

Meeting of the Taskforce on Staffing and Skill Mix for Nursing – Phase II 16 th June 2017, Conference Room 227, Department of Health 2 pm			
Meeting called by:	Dr. Siobhan O' Halloran (SOH)	Type of meeting: Phase II Emergency Care Settings Taskforce Steering Group Meeting.	
Invitees:	Dr Philippa Ryan Withero (PRW), Ms Sinead Lardner (SL), Ms Bernie Stenson (BS), Ms Phil Ni Sheaghda (PNS), Professor Garry Courtney (GC), Dr Gerry McCarthy (GMcC), Professor Jonathan Drennan (JD), Ms Mary Wynne (MW), Professor Robert Crouch (RC), Mr Kevin Figgis (KF), Ms Edna Hoare (EH), Ms Margaret Gleeson (MG), Mr PJ Hathaway (PJH), Mr Paddy Barrett (PB), Professor Anne Scott (AS), Ms Susanna Byrne (SB), Ms Sharon Dwyer (SD), Mr Richard Walsh (RW), Mr Jamie Logan (JL), Ms Catherine Farrell, Sarah Cooney, (SC), Fiona McDaid (FMD), Sinead M Reilly (SR)		
Purpose of the Meeting:	Phase II Emergency Care Settings Taskforce Steering Group Meeting		
By the end of the meeting we will have:	Discussed and Agreed Topics		
Agenda Item	Whom	Key Decisions and Persons Responsible	Time
Welcome	SOH		5mins
Review of Draft Minutes	Group		5mins
Presentation on EMP Toolkit	SB		15 mins
Presentation of 4 Core Assumptions	PRW		40mins
Discussion of Core Assumptions	Group		60 mins
Communication	PRW		30 mins
Consultation Plan	PRW & SL		30mins
Date of next meetings	Group		5mins
Documents to be brought to the meeting; Nil – all documentation will be supplied			