# Employer Certificate for **Paternity Benefit**

Social Welfare Services
**PB 2**
Data Classification R

If you are **employed**, your employer must complete this form to certify you are entitled to paternity leave for the dates provided.

**Note:** If an employee is applying for paternity leave before their baby is born, they should supply the expected due date of their baby. Otherwise, the baby's date of birth can be provided.

**If you make any alterations after you complete the form, you must initial and date them otherwise the information supplied cannot be accepted.**

PPSN of employee:

Name of employee:

Expected due date of baby: D D M M Y Y Y Y

**or**

Child's date of birth: D D M M Y Y Y Y

Paternity Leave Start Date: From: D D M M Y Y Y Y

Paternity Leave End Date: To: D D M M Y Y Y Y

## Employer's Payment Method Details

**Note:** This section should only be completed if your employee has authorised that Paternity Benefit payments will be made directly to you.

## Financial Institution

**Note:** You will find the following details required below printed on statements from your financial institution.

Name of financial institution:

Bank Identifier Code (BIC):

International Bank Account Number (IBAN):

Account Name(s):

## Employer's Contact Details

Employer's Registered number:

Name:

Address:

County

Eircode/ Postcode

Employer's telephone number:

MOBILE

LANDLINE

Employer's email address:

## Employer Declaration

**I/We certify that the employee is entitled to the period of paternity leave stated above.**

**Signature** (**not** block letters)

**Your name** (**IN** BLOCK LETTERS)

**Position in company or organisation**

**Employer's official stamp**

**Date of Certification:**

D D M M Y Y Y Y

**If you make any alterations after you complete the form, you must initial and date them otherwise the information supplied cannot be accepted.**

**Warning:** If you make a false statement or withhold information, you may be prosecuted leading to a fine, a prison term or both.

### Data Protection Statement

The Department of Employment Affairs and Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments and benefits. Personal data may be exchanged with other government departments and agencies where provided for by law. Our data protection policy is available at **www.gov.ie/deasp/privacystatement** or as a hard copy.

Explanations and terms used in this form are intended as a guide only and are not a legal interpretation.