

Department of Tourism, Culture, Arts, Gaeltacht, Sports and Media
2021 fund for Small Scale Local Festivals and Summer Schools:

1. Introduction

During 2021 the Department of Tourism, Culture, Arts, Gaeltacht, Sports and Media will operate a fund for Small Scale Local Festivals and Summer Schools Scheme to support the high level goal of the Department in relation to enhancing access to the arts, culture and film sectors and recognising the social and economic role of these sectors in Ireland.

The maximum amount of funding per applicant is proposed to be in the order of €5,000.

2. Objective/Rationale

Small Scale Local Festivals and Summer Schools Scheme is reserved for appropriate **not-for-profit** festivals, summer schools and other such similar events.

The Scheme is designed to support local cultural festivals and summer schools which are not in receipt of other central Government monies and which may not be eligible under funding criteria for larger scale events supported by Fáilte Ireland, the Arts Council and similar bodies. Events which are funded by the Arts Council and Fáilte Ireland are not eligible.

The projects make a very important contribution to the development and promotion of Ireland's cultural tourism offering, to the benefit of both the domestic and foreign tourist and represent an important component of the delivery of the cultural tourism commitments in the Programme for Government.

3. Applications

Applicants should:

- clearly set out the objective, purpose and targeted end result of the proposed project;
- demonstrate the extent to which the project meets the objectives of the Scheme with particular reference to the Summer Schools or Festivals element;
- delineate all of the project costs;
- confirm that bodies, organisations and institutions operate as not for profit;
- outline any details of funding from any other public body or clearly note where you are not in receipt of such funding
- confirm that the project is realistic in terms of scale, capacity to deliver, costs, assistance sought and timeframe for delivery;
- warrant that all representations made in pursuit of the application for funding are accurate and true;
- have all the requisite regulatory approvals in place; and

- be tax compliant - **Please note applications cannot be assessed without a tax reference number**
Provide copies of event insurance/ public liability insurance/ other appropriate insurance

Applications are assessed on a competitive basis and assessment committee's decision is final

4. Eligibility

The following criteria for eligibility apply:

- only one application per body for one event or project will be considered
- Applicants are not permitted to seek funding from any other scheme administered by the Cultural Schemes Unit (Regional Museum Exhibition Scheme, Co-operation with Northern Ireland Funding Scheme, Small Scale Local Festival and Summer Schools Funding Scheme, Mobility of Collections Scheme) for the same project. If the same project seeks funding for more than one scheme, both or all applications may be rejected
- Applicants funded directly by Fáilte Ireland and/ or the Arts Council will not be eligible for funding under this Scheme

Payment will be made on receipt of paid invoices accompanied by relevant reports and evidence of payment.

Failure to comply with the terms and conditions of this scheme may result in funding being withdrawn and/or being excluded from application to further schemes for a determined duration

5. What we will not fund

To provide further clarity, here are some things which fall outside the scope of and will not be eligible for funding through this Scheme. This list is not exhaustive and the appraisal committee reserve the right to refuse any application.

1. Capital projects (e.g. equipment, musical instruments, plaques, statues, etc.)
2. Sports days and sporting events
3. Family Fun Day events (Bouncy Castles, Clowns and Face Painting etc)
4. Boot camps
5. Food Festivals
6. Commercial events / Profit making enterprise
7. Tidy Towns Events
8. Receptions, alcohol, etc
9. Accommodation, subsistence and meals
10. Payments made in cash with no supporting proof of purchase

- 11. Mileage
- 12. Prizes and Vouchers

6. Contact point

All applications for consideration for funding under this scheme should be sent to:-

Ms. Aoife O'Sullivan,
Cultural Schemes Unit,
Department of Tourism, Culture, Arts, Gaeltacht, Sports and Media
New Road,
Killarney,
Co. Kerry
V93 A49X

Email: F&SS@tcagsm.gov.ie

Phone: 064 6627384

7. Deadlines

The closing date for receipt of applications for funding under the Scheme is **5:30pm on 23rd April 2021.**

Any funds allocated must be drawn down in accordance with the terms and conditions outlined in the letter of offer no later than **the 30th September 2021.** Requests for payment will no longer be accepted after the final date and funding will be withdrawn from projects who have not completed full draw down by that date.

8. Freedom of Information Act

Under the Freedom of Information Act 2014, details contained in applications and supporting documents may, on request, be released to third parties. If there is information contained in your application which is sensitive, please identify it and provide an explanation as to why it should not be disclosed. If a request to release sensitive information under the legislation is received, you will be consulted before a decision is made whether or not to release the information. However, in the absence of the identification of particular information as sensitive, it may be disclosed without any consultation with you.

9. Privacy Statement

The Department is committed to protecting and respecting your privacy and employs appropriate technical and organisational measures to protect your information from unauthorised access. The Department will not process your personal data for any purpose other than that for which

they were collected. Personal data may be exchanged with other Government Departments, local authorities, agencies under the aegis of the Department, or other public bodies, in certain circumstances where this is provided for by law. The Department will only retain your personal data for as long as it is necessary for the purposes for which they were collected and subsequently processed. When the business need to retain this information has expired, it will be examined with a view to destroying the personal data as soon as possible, and in line with Department policy. Further information on Data Protection can be found on our website at: <https://www.gov.ie/en/organisation-information/023ba-data-protection/>