

Meeting of the Taskforce on Staffing and Skill Mix for Nursing – Phase II 13 <sup>th</sup> July 2017, Conference Room 227, Department of Health 2 pm			
<b>Meeting called by:</b>		Dr. Siobhan O’ Halloran (SOH)	<b>Type of meeting:</b> Phase II Emergency Care Settings Taskforce Steering Group Meeting.
<b>Invitees:</b>		Dr Philippa Ryan Withero (PRW), Ms Sinead Lardner (SL), Ms Bernie Stenson (BS), Ms Phil Ni Sheaghdna (PNS), Professor Garry Courtney (GC), Dr Gerry McCarthy (GMcC), Professor Jonathan Drennan (JD), Ms Mary Wynne (MW), Professor Robert Crouch (RC), Mr Kevin Figgis (KF), Ms Edna Hoare (EH), Ms Margaret Gleeson (MG), Mr PJ Hathaway (PJH), Mr Paddy Barrett (PB), Professor Anne Scott (AS), Ms Susanna Byrne (SB), Ms Sharon Dwyer (SD), Mr Richard Walsh (RW), Mr Jamie Logan (JL), Ms Catherine Farrell, Sarah Cooney, (SC), Fiona McDaid (FMD), Sinead M Reilly (SR)	
<b>Purpose of the Meeting:</b>		Phase II Emergency Care Settings Taskforce Steering Group Meeting	
<b>By the end of the meeting we will have:</b>		Discussed and Agreed Topics	
<b>Agenda Item</b>	<b>Whom</b>	<b>Key Decisions and Persons Responsible</b>	<b>Time</b>
Welcome	SOH		5mins
Review of Draft Minutes	Group		5mins
Feedback from Consultation process	PRW		40 mins
Research and evaluation	JD		20mins
Date of next meetings	Group		5mins
<b>Documents to be brought to the meeting; Nil – all documentation will be supplied</b>			