

To Vocational Education Committees and the Managerial Authorities of Secondary, Community and Comprehensive Schools.

EXTENSION OF SUBSTITUTE COVER TO INCLUDE CERTAIN TEACHER ABSENCES ARISING OUT OF PARTICULAR FAMILY EVENTS

1.0 INTRODUCTION

- 1.1 Following discussions at the Teacher's Conciliation Council in relation to the circumstances in which a substitute teacher may be engaged and paid out of funds provided by the Exchequer, the Department has agreed to extend these circumstances to include certain teacher absences arising out of particular family events with effect from 1st September 2000.

2.0 PARTICULARS OF EXTENDED SUBSTITUTE COVER

- 2.1 A school authority may, out of funds provided by the Department, pay the cost of a substitute teacher who is engaged to replace a member of its teaching staff whose absence is approved by the school authority arising out of any of the following:

- (a) Force Majeure Leave within the terms of Circular 17/99
- (b) Illness of a family member who is certified by a medical practitioner as requiring constant care and attention for the period of recuperation from the illness
- (c) Bereavement involving a family member

It should be noted that (b) and (c) above are subject to the following limits:

- 5 days in the case of a spouse, child or parent:
- 3 days in the case of a brother, sister, grand-parent, aunt, uncle or parent-in-law.

3.0 COPIES OF CIRCULAR

- 3.1 You are requested to ensure that copies of this Circular are provided to the teaching staff and all Board of Management members.

**J. Dennehy,
Secretary General,
August 2000**