

Minutes of th			Taskforce on Staffing and Skill Mlx for Nursing combined Steering		
	Gi		ed Pilot Planning and Implementation Group		
Meeting called by:	Dr. Slobb		am, 23 June 2017 Department of Health alloran (SOH) Type of meeting:		
,	Dr. 31001	пап О па	Combined Taskforce Steering Group and Pilot Planning and Implementation Group Meeting		
Attendees:	Withero	(PRW), 1 gan (JR), 1	rennan (PJD), Ms Mary Wynne (MW), Ms Liz Roche (LR), Dr Philippa Ryan Ms Sinead Lardner (SL), Ms Avllene Casey (AC), Ms Catherine Farrell (CF), Ms Mr Kevin Flggls (KF), Mr Liam Doran (LD), Ms Martina Burns (MB), Ms Karolina		
Teleconference:	Mr. John	Mr. John Delamere (JD), Ms Sheila Mc Guinness (SMG), Ms Raymonde O'Sullivan (ROS),			
Apologies:	Dr Slobh Helen By	Dr Slobhan O'Halloran, Ms Ann Donovan, Professor Anne Scott, Ms. Bridle C Helen Byrne, Ms Margaret Gleeson, Mr Paddy Barrett, Mr PJ Hathaway, Ms			
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Purpose of the Meeting:		To present and discuss the draft of the Taskforce on Staffing and Skill Mix for Nursing Phase I Medical and Surgical Steering Group National Roll Out Proposal			
By the end of the meeting we will have:		Discussed the draft of the Taskforce on Staffing and Skill Mix for Nursing Phase 1 - Medical and Surgical Steering Group National Roll Out Proposal.			
Agenda Item		Whom	Key Decisions and Persons Responsible		
Welcome		PRW	<del> </del>		
weicome			PRW welcomed all attending the meeting in person and by teleconference and noted the apologies.		
Approval of the Minutes from the Combined meeting		Group	The Minutes from the last meeting were adopted.		
Presentation Taskforce on Staffing and Skill Mix for Nursing Phase I Medical and Surgical Steering Group National Roll Out Proposal					
			PRW pointed at the benefits already visible from the pilot. JD mentioned the savings in employment costs due to increased retention and reduced agency use. LD asked how close the hospitals are to achieving safe nurse staffing levels.  Discussion from LD centered on the commitment from senior management to encourage and drive recruitment  LD pointed out that selecting only certain wards in hospitals for the programme may cause discord. PRW noted that this had been the subject of discussion at the early stages of the pilot, where only a small number of wards were included for the pilot, however that this was being managed very well at local level with the support of the local pilot implementation teams. LD answered that it is not sustainable and the whole hospital approach is the only way to avoid division. The group noted that two whole hospitals are now included in the next pilot extension, which will support and reinforce		

Update on local pilot implementation and pilot extension	PRW & SL	SL discussed the Trendcare training which is taking place in and the schedule for briefings that are taking place over the next two weeks. PRW stated that as approved the CNM3 and the HSE are being requested to release the funds. JD informed that data collection will begin	
2	•	straight after the project is approved as up and there have been initial meetings cutoff point was early August and there be 6 weeks of good data, depending up the data from the 6 already involved wa staff's energy for filling in the data can b important point, adding that they will be provide them with feedback more regulateam, will be set up in advance. PRW and the current work, and is dependent up which is approved and funded.	the Trendcare system is already set in all 3 sites. PRW advised that the fore by mid September there should con completion rates. JD added that rds is still coming in. LD asked if the ereplenished. JD agreed that it is an working more closely with staff and arly. JMC asked if the enhanced care twered it will happen in tandem with
Newsletter	PRW	PRW informed that the newsletter on the update from the Taskforce will be circulated, to take account of the pilot extension. This was agreed by all to be circulated.	
Schedule of meetings for combined and separate groups  PRW & Group		PRW presented the schedule for the next 7 Pilot Planning and Implementation Group meetings. These were agreed. It was agreed that the next meeting of the Steering Group should take place when the data is back from the 3 sites, most likely in September.  LD asked if we are in a position to find the staff required to fill vacancies in the additional wards. PRW.replied that hospitals are able to deliver and already are recruiting large numbers of new staff.	
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Item	Assigned to		
To provide an update on the stat September Reporting	CNO's office		