

IPAS/IPPS

Inspection Report

Centre:	Atlantic Lodge
RIA Inspector:	Siobhan O'Higgins
Date of Inspection:	29 September 2020
Time of Arrival & Departure:	12:45 - 15:45

Part 1 General/ Information on Services

Centre: Atlantic Lodge
Kenmare

Date of Inspection: 29 September 2020

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided?	Yes ^{NO}
Give details of roster hours	8am to 5pm and 5pm to 8am
Is security provided by external company? (YIN)	No
If yes, give name of company:	
Does the centre have CCTV? (YIN)	Yes
Is a list of emergency numbers available in the Manager's office?	Yes
Does the list include the following numbers? (YIN) Local Garda station 24 hr number Local hospital Local fire station Duty Social Work Team Out of hours GP Service RIA out of hours number	Yes If no, give details:
Are first aid kits available? (Y/N)	Yes
Where and how many?	1 x office
Who is responsible for first aid restocking?	Job title <u>only</u> (not name) of person responsible: Manager
Is there a defibrillator in the centre? How many staff been trained to use it?	Yes

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Electric
Do residents have control of the heating in their own bedroom?	Yes
If no, what arrangements are in place?	
What are the heating 'ON' times?	24 hours

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes
How does centre management explain house rules to residents on arrival?	Manager explains rules to residents on arrival to the centre. Residents provided with copy of rules.

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary requests? (Give details.)	
Provide details opposite: Which of the following are provided for school children's packed lunches: Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? Drinks? Juice? Water? Yogurt? Fruit? Other	This centre has an on site shop and residents cook for themselves.
Is infant formula kept out of public view?	
What arrangements are in place for distribution of infant formula?	

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc. available outside mealtimes?	Yes	No	On/a
What food/snacks are available after hours or when kitchen is closed?			
Where are the snacks located and how are they accessed?			
Are meals available for residents who arrive late? (Give details.)			
Are meals available for new arrivals? (Give details)			
Are packed lunches available for residents travelling to Dublin on official business? (Give details)			
If the inspection takes place during Ramadan this section <u>must</u> be completed. What arrangements are in place to facilitate residents observing a fast during Ramadan?			

15 TV SYSTEM

Is there a specific TV system in place? (give details)	Yes
An average, how many TV channels are provided to residents?	300 channels
Are residents allowed to erect satellite dishes?	No

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	Residents
What procedures are in place for the exchange of towels and bed linen at the centre?	Available on request
What procedures are in place for ironing boards and irons?	Available on request
How is washing powder / tablets supplied?	On site shop
Are there specific arrangements for access to the laundry (give details):	24 hours

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes NO On site shop
What cleaning equipment is available to residents?	Brushes, mops, cloths, bleach etc.
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Centre is equipped with an in wall vacuum system
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Staff will assist residents, if requested.

PART 2

Room by Room Inspection

Centre: Atlantic Lodge Kenmare

Date of Inspection: 29 September 2020

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire fighting and evacuation	Wm O'Leary Munster fire	1.30 hrs	17/12/18

19g FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES
(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the building?	Yes
Are all fire doors kept closed?	Yes
Comments:	

COMMUNAL ROOM (state Location): Off main reception

Is the walkway through the area clear?	Yes
Are the exit signs clearly marked?	Yes
General Seating Area	
Is the seating in good condition?	Yes
What is the area generally used for? Receiving visitors (no visitors are site currently due to COVID restrictions)	
Any other comments? If yes please detail: Area was clean and bright. Table tennis, pool table and small library available. 2 computers available to residents	

Homework/ Games room (Room 105) (CLOSED CURRENTLY DUE TO COVID)

Is the area generally clean?
If no please give details:
Visual Check: Have you noticed any issues requiring attention? Yes n No (observe whether the area is colourful, has sufficient toys, changing areas, toilets in working order, etc)
Other comments:

Meeting room (Room 101) (CLOSED CURRENTLY DUE TO COVID)

Is the area generally clean?
If no please give details:
Visual Check: Have you noticed any issues requiring attention? Yes a No (observe whether the area is colourful, has sufficient toys, changing areas, toilets in working order, etc)
Other comments:

Pre-school Room: Not currently in use, no staff available

Is the area generally clean?	Yes / No	Yes
If no please give details:		
Visual Check: Have you noticed any issues requiring attention? Yes D No (observe whether the area is colourful, has sufficient toys, changing areas, toilets in working order, etc)		
Other comments:		

LAUNDRY ROOM

Bedrooms:

	Washing Machines	Dryers
Number	6	6
Do they appear to be in working order? Spare machines available if required. Comments:		

CLEANING (General Arrangements)

How often are bedrooms inspected?	twice weekly	Weekly	
Who cleans the bedrooms?	Staff	Residents	
How often do staff clean the bedrooms?	Weekly Monthly	Fortnightly Other	
Are there cleaning materials and equipment provided by management for residents?	Yes No Items provided, if requested.		
What cleaning equipment is available to residents?	Shop on site.		
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Staff will assist resident, as requested.		

(Ground) Floor

ROOM NUMBER 102 (Being held)				
Room Profile:		Room Capacity:		Room Occupancy:
Family		4		4
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention
Is everything in working order?		Yes No *		
If * , please give details: Fridge on carpet.				

ROOM NUMBER 103 (Being held)				
Room Profile:		Room Capacity:		Room Occupancy:
Family		5		4
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention
Is everything in working order?		Yes		
If * please give details: Carpet to be cleaned.				

ROOM NUMBER 107		
Room Profile:	Room Capacity:	Room Occupancy:
Family	4	5

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
Is everything in working order?			Yes	No*
If *, please give details: slight damp marks on ceiling in ensuite				

ROOM NUMBER 108				
Room Profile:		Room Capacity:		Room Occupancy:
Family		4		2
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
Cleanliness	Very Good	Adequate	Poor	Needs urgent attention *
Is everything in working order?			Yes	No *
If * , please give details:				

ROOM NUMBER 109				
Room Profile:		Room Capacity:		Room Occupancy:
Family		4		3
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention
Is everything in working order?			Yes	No*
If * , please give details: Mark on carpet.				

ROOM NUMBER 200				
Room Profile:		Room Capacity:		Room Occupancy:
Singles		4		2
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
Is everything in working order?			Yes	No*

If * , please give details:

ROOM NUMBER 205									
Room Profile:					Room Capacity:			Room Occupancy:	
Singles					4			3	
TV	Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice		
Cleanliness		Very Good		Adequate		Poor *		Needs urgent attention	
Is everything in working order?					Yes		No *		
If * please give details: Carpet to be cleaned. Room untidy.									
ROOM NUMBER 206									
Room Profile:					Room Capacity:			Room Occupancy:	
Family					4			3	
TV	Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice		
Cleanliness		Very Good		Adequate		Poor *		Needs urgent attention *	
Is everything in working order?					Yes				
If * please give details:									
ROOM NUMBER 207									
Room Profile:					Room Capacity:			Room Occupancy:	
Singles					4			3	
TV	Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice		
Cleanliness		Very Good I Adequate		Poor *		Needs urgent attention			
Is everything in working order?					Yes		No *		
If * , please give details:									
ROOM NUMBER 208									
Room Profile:					Room Capacity:			Room Occupancy:	
					4			VACANT	
	Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice		
Cleanliness		Very Good		Adequate		Poor *		Needs urgent attention	
Is everything in working order?					Yes C]		No *		
If * please give details: Door handle loose									

ROOM NUMBER 213									
Room Profile:					I Room Capacity:			Room Occupancy:	
Family					4			3	
Tv		Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice	
Cleanliness		Very Good		Adequate		Poor		Needs urgent attention *	
Is everything in working order?					Yes			No *	
If * , please give details:									
ROOM NUMBER 214									
Room Profile:					Room Capacity:			Room Occupancy:	
Family								4	
TV		Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice	
Cleanliness		Very Good		Adequate		Poor *		Needs urgent attention *	
Is everything in working order?					Yes			No *	
If * , please give details:									
ROOM NUMBER 215									
Room Profile:					I Room Capacity:			Room Occupancy:	
Singles					4			VACANT	
TV		Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice	
Cleanliness		Very Good		Adequate		Poor *		Needs urgent attention	
Is everything in working order?					Yes			No *	
If * , please give details:									
ROOM NUMBER 216									
Room Profile:					Room Capacity:			Room Occupancy:	
Singles					4			VACANT	
TV		Ensuite		Shared Bathroom		Smoke Alarm		Fire Notice	
Cleanliness		Very Good		Adequate		Poor *		Needs urgent attention *	
Is everything in working order?					Yes			No * [2	
If * , please give details:									

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If you were approached by any <u>other persons</u> regarding general issues while in the centre please outline the details below:

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Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Centre:

Accommodation Centre

Date of Inspection: 29 September 2020

From: Thomas Duggan <thomas@millstreet.ie>
Sent: Tuesday 27 October 2020 15:51
To: 'Majella M. Donoghue' <mmdonoghue@justice.ie>; 'Bernadette M. Loughrey' <BM Loughrey@justice.ie>
Cc: 'Atlantic Lodge' <atlantickenmare@gmail.com>
Subject: Site inspection Atlantic Lodge Kenmare Co Kerry 29th September 2020.

Dear Ms. O' Donoghue,

I acknowledge receipt of the report from the above inspection.

Please see my reply hereunder.

Room 102 – Fridge positioning has been corrected

Room 103 – Carpet is due for changing.

Room 107 – Ceiling is cleaned.

Room 109 – Mark on carpet has been cleaned.

Room 205 – Carpet had been replaced.

Room 208 – We are awaiting news from the locksmith regarding the door lock/handle. It is an old system that needs expert hands to repair. He is confident that he can have it rectified very shortly.

Sincerely,

Thomas Duggan