes													
		Very Good		Adec	uate	Pc	Poor * Ne			urgen	nt attei	ntion *	
Cleanliness					\leq					L			
Is everything i			·?				Yes 🛭	<u> </u>	No,	*			
If *, please giv	ve do	etails:											
ROOM NUMB	ER	302 Store	room	1									
Room Profile:					Room	Capa	city:		Roc	m Oc	cupan	cy:	
TV		Ensuite	Sł	nared	Bathro	om	Smok	e Ala	ırm	ı	Fire No	otice	
							[
	Very Good Adequate Poor * Needs urgent attention *									ntion *			
Cleanliness													
Is everything i			·?				Yes		No *	•			
If *, please give details:													

ROOM NUMB	ER 303							
Room Profile:		Roo	m Capacity:	Roc	m Occupancy:			
Single		2		2				
TV	Ensuite	Shared Bathr	oom Sm	oke Alarm	Fire Notice			
	\boxtimes				\boxtimes			
	Very Good	d Adequate	Poor *	Needs	urgent attention *			
Cleanliness								
Is everything i	n working orde	r?	Yes 🔀	No *				
If *, please giv	e details:							
ROOM NUMB	FR 304							
Room Profile:	211 304	Roo	m Capacity:	Roc	m Occupancy:			
Single		2	п сараску.	2	m occupancy:			
TV	Ensuite	Shared Bathr	oom Sm	oke Alarm	Fire Notice			
	\boxtimes			\boxtimes				
	Very Good	Adequate	Poor *	Needs	urgent attention *			
Cleanliness								
Is everything i	n working orde	r?	Yes] No *				
If *, please give details: Toilet door needs new handle								
ROOM NUMBER 305								
Room Profile:			m Capacity:		m Occupancy:			
Single		2		2	F: N			
TV	Ensuite	Shared Bathr	oom Sm	oke Alarm	Fire Notice			
	Very Good	Adequate	Poor *	Needs	urgent attention *			
Cleanliness								
Is everything i	n working orde	r?	Yes	No ³	*			
If *, please giv	e details:							
ROOM NUMB	ED 206 Usad	as Mosque						
Room Profile:	Job O3eu		m Capacity:	Roc	m Occupancy:			
Single		2		0				
TV	Ensuite	Shared Bathr	oom Sm	oke Alarm	Fire Notice			
	\boxtimes			\boxtimes				
	Very Good	Good Adequate Poor * Needs urgent attention *						
Cleanliness								
Is everything i	n working orde	r?	Yes	No *				
If *, please giv	ve details:							

ROOM NUMB	SER 307							
Room Profile:			Room	Capa	city:	Ro	om Occupancy:	
Single			2			0		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
						\times	\boxtimes	
	Very Goo	d Adec	quate	Pc	or *	Needs	surgent attention *	
Cleanliness			\leq					
Is everything i	n working orde	r?		١	res 🔀	No *		
If *, please giv	e details: Isola	tion Room	1					
ROOM NUMB	FR 308							
Room Profile:	LIC 300		Room	Сара	citv.	Ro	om Occupancy:	
Single			2	Сара	city.	2	om occupancy.	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
	\boxtimes				\boxtimes			
<u>.</u>	Very Goo	d Adec	quate	Pc	or *	Needs	urgent attention *	
Cleanliness			\leq					
Is everything in working order? Yes No *								
If *, please give details:								
ROOM NUMB	SER 309							
Room Profile:			Room	Capa	city:	Ro	om Occupancy:	
Single		1	1			1	T	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
						\boxtimes		
	Very Goo	d Adeo	quate	Pc	or *	Needs	urgent attention *	
Cleanliness			\leq					
Is everything i	n working orde	r?			Yes 🛭	No	*	
If *, please giv	ve details: Sme	ell of smok	e					
ROOM NUMB	SER 310							
Room Profile:	PLU 310		Room	n Capa	city:	RO	om Occupancy:	
Single			2	. сара	city.	2	om occupancy.	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
	\boxtimes					\boxtimes		
	Very Goo	pod Adequate Poor * Needs urgent attention *						
Cleanliness			<u> </u>			3.3.		
Is everything i	n working orde	r?			Yes 🔀	No	*	
If *, please giv								

ROOM NUME	BER	312									
Room Profile:	:			Room	Сара	city:		Roo	m Occupancy:		
Single				2				1			
TV		Ensuite	Shared	Bathro	om	Smoke	Alar	m	Fire Notice		
							\boxtimes				
		Very Good	Adeo	quate	Pc	or *	Ne	eds	urgent attention *		
Cleanliness				\leq							
Is everything	in w	orking order	?		١	res 🔀	No	*			
If *, please giv	ve d	etails:									
ROOM NUME	RFR	212									
Room Profile:		313		Room	Cana	city:		Roo	m Occupancy:		
Single	•			Room Capacity:				1	in Occupancy.		
TV		Ensuite	Shared	Bathro	om	Smoke	Alar		Fire Notice		
		\boxtimes									
		Very Good	Adeo	quate	Pc	or *	Ne	eds	urgent attention *		
Cleanliness		\square									
Is everything in working order?					١	res 🖂	No	*			
If *, please giv	ve d	etails:									
ROOM NUME		314		_							
Room Profile:				Room	Room Capacity:				Room Occupancy:		
Single		ľ		2		1		2			
TV		Ensuite	Shared	Bathro	om	Smoke	e Alarm Fire		Fire Notice		
		Very Good	Adeo	quate	Pc	or *	Ne	eds	urgent attention *		
Cleanliness				\leq							
Is everything	in w	orking order	?			Yes 🗵		No*			
If *, please gi											
Use this space	e fo	r any comm	ents or o	ther in	forma	ation not	t cov	ered	d in this form:		

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
One resident complained of the wifi signal due to the amount of users now connected due to lockdown
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
If you were approached by any <u>other persons</u> regarding general issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Mr. Jamie Carnegie, OFM, Laccamore, Abbeydorney, Tralee, Co. Kerry.

21st January 2021

Dear Mr. Carnegie,

IPPS/IPAS carried out an inspection at Atlas House, Tralee on 17th December 2020. A copy of the inspection report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read the report carefully and do not hesitate to contact me if it contains any discrepancies.

A number of issues were identified as requiring attention during the course of the inspection and these are listed in the report.

Please reply in writing, on or before Friday 12th February 2021, outlining the steps you have taken/propose to take to address the issues raised.

Yours sincerely,

Majella Donoghue Contracts & Inspections Unit International Protection Procurement Services Atlas House McCowans lane Tralee Co. Kerry 22.01.2021

Re: Inspection 17.12.2020

Dear Majella,

In response to the recent audit in this centre the following action has been taken.

- Room 207 fire notice visible.
- Room 223 &209 deep cleaned and hoovered resident asked to declutter.
- Room 205, 216 & 309 residents asked to refrain from smoking inside.
- Rooms 208 bathroom cleaned.
- Room 213 & 217 toilet seat fixed.
- Room 111 bulb replaced.
- Room 220 silicone redone.
- Room 215 door lock fixed.

______Jamie Carnegie

Managing director.

Yours faithfully,