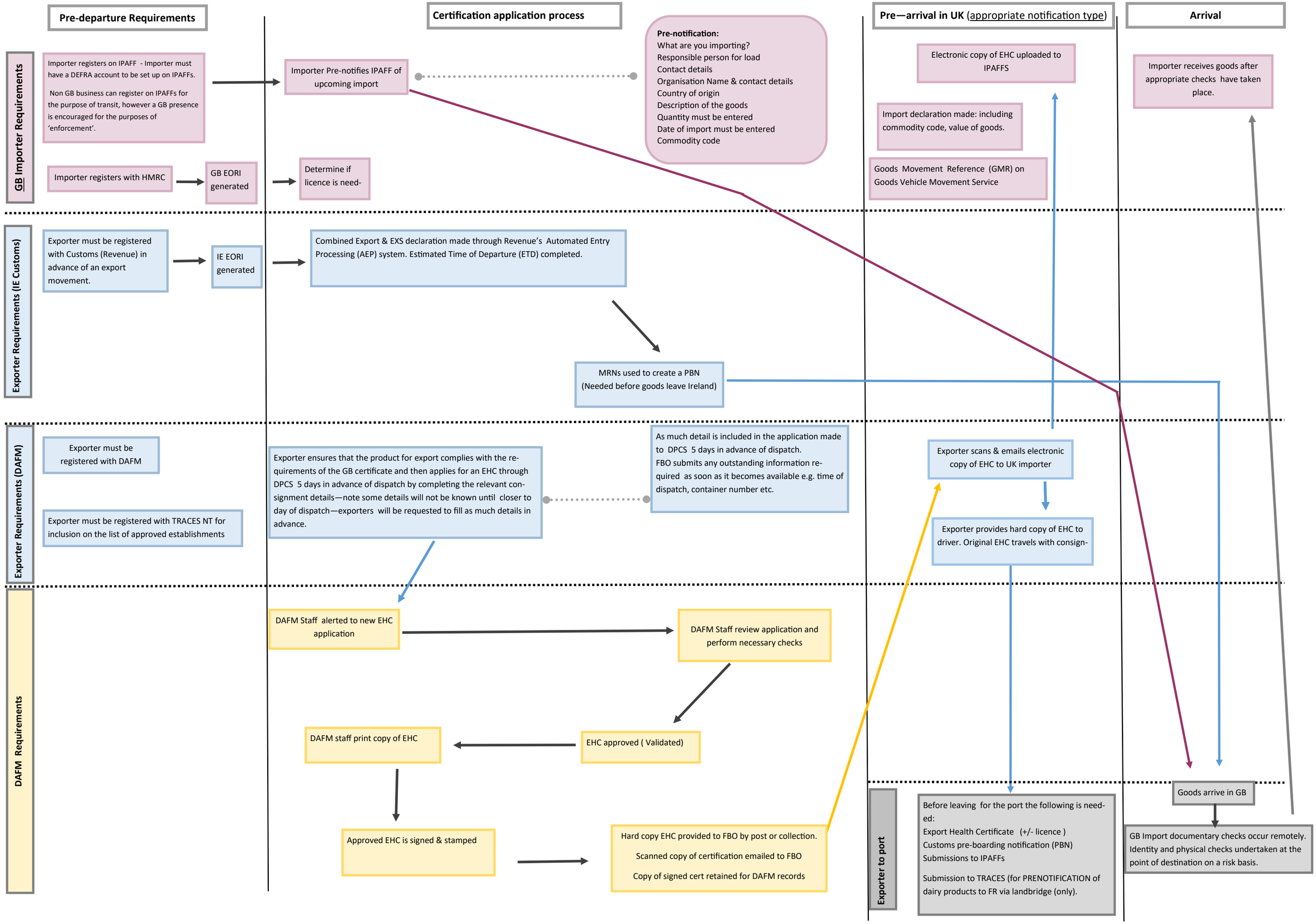
Pre-departure Requirements
Certification application process
Pre—arrival in UK (appropriate notification type)
Arrival
GB Importer Requirements
Importer registers on IPAFF - Importer must have a DEFRA account to be set up on IPAFFs.
Non GB business can register on IPAFFs for the purpose of transit, however a GB presence is encouraged for the purposes of 'enforcement'.
Importer registers with HMRC
GB EORI generated
Importer Pre-notifies IPAFF of upcoming import
Pre-notification:
What are you importing?
Responsible person for load
Contact details
Organisation Name & contact details
Country of origin
Description of the goods
Quantity must be entered
Date of import must be entered
Commodity code
Determine if licence is need-
Electronic copy of EHC uploaded to IPAFFS
Import declaration made: including commodity code, value of goods.
Goods Movement Reference (GMR) on Goods Vehicle Movement Service
Importer receives goods after appropriate checks have taken place.
Exporter Requirements (IE Customs)
Exporter must be registered with Customs (Revenue) in advance of an export movement.
IE EORI generated
Combined Export & EXS declaration made through Revenue's Automated Entry Processing (AEP) system. Estimated Time of Departure (ETD) completed.
MRNs used to create a PBN (Needed before goods leave Ireland)
Exporter Requirements (DAFM)
Exporter must be registered with DAFM
Exporter must be registered with TRACES NT for inclusion on the list of approved establishments
Exporter ensures that the product for export complies with the requirements of the GB certificate and then applies for an EHC through DPCS 5 days in advance of dispatch by completing the relevant consignment details—note some details will not be known until closer to day of dispatch—exporters will be requested to fill as much details in advance.
As much detail is included in the application made to DPCS 5 days in advance of dispatch.
FBO submits any outstanding information required as soon as it becomes available e.g. time of dispatch, container number etc.
Exporter scans & emails electronic copy of EHC to UK importer
Exporter provides hard copy of EHC to driver. Original EHC travels with consign-
DAFM Requirements
DAFM Staff alerted to new EHC application
DAFM Staff review application and perform necessary checks
EHC approved (Validated)
DAFM staff print copy of EHC
Approved EHC is signed & stamped
Hard copy EHC provided to FBO by post or collection.
Scanned copy of certification emailed to FBO
Copy of signed cert retained for DAFM records
Exporter to port
Before leaving for the port the following is needed:
Export Health Certificate (+/- licence)
Customs pre-boarding notification (PBN)
Submissions to IPAFFs
Submission to TRACES (for PRENOTIFICATION of dairy products to FR via landbridge (only).
Goods arrive in GB
GB Import documentary checks occur remotely. Identity and physical checks undertaken at the point of destination on a risk basis.