

Meeting of the Taskforce on Staffing and Skill Mix for Nursing – Phase II 17th February 2016, 10th Floor Conference Room, Department of Health 2.00pm		
Meeting called by:	Dr. Siobhan O' Halloran (SOH)	Type of meeting: Phase II Emergency Care Settings Taskforce Steering Group Meeting.
Invitees:	Dr Philippa Ryan Withero (PRW), Ms Sinead Lardnar (SL), Ms Bernie Stenson (BS), Ms Phil Ni Sheaghdna (PNS), Dr Gary Courtney (GC), Dr Gerry McCarthy (GMcC), Professor Jonathan Drennan (JD), Ms. Marie Keane (MK), Ms Mary Wynne (MW), Professor Robert Crouch (RC), Mr Kevin Figgs (KF), Ms Edna Hoare (EH), Ms Margaret Gleeson (MG), Mr PJ HAttaway (PJH), Mr Paddy Barrett (PB), Mr Greg Dempsey (GD), Professor Anne Scott (AS), Ms Susanna Byrne (SB)	
Apologies		
Purpose of the Meeting:	Meeting of the Phase II Taskforce on Staffing and Skill Mix for Nursing	
By the end of the meeting we will have:	Discussed and Agreed Topics	
Agenda Item	Whom	Key Decisions and Persons Responsible
Welcome	SOH	
Review of Draft Minutes	Group	
Membership - Additions	SOH	
Project Plan and Consultations	PRW & Group	
ED Framework Drafting	PRW	
Supportive Research	PRW	
Date of next meetings	Group	
Documents to be brought to the meeting; Nil – all documentation will be supplied		