

PLANNED ENERGY ACTIONS	
Thermal	Upgrade of windows to reduce heat loss
Electricity	Install electrical sub metering in all buildings to monitor energy usage
Electricity	Replace hydraulic lifts to more energy efficient traction lifts
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Thermal	Replace oil boilers with more efficient natural gas boilers
Electricity	Review overnight external campus lighting
Thermal	Insulation of Cavity wall
Electricity	Installation of light sensors in canteen dining area
Electricity	Upgrade of lighting and installation of Passive infrared sensors
Electricity	Replace hydraulic disability platform with more energy efficient one
Transport	Investigate feasibility of installing e-car charge points
Transport	Investigate feasibility of installing e-bike charge points
Electricity	investigate LED alternative to bulbs in fittings in historic buildings
Electricity	Investigate alternative method of remote access that minimises energy consumption
Electricity	Exam potential of smart flooring to generate electricity
Electricity	Explore potential of installing and using Solar Panels
PLANNED WATER ACTIONS	
Water Conservation	Identify leaks that require repair and engage with responsible persons/bodies to address them.
Water Tracking	Examine the feasibility of installing water sub metering in offices.
Water Conservation	Review flow rate and emptying times of all urinal cisterns and optimise.
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Water Tracking	Monitor targeted resources frequently and consider using the Monitoring & Targeting (M&T) portal for metered resources.
Water Conservation	Examine potential for harvesting and re-use of rainwater
Water Conservation	Examine economical methods of reducing water capacity of toilet cisterns
PLANNED WASTE ACTIONS	
Single Use / Single Use Plastics	Eliminate/reduce the use of paper towels across sanitary, food preparation and kitchenette area, as appropriate
Waste Management/Other	Examine and review hand drying options, providing a more environmentally friendly solution.
Waste Management/Other	Devise and implement standard reporting for waste services
Waste Management/Other	Progress the elimination of single general waste bins and the provision of common segregated waste stations
Single Use / Single Use Plastics	Eliminate/minimise single use plastics, non-recyclable disposable cups and cutlery.
Single Use / Single Use Plastics	Eliminate/minimise single use plastics, non-recyclable disposable containers and packaging.
Single Use / Single Use Plastics	Introduce contract for recycling of old/ broken mobile phones

Single Use / Single Use Plastics	Recycling of old act equipment
Other Area	Review existing catering contracts and identify opportunities to reduce plastics, unnecessary waste and improve environmental factor. Standards should be identified for current and potential contracts.
Paper Use & Printing	Analyse paper usage, identifying actions that can contribute to reduced consumption including the aims of the paperless office, double sided printing, digitisation and an agreed paper reduction policy.
Staff Awareness	Introduce a localised competition to promote waste reduction and recycling amongst staff, comparing local performance between sites
Single Use / Single Use Plastics	Investigate feasibility of supplying "keep cups/ water bottles" to staff to reduce plastics
Paper Use & Printing	Promote use of digital signatures to negate the need for printing documents for approval
Waste Management/Other	Install household battery collection boxes in reception areas
<b>PLANNED OTHER ACTIONS</b>	
Environmental Management	Establish a Resource Efficiency Management Committee
Environmental & Climate Staff Awareness	Establish campus based green teams.
Environmental Management	Develop REAP for each campus and each network of offices
Environmental Management	Develop a corporate green policy
Environmental & Climate Staff Awareness	Engage staff and office communities in the Resource Efficiency actions and progress.
Environmental & Climate Staff Awareness	Develop a training, awareness and communication strategy for resource efficiency.
Environmental & Climate Staff Awareness	Include green, sustainable and environmental policies/advices in induction programmes.
Green Procurement	Implement best practice in green procurement and sustainable procurement across the department
Environmental Management	Revise cleaning service procedures, contractual specifications and training requirements for cleaning staff and contractors to reduce environmental impacts.
Environmental & Climate Staff Awareness	Consider all the environmental and sustainability suggestions submitted through the IDEAS Bank and ideation events.
Biodiversity	Identify and undertake actions to contribute to positive biodiversity and environmental outcomes
Environmental Management	Examine potential for re-use of redundant materials, harvesting of rainwater and repair/renewals within the resource efficiency programme.
Environmental Management	Review technological opportunities, usage and options to contribute to reduced resource consumption and better environmental outcomes.

Transport	Explore telecommuting as a way of reducing commuting
Environmental & Climate Staff Awareness	Have a section in the department's internal e-newsletter to promote awareness amongst staff
Biodiversity	Examine potential for the use of green spaces on DoE Campuses to grow fresh fruit and vegetables.