

TRADER NOTICE No. 3 of 2021

8<sup>th</sup> February 2021

**To: All Registered Professional Operators, importers and exporters of plants, plant products and second hand machinery**

**Subject: Update to contact information for relevant sections**

The following notice lays out the contact information for the relevant sections of the Department of Agriculture, Food and the Marine (DAFM) associated with professional operators, importers and exporters of plants, plant products and second hand machinery. All operators should read and preserve this notice for future reference.

### Imports

**Dublin Port, Dublin Airport and Rosslare Harbour:** any operator with a query in relation to a specific consignment entering through one of the aforementioned Border Control Posts, including queries in relation to CHEDPP's, MRN's, Clearances, Inspections, Physical Checks, should use the following contact information for Import Controls Operations Division (ICOPS):

Dublin Port/Rosslare Harbour 24 hours (Seven days)	Tel: +353 87 719 4740 Email: <a href="mailto:T9RoRo@agriculture.gov.ie">T9RoRo@agriculture.gov.ie</a>
Dublin Airport 9 am – 5.45pm (Monday – Friday)	Tel: +353 87 348 3045 Email: <a href="mailto:Phbipairport@agriculture.gov.ie">Phbipairport@agriculture.gov.ie</a>

**Postal & Courier Consignments, Personal consignments, Certification requirements for import and general queries:** any person or operator with a query in relation to postal/courier consignments, personal consignments, phytosanitary certification requirements for imports and general import queries such as procedures should use the following contact information for Horticulture and Plant Health Division (HPhD):

HPhD Administration Team	Tel: + 353 1 505 8885 Email: <a href="mailto:plantimports@agriculture.gov.ie">plantimports@agriculture.gov.ie</a>
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**TRACES NT (EU Import Notification System):** any person or operator with a query in relation to registration or use of TRACES NT and the submission of a Common Health Entry Document for Plant Products (CHEDPP) should use the following contact information for Horticulture & Plant Health Division (HPhD):

HPhD Administration Team	Tel: + 353 1 505 8885 Email: <a href="mailto:TracesNT-Plants@agriculture.gov.ie">TracesNT-Plants@agriculture.gov.ie</a>
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**Revenue or Customs Queries:** any person or operator with queries in relation to EORI numbers or customs procedures should contact Revenue using the appropriate contact information available at the following address: <https://revenue.ie/en/contact-us/index.aspx>

## Exports

**Plants, plant products and second hand machinery:** any person or operator exporting regulated plants, plant products and second hand machinery or with queries in relation to exports can use the following information to contact HPHD:

HPHD Administration Team 9 am – 5.45pm (Monday – Friday)	Tel: + 353 1 505 8885 Email: <a href="mailto:plantexports@agriculture.gov.ie">plantexports@agriculture.gov.ie</a>
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More information in relation to procedures for import and export is available on our website:  
<https://www.gov.ie/en/publication/f9273-trading-in-plants-and-plant-products-with-the-uk/>

## Professional Operators

**Professional Operators of plants & plant products:** any professional operator or person who has a query in relation to plants, plant passports, authorisations, inspections, reporting a pest or registration can use the following contact information to contact HPHD:

HPHD Administration Team 9 am – 5.45pm (Monday – Friday)	Tel: + 353 1 505 8885 Email: <a href="mailto:plantandpests@agriculture.gov.ie">plantandpests@agriculture.gov.ie</a>
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Professional Operators or members of the public can also contact their local Plant Health Inspector by using the relevant information below:

Plant Health Inspector	Counties	Contact Details
Donal Bourke	Galway, Mayo, Roscommon, Longford, Clare	Tel: 086 814 4087 Email: <a href="mailto:donal.bourke@agriculture.gov.ie">donal.bourke@agriculture.gov.ie</a>
Michael Cullen	Wexford, Carlow	Tel: 086 605 4946 Email: <a href="mailto:michael.cullen@agriculture.gov.ie">michael.cullen@agriculture.gov.ie</a>
Padraig Flynn	Donegal, Sligo, Leitrim, Cavan, Monaghan	Tel: 086 850 4324 Email: <a href="mailto:Padraig.flynn@agriculture.gov.ie">Padraig.flynn@agriculture.gov.ie</a>
Dermot Grogan	Cork, Kerry, Limerick	Tel: 086 606 4147 Email: <a href="mailto:dermot.grogan@agriculture.gov.ie">dermot.grogan@agriculture.gov.ie</a>
Declan Kealy	South Dublin, Kildare, Wicklow	Tel: 087 337 9818 Email: <a href="mailto:declan.kealy@agriculture.gov.ie">declan.kealy@agriculture.gov.ie</a>
Kieran Kelly	Laois, Westmeath, Offaly, North Tipperary.	Tel: 086 858 0439 Email: <a href="mailto:kieranp.kelly@agriculture.gov.ie">kieranp.kelly@agriculture.gov.ie</a>
Shane Kirk	Louth, Meath, North Dublin	Tel: 086 779 3448 Email: <a href="mailto:shane.kirk@agriculture.gov.ie">shane.kirk@agriculture.gov.ie</a>
Pat Morrisson	Kilkenny, Waterford. South Tipperary	Tel: 086 605 4922 Email: <a href="mailto:pat.morrisson@agriculture.gov.ie">pat.morrisson@agriculture.gov.ie</a>



Any questions in relation to this notice may be directed by email to [plantandpests@agriculture.gov.ie](mailto:plantandpests@agriculture.gov.ie) or by telephone at (01)5058885.

Yours sincerely

Barry Delany

Horticulture and Plant Health Division,  
Department of Agriculture, Food and the Marine