

Meeting of the Taskforce on Staffing and Skill Mix for Nursing – Phase II 21 st March 2017, Conference Room 227, Department of Health 1 pm				
Meeting called by:	Dr. Siobhan O’ Halloran (SOH)	Type of meeting: Phase II Emergency Care Settings Taskforce Steering Group Meeting.		
Invitees:	Dr Philippa Ryan Withero (PRW), Ms Sinead Lardnar (SL), Ms Bernie Stenson (BS), Ms Phil Ni Sheaghdna (PNS), Dr Gary Courtney (GC), Dr Gerry McCarthy (GMcC), Professor Jonathan Drennan (JD), Ms. Marie Keane (MK), Ms Mary Wynne (MW), Professor Robert Crouch (RC), Mr Kevin Figgs (KF), Ms Edna Hoare (EH), Ms Margaret Gleeson (MG), Mr PJ HAttaway (PJH), Mr Paddy Barrett (PB), Mr Greg Dempsey (GD), Professor Anne Scott (AS), Ms Susanna Byrne (SB), Ms Sharon Dwyer (SD)			
Apologies				
Purpose of the Meeting:		Meeting of the Phase II Taskforce on Staffing and Skill Mix for Nursing		
By the end of the meeting we will have:		Discussed and Agreed Topics		
Agenda Item		Whom	Key Decisions and Persons Responsible	Time
Welcome		SOH		5 mins
Review of Draft Minutes		Group		5 mins
Presentation by Dr Ciaran Browne on the Acute Floor Information System		Dr Ciaran Browne		25 mins
Project Plan and Consultations		PRW & Group		5mins
Supportive Research / Evaluation work		SL		5mins
ED Framework Drafting		PRW & SL		15mins
Date of next meetings		Group		5mins
Documents to be brought to the meeting; Nil – all documentation will be supplied				