



# DEPARTMENT OF TRANSPORT, TOURISM AND SPORT

## Application for Survey or Inspection by the Marine Survey Office

[FOR OFFICE USE ONLY]					
ROTATION NO:		DATE APPLICATION RECEIVED		DATE APPLICATION VERIFIED	
VERIFIED BY:		DATE:APPLICATION RETURNED (IF APPLICABLE):		MARINE NOTICE CIRCULATION LIST ADVISED (IF APPLICABLE):	
REASON FOR RETURN:					
SURVEY FEE PAID (€):		DEPOSIT (FOREIGN T&S) PAID (€):		TOTAL FEE RECEIVED (€):	
RECEIVED BY:		DATE:		RECEIPT NUMBER:	
ADDITIONAL FEE COMMENTS:					

1 VESSEL INFORMATION (COPY OF CERTIFICATE OF REGISTRY OR PROOF OF OWNERSHIP TO BE ATTACHED)			
VESSEL NAME			
VESSEL TYPE	<input type="checkbox"/> PASSENGER SHIP <input type="checkbox"/> MORE THAN 36 PASSENGERS <input type="checkbox"/> LESS THAN 36 PASSENGERS <input type="checkbox"/> PASSENGER BOAT <input type="checkbox"/> CARGO SHIP (SEA GOING)	<input type="checkbox"/> FISHING VESSEL <input type="checkbox"/> PLEASURE CRAFT (NOT ENGAGED IN TRADE) <input type="checkbox"/> OTHER	<div style="border: 1px solid black; padding: 2px;">VESSEL TYPE:</div>
OFFICIAL NUMBER:		IMO NUMBER (IF AVAILABLE):	
FISHING LETTERS & NUMBER/CALL SIGN		YEAR OF BUILD:	
TOTAL NUMBER OF PERSONS ON-BOARD:		TOTAL PROPULSIVE POWER (KW):	
REGISTERED LENGTH (METRES/FEET) <sup>1</sup> :		GROSS TONNAGE:	
LENGTH OVERALL (METRES/FEET):		CAPABLE OF CARRYING CARGO:	<input type="checkbox"/> YES <input type="checkbox"/> NO
SHIP IN CLASS WITH A RECOGNISED ORGANISATION	<input type="checkbox"/> YES <input type="checkbox"/> NO	IS THE VESSEL ENGAGED ON INTERNATIONAL VOYAGES?	<input type="checkbox"/> YES <input type="checkbox"/> NO

<sup>1</sup> IF REGISTERED

<b>2</b>		<b>Name and Contact Details of Applicant</b>	
(COPY OF AUTHORISATION FROM OWNER TO BE ATTACHED, WHEN APPLICANT IS NOT THE OWNER)			
ROLE	<input type="checkbox"/> EMPLOYEE OF OWNER <input type="checkbox"/> VESSEL OWNER <input type="checkbox"/> VESSEL OPERATOR <input type="checkbox"/> VESSEL MANAGER <input type="checkbox"/> SHIP BUILDER <input type="checkbox"/> CONSULTANT <input type="checkbox"/> ISM OPERATOR <input type="checkbox"/> OTHER _____		
NAME:		NAME OF COMPANY:	
POSTAL ADDRESS [TO BE COMPLETED]		MOBILE NO:	
ADDRESS1		TEL NO:	
ADDRESS2		EMAIL ADDRESS:	
COUNTY		PREFERRED METHOD OF CONTACT:	
COUNTRY		<input type="checkbox"/> EMAIL	<input type="checkbox"/> MOBILE <input type="checkbox"/> LANDLINE
EIRCODE			
I WISH TO SUBSCRIBE TO RECEIVE MARINE NOTICES:		<input type="checkbox"/>	

<b>3</b>		<b>NAME AND CONTACT DETAILS OF OWNER</b>	
(IF DIFFERENT FROM SECTION 2)			
NAME:		NAME OF COMPANY (IF APPLICABLE):	
POSTAL ADDRESS [TO BE COMPLETED]		MOBILE NO:	
ADDRESS1		LANDLINE NO:	
ADDRESS2		EMAIL ADDRESS:	
COUNTY		PREFERRED METHOD OF CONTACT:	
COUNTRY		<input type="checkbox"/> EMAIL	<input type="checkbox"/> MOBILE <input type="checkbox"/> LANDLINE
EIRCODE			
I WISH TO SUBSCRIBE TO RECEIVE MARINE NOTICES:		<input type="checkbox"/>	

<b>4</b>		<b>SURVEY INFORMATION</b>	
PLACE OF SURVEY(PORT/TOWN):		REQUESTED DATE OF SURVEY:	
LOCAL CONTACT PERSON: (IF APPLICABLE)		EMAIL:	
		MOBILE PHONE:	

<b>5</b>		<b>HEALTH &amp; SAFETY</b>	
<b>RESPONSIBLE PERSON</b>			
NAME OF PERSON RESPONSIBLE FOR SAFETY DURING SURVEY/INSPECTION BY MSO SURVEYOR:		MOBILE PHONE:	
		EMAIL:	

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## DECLARATION

**GENERAL**

I WISH TO APPLY FOR THE SURVEY/INSPECTION AS INDICATED IN THIS APPLICATION AND DECLARE THE PARTICULARS ARE TRUE AND COMPLETE.

I ENCLOSE THE STATUTORY FEE AND DEPOSIT FOR FOREIGN TRAVEL, IF APPLICABLE, AND AGREE TO PAY ANY BALANCE WHICH MAY BECOME DUE.

I HAVE READ AND UNDERSTOOD THE NOTES ON PAGE 7 OF THIS FORM.

**HEALTH AND SAFETY**

IN MAKING THIS APPLICATION I UNDERTAKE TO FACILITATE THE SURVEY/INSPECTION PROCESS IN SUCH A WAY AS TO ENSURE, SO FAR AS IS REASONABLY PRACTICABLE, THAT MSO SURVEYORS ARE NOT EXPOSED TO UNACCEPTABLE RISKS TO THEIR SAFETY, HEALTH OR WELFARE WHILE CARRYING OUT THE SURVEY/INSPECTION IN ACCORDANCE WITH RELEVANT HEALTH AND SAFETY LEGISLATION.

I UNDERSTAND MY RESPONSIBILITIES UNDER SECTION 10(5) OF THE SAFETY, HEALTH AND WELFARE ACT 2005, AS AMENDED, TO ENSURE SURVEYORS "RECEIVE INSTRUCTIONS RELATING TO ANY RISKS TO THEIR SAFETY, HEALTH AND WELFARE" APPLICABLE TO THE WORK PLACE UNDER MY CONTROL.

*NOTE: WHEN WORKING OVERSEAS THE MSO EXPECTS EQUIVALENT STANDARDS TO THOSE IN IRELAND TO BE PROVIDED AND IN ADDITION, COMPLIANCE WITH LOCAL REQUIREMENTS.*

I UNDERSTAND THAT SURVEYORS MAY REFUSE TO CONTINUE WITH SURVEYS / INSPECTIONS IF THEY CONSIDER IT IS NOT SAFE FOR THEM TO DO SO.

**BEHAVIOUR**

I ACKNOWLEDGE THAT ANY VERBAL/PHYSICAL ABUSE, THREATENING BEHAVIOUR OR OFFENSIVE REMARKS DIRECTED TOWARDS ANY DTTAS PERSONNEL WILL NOT BE TOLERATED BY THE DEPARTMENT OF TRANSPORT, TOURISM AND SPORT.

SURVEY FEE INCLUDED (€):		DEPOSIT (FOREIGN TRAVEL AND SUBSISTENCE)(€):	
NAME:		DATE:	
SIGNATURE OF APPLICANT:			

REQUESTED CERTIFICATES/SERVICES	FEE DUE (€)	SURVEY/INSPECTION TYPE																								
<b>PASSENGER BOAT LICENCE</b> <input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3 <input type="checkbox"/> P4 <input type="checkbox"/> P5 <input type="checkbox"/> P6 <input type="checkbox"/> P6(Comsail)		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <table border="1" data-bbox="906 327 1505 398"> <tr> <td><b>Statutory Fee - Initial</b></td> <td><b>Statutory Fee - Renewal</b></td> </tr> <tr> <td>€144</td> <td>€29</td> </tr> </table>	<b>Statutory Fee - Initial</b>	<b>Statutory Fee - Renewal</b>	€144	€29																				
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<b>PASSENGER SHIP CERTIFICATE</b> <input type="checkbox"/> Class I <input type="checkbox"/> Class II <input type="checkbox"/> Class II(A) <input type="checkbox"/> Class III <input type="checkbox"/> Class IV <input type="checkbox"/> Class V <input type="checkbox"/> Class VI		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <table border="1" data-bbox="906 456 1505 725"> <tr> <td colspan="3"><b>Statutory Fee - Initial</b></td> </tr> <tr> <td colspan="3">As per Schedule 1, Part 1 of SI 595/2010 – Contact MSO for guidance.</td> </tr> <tr> <td colspan="3"><b>Statutory Fee - Renewal</b></td> </tr> <tr> <td></td> <td>&lt; 36 Passengers</td> <td>&gt; 36 Passengers</td> </tr> <tr> <td>&lt; 50 GT</td> <td>€186</td> <td>€545</td> </tr> <tr> <td>50 – 100 GT</td> <td>€186</td> <td>€1011</td> </tr> <tr> <td>100 – 500 GT</td> <td>€186</td> <td>€1528</td> </tr> <tr> <td>&gt; 500</td> <td colspan="2">As per Schedule 1, Part 2 of SI 595/2010</td> </tr> </table>	<b>Statutory Fee - Initial</b>			As per Schedule 1, Part 1 of SI 595/2010 – Contact MSO for guidance.			<b>Statutory Fee - Renewal</b>				< 36 Passengers	> 36 Passengers	< 50 GT	€186	€545	50 – 100 GT	€186	€1011	100 – 500 GT	€186	€1528	> 500	As per Schedule 1, Part 2 of SI 595/2010	
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<b>PASSENGER SHIP SAFETY CERTIFICATE</b> <b>(24 meters registered length and above)</b> <input type="checkbox"/> Class A <input type="checkbox"/> Class B <input type="checkbox"/> Class C <input type="checkbox"/> Class D		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <table border="1" data-bbox="906 784 1505 887"> <tr> <td><b>Statutory Fee – Initial/Renewal</b></td> </tr> <tr> <td>Fees as per Passenger Ship Certificate listed above.</td> </tr> </table>	<b>Statutory Fee – Initial/Renewal</b>	Fees as per Passenger Ship Certificate listed above.																						
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<b>PASSENGER SHIP CERTIFICATE</b> <b>(less than 24 meters registered length)</b> <input type="checkbox"/> Class A <input type="checkbox"/> Class B <input type="checkbox"/> Class C <input type="checkbox"/> Class D		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <table border="1" data-bbox="906 958 1505 1061"> <tr> <td><b>Statutory Fee – Initial/Renewal</b></td> </tr> <tr> <td>Fees as per Passenger Ship Certificate listed above.</td> </tr> </table>	<b>Statutory Fee – Initial/Renewal</b>	Fees as per Passenger Ship Certificate listed above.																						
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<b>FISHING VESSEL CERTIFICATE OF COMPLIANCE</b> <b>(over 24m)</b>  Sea Areas: <input type="checkbox"/> A1 <input type="checkbox"/> A2 <input type="checkbox"/> A3		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Two Year Periodical <input type="checkbox"/> Certificate Extension <input type="checkbox"/> One Year Periodical (Radio – abroad only) <table border="1" data-bbox="906 1214 1505 1281"> <tr> <td><b>Statutory Fee – Initial/Renewal/Periodical</b></td> </tr> <tr> <td>Refer to tables on page 7.</td> </tr> </table>	<b>Statutory Fee – Initial/Renewal/Periodical</b>	Refer to tables on page 7.																						
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<b>FISHING VESSEL SAFETY CERTIFICATE (15- 24M)</b>  Sea Areas: <input type="checkbox"/> A1 <input type="checkbox"/> A2 <input type="checkbox"/> A3		<input type="checkbox"/> Initial <input type="checkbox"/> Renewal <input type="checkbox"/> Two Year Periodical <input type="checkbox"/> Certificate Extension <input type="checkbox"/> One Year Periodical (Radio – abroad only) <table border="1" data-bbox="906 1420 1505 1509"> <tr> <td><b>Statutory Fee – Initial/Renewal/Periodical</b></td> </tr> <tr> <td>Refer to tables on page 7.</td> </tr> </table>	<b>Statutory Fee – Initial/Renewal/Periodical</b>	Refer to tables on page 7.																						
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<b>INTERNATIONAL LOAD LINE CERTIFICATE</b>  (Applies to all vessels over 24m in load line length engaged on International voyages)		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Renewal <input type="checkbox"/> Other <table border="1" data-bbox="906 1612 1505 1680"> <tr> <td colspan="2"><b>Statutory Fee</b></td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 595/2010</td> </tr> </table>	<b>Statutory Fee</b>		All survey types	As per Schedule 2 of SI 595/2010																				
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<b>IRISH LOAD LINE CERTIFICATE</b>  (Applies to all vessels on domestic voyages or vessel on International voyages that are less than 24 m in load line length)		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Certificate Extension <input type="checkbox"/> Other: <table border="1" data-bbox="906 1818 1505 1886"> <tr> <td colspan="2"><b>Statutory Fee</b></td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 595/2010</td> </tr> </table>	<b>Statutory Fee</b>		All survey types	As per Schedule 2 of SI 595/2010																				
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<b>IRISH / INTERNATIONAL LOAD LINE EXEMPTION CERTIFICATE</b>		<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Renewal <input type="checkbox"/> Other: <table border="1" data-bbox="906 1980 1505 2040"> <tr> <td colspan="2"><b>Statutory Fee</b></td> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 595/2010</td> </tr> </table>	<b>Statutory Fee</b>		All survey types	As per Schedule 2 of SI 595/2010																				
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<b>INTERNATIONAL OIL POLLUTION PREVENTION CERTIFICATE</b>	<input type="checkbox"/>	<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Renewal <input type="checkbox"/> Other <table border="1" data-bbox="906 197 1495 286"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td>All survey types</td> <td>See S.I. No. 195 of 1994. Sea Pollution Act, 1991 (Survey Fees) Order, 1994.</td> </tr> </table>	Statutory Fee		All survey types	See S.I. No. 195 of 1994. Sea Pollution Act, 1991 (Survey Fees) Order, 1994.				
Statutory Fee										
All survey types	See S.I. No. 195 of 1994. Sea Pollution Act, 1991 (Survey Fees) Order, 1994.									
<b>CARGO SHIP SAFETY EQUIPMENT CERTIFICATE</b>	<input type="checkbox"/>	<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Periodical <input type="checkbox"/> Renewal <input type="checkbox"/> Other <table border="1" data-bbox="906 421 1495 483"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td>All survey types</td> <td>As per Schedule 1, Part 3 of SI 594/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 1, Part 3 of SI 594/2010				
Statutory Fee										
All survey types	As per Schedule 1, Part 3 of SI 594/2010									
<b>CARGO SHIP SAFETY RADIO CERTIFICATE</b>	<input type="checkbox"/>	<input type="checkbox"/> Initial <input type="checkbox"/> Periodical <input type="checkbox"/> Renewal <input type="checkbox"/> Other: <table border="1" data-bbox="906 622 1495 674"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td>All survey types</td> <td>As per Schedule 1, Part 2 of SI 594/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 1, Part 2 of SI 594/2010				
Statutory Fee										
All survey types	As per Schedule 1, Part 2 of SI 594/2010									
<b>INTERNATIONAL TONNAGE CERTIFICATE (1969)</b>  (Applies to all vessels over 24m in registered length engaged on International voyage)	<input type="checkbox"/>	<input type="checkbox"/> Tonnage Measurement & Certificate <input type="checkbox"/> Tonnage Measurement & Certificate (Sister Ship) <input type="checkbox"/> Tonnage measurement & Certificate (Foreign Ship with Tonnage Certificate) <input type="checkbox"/> Tonnage Re-measurement <table border="1" data-bbox="906 891 1495 954"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td>All survey types</td> <td>As per Schedule 2 of SI 594/2010</td> </tr> </table>	Statutory Fee		All survey types	As per Schedule 2 of SI 594/2010				
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<b>IRISH TONNAGE CERTIFICATE</b>  (Applies to all vessels on domestic voyages or vessel on International voyages that are less than 24 m in registered length)	<input type="checkbox"/>	<input type="checkbox"/> Tonnage Measurement & Certificate <input type="checkbox"/> Tonnage Measurement & Certificate (Sister Ship) <input type="checkbox"/> Tonnage measurement & Certificate (Foreign Ship with Tonnage Certificate) <input type="checkbox"/> Tonnage Re-measurement <table border="1" data-bbox="906 1167 1495 1379"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td>Tonnage measurement Pleasure Craft &lt; 15 m</td> <td>€165 (based in Ireland)</td> </tr> <tr> <td>Tonnage measurement Pleasure Craft &gt;15 m</td> <td>€272 (Based in Ireland)</td> </tr> <tr> <td>Other</td> <td>As per Schedule 2 of SI 594/2010 – Contact MSO</td> </tr> </table>	Statutory Fee		Tonnage measurement Pleasure Craft < 15 m	€165 (based in Ireland)	Tonnage measurement Pleasure Craft >15 m	€272 (Based in Ireland)	Other	As per Schedule 2 of SI 594/2010 – Contact MSO
Statutory Fee										
Tonnage measurement Pleasure Craft < 15 m	€165 (based in Ireland)									
Tonnage measurement Pleasure Craft >15 m	€272 (Based in Ireland)									
Other	As per Schedule 2 of SI 594/2010 – Contact MSO									
<b>SEAWORTHINESS SURVEYS</b>	<input type="checkbox"/>	<input type="checkbox"/> Re-inspection following detention <input type="checkbox"/> Other <table border="1" data-bbox="906 1473 1495 1536"> <tr> <th colspan="2">Statutory Fee</th> </tr> <tr> <td colspan="2">As per Schedule 2, Part 3 of SI 595/2010</td> </tr> </table>	Statutory Fee		As per Schedule 2, Part 3 of SI 595/2010					
Statutory Fee										
As per Schedule 2, Part 3 of SI 595/2010										
<b>DECLARATION OF MARITIME LABOUR CONVENTION – PART 1</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue								
<b>CERTIFICATE OF INSURANCE OR OTHER FINANCIAL SECURITY IN RESPECT OF CIVIL LIABILITY FOR BUNKER OIL POLLUTION DAMAGE</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue								
<b>CERTIFICATE OF INSURANCE IN RESPECT OF LIABILITY FOR DEATH OF AND PERSONAL INJURY TO PASSENGERS.</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue								
<b>APPROVAL FOR CARRIAGE OF HAZARDOUS CARGO</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue								
<b>CONTINUOUS SYNOPSIS RECORD</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue								
<b>MINIMUM SAFE MANNING DOCUMENT</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue								
<b>DOMESTIC SAFETY MANAGEMENT – DOCUMENT OF COMPLIANCE</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Annual <input type="checkbox"/> Renewal								

<b>DOMESTIC SAFETY MANAGEMENT – SAFETY MANAGEMENT CERTIFICATE</b>	N/A	<input type="checkbox"/> Initial <input type="checkbox"/> Periodical <input type="checkbox"/> Renewal
<b>TENDERING PERMIT (for passenger ship or passenger boat tendering passengers to / from another vessel)</b>	N/A	<input type="checkbox"/> Approval
<b>CHANGE OF VESSEL REGISTRATION DETAILS</b>	N/A	<input type="checkbox"/> Change of Engine <input type="checkbox"/> Change in description / Other
<b>INTERNATIONAL SEWAGE POLLUTION PREVENTION CERTIFICATE</b>		<input type="checkbox"/> Initial <input type="checkbox"/> Re-Issue <input type="checkbox"/> Renewal
<b>REQUESTS FOR OTHER CERTIFICATES/SERVICES:</b>		



## DOCUMENTS TO ACCOMPANY YOUR APPLICATION - CHECKLIST

*IMPORTANT NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED, UNPROCESSED. THEREFORE, IN ORDER TO AVOID ANY UNDUE DELAYS IN THE PROCESSING OF YOUR APPLICATION, PLEASE ENSURE THAT THE FOLLOWING CHECKLIST IS ADHERED TO.*

ITEM	FOR APPLICANT	FOR OFFICIAL USE
<ul style="list-style-type: none"> <li>• A COMPLETED APPLICATION FORM</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• COPY OF PROOF OF OWNERSHIP               <ul style="list-style-type: none"> <li>- COPY OF CERTIFICATE OF REGISTRY (WHEN SHIP IS A REGISTERED SHIP)</li> <li>- COPY OF BILL OF SALE OR OTHER PROOF OF OWNERSHIP (WHEN SHIP IS NOT A REGISTERED SHIP).</li> </ul> </li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• WRITTEN AUTHORISATION TO ACT ON BEHALF OF THE OWNER, WHEN APPLICANT IS NOT THE OWNER</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• THE APPROPRIATE FEE</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• PAGES 1-2 COMPLETED IN FULL INCLUDING NAME OF PERSON RESPONSIBLE FOR SAFETY DURING SURVEY/INSPECTION</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>

### For information in relation to Brexit Preparedness on Maritime Transport

Please see [Marine Notice 7 of 2018](#)

### Privacy Statement

The Department of Transport, Tourism and Sport requires customers to provide certain personal data in order to carry out our legislative and administrative functions. The Department will treat all information and personal data that you provide as confidential, in accordance with the General Data Protection Regulation and Data Protection legislation.

Your personal data may be exchanged with other Government Departments in certain circumstances where this is provided for by law. Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at [www.dttas.gov.ie/dataprotection](http://www.dttas.gov.ie/dataprotection). Details of this policy are also available in hard copy upon request by emailing [dataprotection@dtas.gov.ie](mailto:dataprotection@dtas.gov.ie) or in writing to Data Protection Unit, Department of Transport, Tourism and Sport, Leeson Lane, Dublin D02 TR60.



**NOTES:**

1. APPLICANTS SHOULD COMPLETE ALL OF SECTIONS 1 TO 6 ON PAGES ONE AND TWO, SUBJECT TO THESE NOTES.
2. COPIES OF PROOF OF OWNERSHIP AND AUTHORISATION TO ACT ON BEHALF OF THE OWNER ARE TO BE FORWARDED WITH THE APPLICATION.
3. THE SURVEYS OR INSPECTIONS REQUIRED ARE TO BE INDICATED USING THE TICK BOXES ON PAGE 5 AND 6.
4. THE APPLICANT IS REMINDED THAT THIS APPLICATION FORM IS FOR STATUTORY SURVEYS ONLY.
5. WHEN COMPLETED THIS FORM SHOULD BE SENT TO: **MERCANTILE MARINE OFFICE, IRISH MARITIME ADMINISTRATION, LEESON LANE, DUBLIN 2.**
6. THE REQUIRED FEE, WHERE APPLICABLE, IS TO BE SUBMITTED WITH THE FORM FOR THE SURVEYS INDICATED.
7. NO WORK WILL COMMENCE UNTIL THE FEE AND ANY DEPOSIT FOR EXPENSES HAS BEEN PAID.
8. A DEPOSIT TO COVER THE TRAVELLING AND SUBSISTENCE EXPENSES FOR SURVEYS OUTSIDE THE STATE OR NORTHERN IRELAND WILL BE CHARGED.
9. APPLICANTS AGREE TO PAY ANY EXPENSES AND THE BALANCE OF THE FEE, WHICH MAY BE PROPERLY CHARGEABLE.
10. ADDITIONAL CHARGES MAY BE LEVIED FOR OVERTIME, WAITING TIME AND ABORTIVE TIME.
11. NO CERTIFICATES WILL BE ISSUED UNTIL THE FULL FEE AND ANY OUTSTANDING AMOUNTS HAVE BEEN PAID.
12. FULL DETAILS OF APPLICABLE FEES ARE PUBLISHED IN THE MERCHANT SHIPPING (FEES) ORDER 2010 (S.I. No. 594 OF 2010); MERCHANT SHIPPING (FEES) REGULATIONS 2010 (S.I. No. 595 OF 2010); FISHING VESSEL (FEES) REGULATIONS 2008 (S.I. No. 246 OF 2008); SEA POLLUTION ACT, 1991 (SURVEY FEES) ORDER, 1994 (S.I. No. 195 OF 1994) WHICH MAY BE CONSULTED AT ANY MERCANTILE MARINE OFFICE OR ON THE DEPARTMENT'S WEB SITE:  
  
[HTTP://WWW.IRISHSTATUTEBOOK.IE/](http://www.irishstatutebook.ie/) OR MAY BE PURCHASED FROM THE GOVERNMENT PUBLICATIONS SALES OFFICE.
13. FOR NEW-BUILDINGS THE SHIPYARD/BUILDER IS TO MAKE THE SURVEY APPLICATION.
14. APPLICANTS SHOULD MAKE THEIR APPLICATION IN SUFFICIENT TIME BEFORE THEY WISH TO OPERATE THE VESSEL.
15. MULTIPLE SURVEY VISITS ARE EXCLUDED; OWNERS ARE TO DECLARE THAT THEIR VESSELS ARE READY FOR SURVEY.
16. THE DEPARTMENT MAY PUBLISH DATA FROM SURVEYS AND INSPECTIONS TO IMPROVE MARITIME SAFETY, SECURITY, POLLUTION PREVENTION OR LIVING AND WORKING CONDITIONS.
17. IN CARRYING OUT SURVEYS, SURVEYORS MAY CARRY OUT A FLAG STATE INSPECTION OF THE VESSEL.
18. THE VESSEL IS TO BE PRESENTED SAFELY AND IN ACCORDANCE WITH ANY SURVEY PREPARATION GUIDANCE ISSUED BY THE MSO.
19. BEFORE APPLYING PLEASE REFER TO THE RELEVANT LEGISLATION AND GUIDANCE AND APPLICANTS ARE REQUIRED TO ENSURE THAT THEIR VESSELS ARE FULLY COMPLIANT WITH ALL APPLICABLE STATUTORY REQUIREMENTS. REF:  
[HTTP://WWW.DTTAS.IE/LEGISLATION?FIELD\\_SECTOR\\_TID=19](http://www.dttas.ie/legislation?field_sector_tid=19)
20. FOR INTERNATIONALLY TRADING SHIPS THE APPLICABLE VERSIONS OF THE INTERNATIONAL CONVENTIONS, EU LEGISLATION AND IRISH LEGISLATION WILL APPLY.
21. ARRANGEMENTS FOR MULTIPLE SURVEY APPLICATIONS MAY BE MADE WITH THE MSO FOR SHIPOWNERS/OPERATORS WITH A FLEET OF SHIPS ON THE IRISH FLAG AND WHO APPLY FOR A NUMBER OF SURVEYS PER YEAR.

**STATUTORY FEES FISHING VESSELS****1. Fees payable for a certificate of compliance, exemption certificate and record of equipment (initial or four year periodical survey)**

Length (Registered Length to be used, not length overall)	Fees for vessel not classed with a recognised organisation	Fees for a vessel classed with a recognised organisation
15m length and over but less than 24m	€1,500 + €100 for each metre or part thereof by which the length exceeds 15m	€700 + €25 for each metre or part thereof by which the length exceeds 15m
24m and over but less than 45m	€2,400 + €75 for each metre or part thereof by which the length exceeds 24m	€925 + €25 for each metre or part thereof by which the length exceeds 24m
45m and over but less than 100m	€3,975 + €50 for each metre or part thereof by which the length exceeds 45m	€1,450 + €20 for each metre or part thereof by which the length exceeds 45m
100m and over	€6725 + €50 for each metre or part thereof by which the length exceeds 45m	€2,550

**Two year periodical survey**

Length (Registered Length to be used, not length overall)	Fees for vessel not classed with a recognised organisation	Fees for a vessel classed with a recognised organisation
15m length overall and over	60% of fee for initial or four year periodical survey	70% of fee for initial or four year periodical survey

One year periodical radio survey for vessels 24m length and over (generally carried out by the MSO only when a vessel is abroad). For surveys in Ireland contact a Panel Radio Surveyor - details published in a Marine Notice

Sea Area	Fees
Vessels equipped to engage on voyages within Sea Area 1	€400
Vessels equipped to engage on voyages beyond Sea Area 1 but remaining within Sea Area 2	€500
Vessels equipped to engage on voyages in all Sea Areas	€600