

Meeting of the Taskforce on Staffing and Skill Mix for Nursing – Phase II 13th April 2017, Conference Room 227, Department of Health 2 pm			
Meeting called by:	Dr. Siobhan O' Halloran (SOH)	Type of meeting: Phase II Emergency Care Settings Taskforce Steering Group Meeting.	
Invitees:	Dr Philippa Ryan Withero (PRW), Ms Sinead Lardnar (SL), Ms Bernie Stenson (BS), Ms Phil Ni Sheaghdna (PNS), Professor Garry Courtney (GC), Dr Gerry McCarthy (GMcC), Professor Jonathan Drennan (JD), Ms Mary Wynne (MW), Professor Robert Crouch (RC), Mr Kevin Figgis (KF), Ms Edna Hoare (EH), Ms Margaret Gleeson (MG), Mr PJ Hathaway (PJH), Mr Paddy Barrett (PB), Professor Anne Scott (AS), Ms Susanna Byrne (SB), Ms Sharon Dwyer (SD), Mr Richard Walsh (RW)		
Purpose of the Meeting:	Phase II Emergency Care Settings Taskforce Steering Group Meeting		
By the end of the meeting we will have:	Discussed and Agreed Topics		
Agenda Item	Whom	Key Decisions and Persons Responsible	Time
Welcome & Membership	SOH		5mins
Review of Draft Minutes	Group		5mins
Presentation on overview of EMP and EMEWS	GMcC & FMcD		25mins
Project Plan	SL		5mins
Supportive Research	SL		5mins
ED Framework Drafting	PRW & SL		20mins
Communication - Newsletter	SL		5mins
Date of next meetings	Group		5mins
Documents to be brought to the meeting; Nil – all documentation will be supplied			