

Minutes of Meeting of the Taskforce on Staffing and Skill Mix for Nursing Steering Group 3 pm, 19 th May 2017 Department of Health		
Meeting called by:	Dr. Siobhan O' Halloran (SOH)	Type of meeting: Taskforce Steering Group Meeting
Attendees:	Dr Phillippa Ryan Withero (PRW), Dr Siobhan O'Halloran (SOH), Ms Sinead Lardner (SL), Prof. Jonathan Drennan (PID), Professor Anne Scott (AS), Mr Liam Doran (LD), Mr. John Delamere (JD), Ms Helen Byrne (HB), Mr Kevin Figgis (KF), Ms Liz Roche (LR), Ms Mary Wynne (MW), Mr Paddy Barrett (PB), Mr Michael Murray (MM), Ms Karolina Farrell (KFa), , Ms Avilene Casey (AC), Ms Catherine Farrell (CF), Ms Joan Regan (JR)	
Teleconference:	Ms Sheila Mc Guinness (SMG), Ms Ann Donovan (AD), Prof Garry Courtney (GC), Ms Margaret Gleeson (MG)	
Apologies:	Ms Avilene Casey, Ms Catherine Farrell, Ms Joan Regan	
Purpose of the Meeting:	Provide an update on progress in relation to the Pilot.	
By the end of the meeting we will have:	Discussed the updates in relation to the Pilot.	
Agenda Item	Whom	Discussion
Welcome	SOH	SOH welcome those attending the meeting and those who joined it by teleconference. Apologies were also noted.
Presentation of Pilot Extension Plan Proposals	PRW	SOH said that the pilot was being rolled out to a further ten wards and funding has been secured. She confirmed that the CNO's Office will bid for another rollout of the pilot in 2018. The Steering Group needed to decide on the rollout this year. PRW presented two proposals on pilot extension plan: Option A (scaling up on the existing 3 hospitals) and Option B (scaling up in new hospital sites). The advantages and drawbacks of each proposal were presented. [REDACTED] [REDACTED] [REDACTED]
Discussion	SOH + Group	AD stated that Option A appears to be a better choice for financial reasons. MW highlighted the issue of potential sensitivities if Option A is chosen. JD added that spread would give more credibility to the process, but financing might be an issue. MW asked about the possibility of a hybrid solution. [REDACTED] [REDACTED] AS asked how much information could be gathered at the end of the year if Option A was implemented. SOH replied that the amount of information would be very solid, although not sufficient for a rollout, adding that a 3 year plan would be preferable to plan budgeting. [REDACTED] [REDACTED] SOH highlighted the fact that the patient outcomes are significant and the sooner it can be presented, the sooner a timeline for the rollout can be set up. LD added that greater clarity is needed before making a decision and a preparation of a three year plan would be welcome. KF stated that both option have benefits, but further reflection would be welcome before a decision is made.
Date of next Meeting	Group	To be decided
Action 1	CNO's Office	To prepare a three year plan
Action 2	CNO's Office	A teleconference to be arranged to make a decision on the option to be taken for the rollout to a further 10 sites in 2017.