



**Authorisation Form to allow an Agent to act on behalf of an applicant for Beef Data and Genomics Programme**

**Panel A – Customer details. To be completed and signed by the Applicant(s). This form must be completed by the registered owner(s) of the Herd Number. If the Herd Number is owned in joint names, all parties must sign this form. Provision has been made for up to 3 joint owners below. Please use BLOCK CAPITALS.**

**Name(s):** \_\_\_\_\_  
(as registered with the Department of Agriculture, Food and the Marine)

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone No:** \_\_\_\_\_ **Mobile No:** \_\_\_\_\_

Do you wish to receive SMS messages in relation to your business with the Department, including information on scheme deadlines, payments and other alerts. Please tick as appropriate: Yes  No

**Herd No. :** \_\_\_\_\_

I/we wish to have the agent(s) in respect of whom details are supplied in Panels B and C act on my/our behalf in submitting applications online to the Department of Agriculture, Food and the Marine for the Beef Data and Genomics Programme

Beef Data and Genomics Programme (BDGP)

Please tick the box if you agree to allow the agent(s) listed to act on your behalf for the above scheme.

For Official Use Only - CCS	
Customer linked to Agent	Recorded by
Date recorded	
Customer changes made	Yes No

**Liability, Indemnity, Authorisation and Declaration.**

The Department of Agriculture, Food and the Marine shall not be liable for any direct or indirect loss or liability to the client resulting from the use by an Agency/Agent of online facilities to submit an application under any of the above schemes to the Department on behalf of a client. Full responsibility for the data submitted online rests with the agency/agent and the client concerned. **The Department reserves the right to withdraw this service from an agent where there is evidence of improper use of the service. Payments may be reduced or lost where it is found that the client or agent does not adhere to the conditions of a scheme.**

I/We authorise the agent(s) whose details are set out below to communicate with the Department of Agriculture, Food and the Marine on my/our behalf for the purpose, in the first instance, of completing and submitting the relevant application form(s) online and thereafter for the submission of my/our details in such format as may be required from time to time by the Department.

I/We confirm that the information in this **Panel A** is correct to the best of my/our knowledge and that it refers to me/us. I/We further confirm that I am/we are the registered owner(s) of the herd number or other Department identifier mentioned above. I/We authorise the Department of Agriculture, Food and the Marine to forward my/our personal details to my/our agent.

I/We agree that the Department **Beef Data and Genomics Programme** may request/access data held externally in relation to me/us which is required for the purpose of assessment/verification of my/our application(s).

I/We further agree that the details supplied in my/our application form for grant-aid, along with any supporting documentation, may be made available within this Department or to any other body where required for scheme evaluation purposes.

I/We understand that all data held/requested/accessed by the Department is subject to the Data Protection Acts 1998 as amended by the 2003 Data Protection Act, The Data Protection Act 2018 and The General Data Protection Regulations (EU 2016/679).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL named owners must sign this form.**

***Panel B – Agent's details.***

***To be completed by the agent. Please use BLOCK CAPITALS.***

**Agent Number:** \_\_\_\_\_

**Agent Name:** \_\_\_\_\_

**Agent Business Address:** \_\_\_\_\_

**Currently working on behalf of:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_

**Agency Number:** \_\_\_\_\_



## Data Protection Notice

1. The personal data sought from you, the applicant, is required for the purpose of authorising an agent to access DAFM On-Line Services on your behalf and submit applications to the Department of Agriculture, Food and the Marine for the scheme selected on this form. Failure to provide all the personal data required will result in DAFM being unable to authorise an agent to access DAFM On-Line Services and submit applications on your behalf.

2. The legal basis for processing this personal data is Article 6(1) (c) of Regulation (EU) 2016/79 of the European Parliament and of the Council of 27 April 2016 (the General Data Protection Regulation) i.e. processing is necessary for compliance with a legal obligation to which the controller is subject.

3. Data provision being statutory or contractual obligation:

The data provided for this purpose is being requested under a statutory obligation and the legal basis for each of the schemes is outlined in the Terms and Conditions of that scheme.

4. Information provided on this form will be shared with other Business Areas within the Department for the purposes of processing applications in a timely and efficient manner. The Department is also currently obliged by law to provide information concerning applicants in response to requests received from the Office of the Revenue Commissioners, An Garda Síochána and other bodies in accordance with current Data Protection legislation.

5. The data submitted will be retained by DAFM only as long as there is a business need to do so in line with the purposes for which it was collected. It will then be marked for destruction and will be destroyed in line with internal guidelines or guidelines for destruction received from the National Archives Office or associated permissions received from them.

6. Each individual has data protection rights, which have been further enhanced by the introduction of the General Data Protection Regulation (GDPR) effective from 25 May 2018. These rights, where applicable, are:

- A right to access, rectify or erase their personal data
- A right to restriction of processing
- A right to object or withdraw consent to processing
- A right to data portability
- A right to make a complaint to the Data Protection Commissioners Office  
<https://www.dataprotection.ie>

Further information is available here - [www.agriculture.gov.ie/dataprotection/](http://www.agriculture.gov.ie/dataprotection/)

7. The Data Controller for the collection and processing of all personal data in the Department of Agriculture, Food and the Marine is the Minister for DAFM as a legal entity.

8. The Data Protection Officer can be contacted in relation to any of your rights outline as above:  
Data Protection Officer, Data Protection Unit, Corporate Affairs, Department of Agriculture, Food and the Marine, Pavilion A, Grattan Business Park, Dublin Road, Portlaoise, Co. Laois. R32 K857.  
Email: [dataprotectionofficer@agriculture.gov.ie](mailto:dataprotectionofficer@agriculture.gov.ie)

9. Technical information on the cookies used on our Department's website is available at the following link:  
<https://www.agriculture.gov.ie/legalnotices/privacy/>