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Minutes of Meeting of the Taskforce Steering Group Phase II Emergency Care Settings 1.00 pm, 21 st March 2017 Department of Health (Conference Room 227)		
Meeting called by:	Dr Slobhan O' Halloran (SOH) (Chair)	Type of meeting: Phase II Emergency Care Settings Taskforce Steering Group Meeting.
Attendees:	Dr Phillippa Ryan Withero (PRW), Ms Sinead Lardner (SL), Ms Bernie Stenson (BS), Professor Jonathan Drennan (JD), Ms Mary Wynne (MW), Mr Paddy Barrett (PB), Ms Susanna Byrne (SB), Ms Sharon Dwyer (SD), Ms Fiona McDaid (FMCD), Ms Enda Hoare (EH), Ms Phil Ni Sheaghdna (PNS), Mr Gary Courtney (GC)	
Presenters:	Dr Claran Browne (CB), Ms Avlene Casey (AC)	
Teleconference:	Professor Anne Scott (AS), Mr PJ Hathaway (PJH), Ms Margaret Gleeson (MG), Mr Gerry McCarthy (GMCC)	
Apologies:	Mr Kevin Figgis, Mr Rob Crouch	
Purpose of the Meeting:	Phase II Emergency Care Settings Taskforce Steering Group Meeting	
Agenda Item	Whom	Discussion.
Welcome	SOH	SOH welcomed those attending this meeting and those who joined the meeting by teleconference. Apologies were also noted.
Review of Draft Minutes	Group	The Minutes of the last meeting were adopted.
Update on actions	PRW	The actions from the last meeting (set out below) have been completed <ul style="list-style-type: none"> To arrange for Dr Claran Browne to present at the next meeting; completed To commence high level work on the assumptions; completed To liaise with FmCD in relation to the current data available on Emergency Departments; completed
Presentation by Dr Claran Browne on the Acute Floor Information System.	CB	[REDACTED]
Project Plan and Consultations	PRW	PRW advised the project plan would be circulated and this was agreed and that consultations are arranged during the last two weeks in June 2017 and the project plan reflects these changes.
Supportive Research/Evaluation Work	PRW	PRW advised that the contract for the research will be awarded in early April 2017 by the HRB. She advised that the CNO office team were currently working with the EMP and the AMP on the collation of surveys for the purposes of evaluation.
Presentation by Dr Philippa Ryan Withero on proposed Assumptions	PRW	PRW delivered a presentation in relation to the proposed assumptions. <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

