



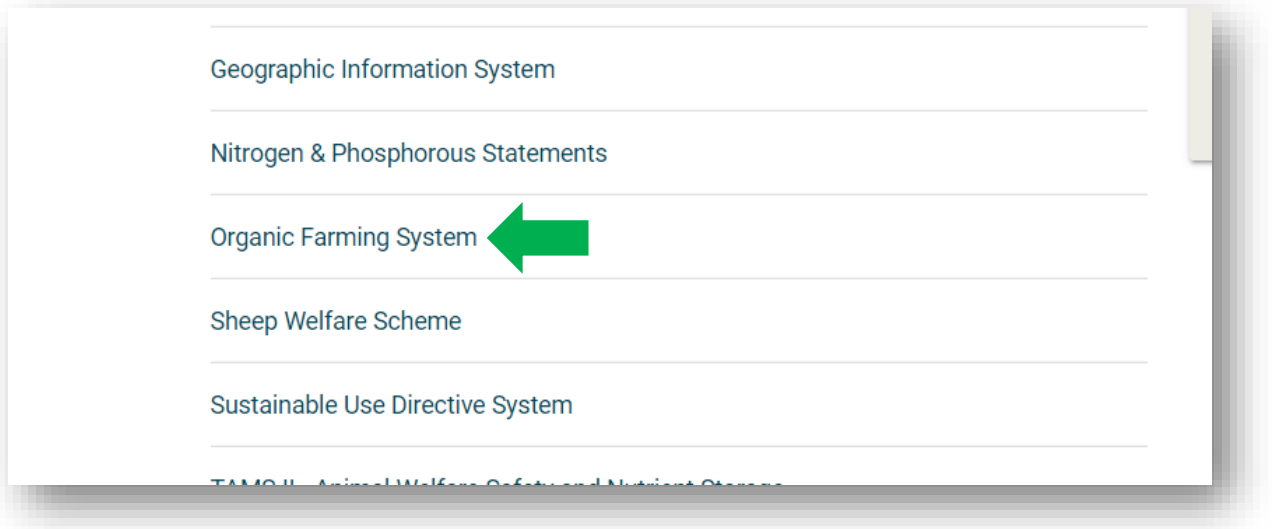
Agent Access to Organic Farming Scheme (OFS) 2021

For an agent to access and create a new Organic Farming Scheme (OFS) 2021 application, follow the steps below:

1. Enter your login details in Agfood

The screenshot shows the Agfood login interface. On the left is a 'Login' form with fields for 'Enter your username *', a PIN input (split into 1st, 4th, and 7th digits), 'Enter your password *', and buttons for 'Logon' and 'Clear'. On the right is a 'First Time User Setup' box with a 'First Time User' button. At the bottom are four dark green buttons: 'Privacy Statement', 'Terms & Conditions', 'Veterinary Assistance Programme', and 'Contact HelpDesk'.

2. Select 'Organic Farming System' from the list of available applications



3. You will be directed to the OFS home page. Press 'Close' to hide the broadcast message.

NOTE: OFS (Tranche 3 – 2021) Client list will be displayed by default.


Filters
 Select Scheme: Organic Farming Scheme (Tranche 3 - 2021) | Filter by Herd Id, Name or Address

No Applications (205) | Submitted Applications (1)

News
 Welcome to the Organic Farming Scheme
Getting Started
 Select an option from the menu bar above to proceed.
 The new on-line Organic Farming Scheme has been upgraded and went live Tuesday 10 March 2020.
 [Close]

Herd Number	Name	Address	Action
D*****	LIAM *****	***** CO LIMERICK	+
D*****	MEL*****	I***** CO ROSCOMMON	+
G*****	GERARD*****	***** BLACKWATER CO LAOIS	+
H*****	JESSE*****	***** LANTANE CO WEXFORD	+
H*****	KATHLEEN*****	CARHUNAGRY LODGE *****	+

Items per page: 5 | 1 - 5 of 205 | < > >> <<

4. To create an application for a client, select the  icon to generate a new application.

No Applications (205) | Submitted Applications (1) | Draft Applications (0) | Outstanding Applications (0) | Withdrawn Applications (0)

No Applications - Client Details

Herd Number	Name	Address	Action
D*****	LIAM *****	***** CO LIMERICK	+
D*****	MEL*****	I***** CO ROSCOMMON	+
G*****	GERARD*****	***** BLACKWATER CO LAOIS	+
H*****	JESSE*****	***** LANTANE CO WEXFORD	+
H*****	***** DONAVAN	CARHUNAGRY LODGE *****	+

Items per page: 5 | 1 - 5 of 205 | < > >> <<

5. On the first tab of the OFS application (Terms and Conditions), select all the tick boxes to confirm the declarations and then select 'Next' as highlighted below

1 Terms and Conditions 2 Qualifications 3 Additional Information

Please confirm that you have read the Terms & Conditions

I/We agree to observe and be bound by all conditions of the Scheme, including the requirements to hold a valid organic licence on the date of application, or at the latest, hold a licence from the commencement date of my/our contract and to make available all required information to the Department of Agriculture, Food and the Marine.	<input checked="" type="checkbox"/>
I/We declare that the details contained in this application for grant-aid are true, accurate and complete to the best of my/our knowledge.	<input checked="" type="checkbox"/>
I/We understand and accept that my/our Scheme application will only be valid/complete on submission of my/our Basic Payment Scheme application.	<input checked="" type="checkbox"/>
I/We understand and accept that the organic area and the organic status declared and attributed by me/us to each parcel in my/our Basic Payment Application will be used to calculate any Organic Farming Scheme payment.	<input checked="" type="checkbox"/>
I/We understand that Regulation 1306/2013 of the European Parliament and of the Council on the financing, management and monitoring of the CAP, which provides for the publication of details of CAP beneficiaries, will in future cover all beneficiaries whether natural or legal persons.	<input checked="" type="checkbox"/>
I/We understand that all data held/requested/accessed by the Department is subject to the Data Protection Act, 2018.	<input checked="" type="checkbox"/>
I/We understand that any fully converted organic land parcels will be subject to a contract of up to 3 years and any parcels that are undergoing conversion to organic status will be subject to a contract up to 5 years. The governing scheme conditions are available here (https://www.gov.ie/en/service/d46aec-organic-farming-scheme/).	<input checked="" type="checkbox"/>
I/We understand that the Department may request/access data held externally in relation to me/us which is required for the purpose of assessment/verification of this application.	<input checked="" type="checkbox"/>

6. On the second tab of the OFS Application (Qualifications) select the box that applies to your client.

New Application

1 Terms and Conditions 2 **Qualifications** 3 Additional Information

Please tick all that apply

I have a qualification or organic training that is at least equivalent FETAC/CAS Level 5 Organic Farming Course. ←

I have successfully completed the required FETAC/CAS Level 5 Organic Farming Course. ←

I intend to complete the required FETAC/CAS Level 5 Organic Farming Course and will upload the certificate of successful completion prior to the deadline as outlined in the Terms and Conditions of the Scheme.

Upload Optional Qualification Documents

View Documents **Upload Documents** Edit Documents Delete Documents

Add Document Details

Supported File is PDF and WORD Only.

Select Document Type

Select ←

Add Comment

Note: The option to upload your client’s qualification document is also on this web page (highlighted in red) It is not a requirement to upload proof of qualification during the application process, but proof will be required to be uploaded on or before 1 April 2022.

7. Once you have completed the (Qualifications) tab, Click ‘Next to proceed.

8. On the final tab of the OFS Application (Additional Information) select the boxes (if any) that applies to your client and press the ‘Submit’ button.

New Application

1 Terms and Conditions 2 Qualifications 3 Additional Information

Please tick all that apply

I declare I have a Poultry Enterprise as defined in the Terms and Conditions of the Scheme which I understand may be considered in the selection process for inclusion into the Organic Farming Scheme.

I understand that by declaring Red Clover on my annual BPS, I will be considered for the Supplementary Red Clover Payment.

9. You will be prompted to confirm that you are happy to Submit the application.

Application Summary

Application Type	Scheme Year	Application Date	Current Application Date	Status Description	Status Date	Approval Date	Completion Date
Organic Farming Proposal (Tranche 3 - 2021)	2021	24/02/2021	24/02/2021	Draft Online Application	24/02/2021		

New Application

1 Terms and Conditions 3 Additional Information

Please tick all that apply

I declare I have a Poultry Enterprise as defined in the Terms and Conditions of the Scheme which I understand may be considered in the selection process for inclusion into the Organic Farming Scheme.

I understand that by declaring Red Clover on my annual BPS, I will be considered for the Supplementary Red Clover Payment.

Confirmation Alert

Once you submit this application, you will not be able to make any further changes unless there are outstanding requirements. Are you sure you want to Submit?

10. Once you confirm the submission, a message will display confirming that your clients application has been submitted to the Department.

Application Type	Scheme Year	Application Date	Current Application Date	Status Description	Status Date	Approval Date	Completion Date
Organic Farming Proposal (Tranche 3 - 2021)	2021	24/02/2021	24/02/2021	Draft Online Application	24/02/2021		

New Application

1 Terms and Conditions 2 Qualifications 3 Additional Information

Please tick all that apply

I declare I have a Poultry Enterprise as defined in the Terms and Conditions of the Scheme which I understand may be considered in the selection process for inclusion into the Organic Farming Scheme.

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The application has passed all validations successfully. Your application has successfully been submitted to the Department. [Close](#)